

CITY OF EYOTA  
CITY COUNCIL MINUTES  
MAY 12, 2016

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Fire Department Chiefs Jeff Peck and Justin Wendt; Marlis Knowlton,  
Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Request to add 5.A.3 swimming pools and 7. paint city hall and Arbor Gardens decks and patios. Motion was made by Cornell and seconded by Holst to approve the agenda with the requested additions. Ayes 5, Nays 0. Motion carried.

**Consent Agenda:** Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.E as presented. Ayes 5, Nays 0. Motion carried.

4.A. Minutes of the April 11, 2016 2016 Street & Utility Improvement Project Final Assessment Public Hearing

4.B. Minutes of the April 18, 2016 Board of Appeal and Equalization

4.C. Minutes of the April 28, 2016 regular Council meeting

4.D. Summer Rec Program - approval to hire the noted persons as 2016 Summer Rec employees pending successful completion of employment requirements and authorization for Director Scheevel to hire additional employees if required.

4.E. Water meter radio read software support renewal – approval to purchase from Sensus, June 23, 2016 to June 22, 2017 in the amount of \$1,893.15.

**REPORTS:**

**Fire Department:**

**Hiawatha Sno-Seekers:**

**Donation:**

Snowmobile club representative Jim Palmby offered to donate a used Polaris Ranger recreational vehicle from the Club; value estimated at \$5,000. It was requested to be used for emergencies only. The Fire Department has been researching purchasing a vehicle of this kind and could use those funds to equip this unit. Chief Peck was in favor of accepting this donation. Ownership and maintenance costs will need to be discussed with the Eyota Township because it is assumed the unit would be used the majority of the time outside city limits. The Eyota Volunteer Ambulance Service will also be contacted to coordinate the availability and use of the unit. Council requested a resolution accepting the donation be prepared for approval at the next Council meeting.

**Trail:**

Palmby also requested the City consider helping to plan a different snowmobile trail through town. The snowmobile trail can not be within twenty feet of the railroad tracks which is not possible along South Front Street SW when snow is piled there. The Sno-Seekers will discuss options, talk to Brad Boice (Public Works) and bring back ideas to the Council at a later date.

**Mutual Aid Agreement:** Chief Peck proposed an updated agreement for renewal. The League of Minnesota Cities Insurance Trust contract review department reviewed the updated agreement and suggested additional changes. The Eyota Township Board had agreed to Peck's first draft; it has not yet been reviewed by the City of Dover or Dover Fire. The League's changes were acceptable; including the billing option from forty eight to eight hours.

Motion was made by Nelson and seconded by Schuchard to approve the Mutual Aid Agreement (between the Township of Eyota and the cities of Eyota and Dover for fire and/or emergency medical services personnel and equipment) with the noted changes. Ayes 5, Nays 0. Motion carried. See "Exhibit 5.A.2"

**Other:** Chief Peck reported there is a Minnesota Department of Natural Resources grant opportunity that is a fifty/fifty share that could be used to equip the donated recreational vehicle with skid, water tank and hoses, etc. Assistant Chief Wendt reported there was interest in the fire truck for sale but nothing definite. The Township discussed accepting a lower offer if the situation arises; the Council would rather wait and decide if and when a lower price is offered.

**Swimming Pools:** Council and Fire Chiefs discussed filling swimming pools. The Fire Department will not fill pools. The City does not reduce the water/sewer bill for water to fill pools.

**Park Board:** Clark reported the Board discussed current maintenance items and Public Works' park update items.

**Ice Rink:** Public Works Supervisor Brad Boice recommended putting in a gravel base for the ice rink area in West Side Park. Estimated cost of gravel is \$2,500 to \$3,000. Gravel freezes faster and is lighter in color which improves the water freezing process and this would be a first step to prepare the area for concrete in the future if that improvement is approved. It could also be used for additional parking. There are a few trees that would need to be moved along with the berm on the south end. The Council discussed options and decided only one tree should be moved for truck access and leave the berm, even if it needs to be moved, a berm should remain. Motion was made by Nelson and seconded by Holst to purchase and put in gravel at the ice rink. Ayes 5, Nays 0. Motion carried.

**Freedom Park Scoreboard Donation:** Electrician bids have been requested. Council requested a donation acceptance resolution be prepared for approval for the next Council meeting.

**Clerks Report:** It was verified that property owners that choose to water the new sod installed this spring (in the 2015 Street and Utility project area) may be given a credit on their water bill for watering through July 2016. It is required that property owners contact City Hall and inform us they will be watering, or credits will not be applied. Credits will be calculated on previous average water usage.

## **REGULAR AGENDA ITEMS:**

**2016 Street and Utility Improvement Project Assessments:** Per the recommendation of the City Attorney, the assessments will not be discussed. Note: construction updates will be posted on the City website throughout the construction project.

**Greg Brehmer's Ditch 310 Carolann Street NW:** Cost estimates to regrade, get dirt and lay sod have not been received. The Council thought there was some miscommunication; they assumed it was understood city equipment would be used, Rick Schmidt would be hired by the hour to grade and only the cost to sod was requested. It was suggested Sentence to Serve could lay the sod.

**Minnesota Design Team Visit – Lake Eyota:** When the Minnesota Design Team visited, one of their suggestions is to make the Second Street Wetlands into a lake. The Council requested the City Engineers to provide a cost estimate for a feasibility study to create a lake. WHKS & Co. estimates the cost for a study to be \$4,000. Most of the work has been completed through the study done to create the area into more wetlands. The Council discussed creating a lake at length, including: is there enough water to keep it filled, will farm field runoff be detrimental, future cost of pumps and maintenance of pumps, safety issues, insurance liability, would the Department of Natural Resources even allow it being the headwaters of a stream, etc. It is a known fact that the cost to create a lake will be high. The Council still would like to know what the general public thinks about the idea; is it even worth pursuing the idea by spending money on a feasibility study. The Council decided to put this question on a Park Survey that will be going out within the near future. No further action was taken.

**Advanced Disposal Contract Renewal:** A five year contract for all residential customers was submitted with reduced rates. Rates will remain in effect for two years from the date of the signed contract. Years three, four and year five of the contract, could increase by whatever the Consumer Price Index is, not to exceed three percent (3%) per year.

Motion was made by Cornell and seconded by Holst to approve entering into the FRANCHISE AGREEMENT FOR COLLECTION, TRANSPORTATION, AND DISPOSAL OF GARBAGE, REFUSE, AND RECYCLABLES FROM THE CITY OF EYOTA, MINNESOTA with Advanced Disposal Services Solid Waste Midwest, LLC. from July 1, 2016 through June 30, 2021 as presented. Ayes 5, Nays 0. Motion carried.

**Verizon Water Tower Antenna Lease Renewal:** Verizon proposed an amendment to extend the current contract for three additional five-year terms, commencing June 1, 2017, rent would be \$962.88 monthly with 2% annual increases.

Motion was made by Nelson and seconded by Schuchard to approve entering into the AMENDED MEMORANDUM OF AMENDED AND RESTATED WATER TOWER EQUIPMENT LOCATION LEASE with Verizon Wireless via the proposed amendment, to be effective June 1, 2017. Ayes 5, Nays 0. Motion carried.

**Simply Stylin Hair Studio Business Incentive Application:** Brandi Yust, owner of Simply Stylin Hair Studio, 115 Center Avenue S is applying for a \$10,000 business incentive grant for façade improvements through the Historic Downtown Business Incentive Revitalization. The Economic Development Authority recommended approval.

Motion was made by Nelson and seconded by Holst to approve granting Simply Stylin Hair Studio a business incentive grant for façade improvements through the Historic Downtown Business Incentive Revitalization program, up to \$10,000. Ayes 5, Nays 0. Motion carried.

**Second Street Wetlands Appraisal:** Appraisal bids were received from Thorkelson Services, Inc. \$2,500 to \$2,750 and Springer Appraisal Associates, Inc. \$1,500 to \$2,000.

Motion was made by Cornell and seconded by Nelson to authorize Springer Appraisal Associates, Inc. prepare a land appraisal of the one acre of land in the Second Street Wetlands parcel; estimated cost \$1,500 to \$2,000. Ayes 5, Nays 0. Motion carried.

**Accounts Payable:** Motion was made by Nelson and seconded by Schuchard to approve the accounts payable, total payable amount of \$31,267.54. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.H"

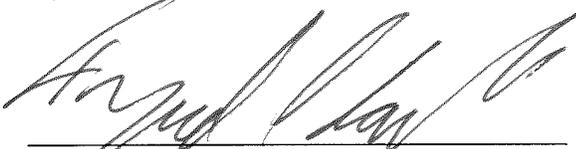
**Other Business:**

**Paint City Hall:** Holst had suggested applying maintenance free shakes above the windows on the front of City Hall instead of painting that area. Knowlton said one of the previous bids was \$950. Motion was made by Nelson and seconded by Holst to apply shakes, preferably a dark color, up to \$1,000. Ayes 5, Nays 0. Motion carried.

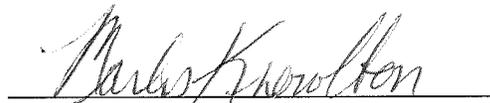
**Arbor Gardens Decks/Patios:** Eyota's Economic Development Authority recommended replacing two decks and two patios on the north side of the assisted living wing of Arbor Gardens; bid from Alan McRay Construction, \$17,975.

Motion was made by Nelson and seconded by Holst to approve the deck/patio replacement for \$17,975, to come out of the Arbor Gardens Enterprise Fund. Ayes 5, Nays 0. Motion carried.

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 8:30 p.m.



Tyrel Clark  
Mayor



Marlis Knowlton  
Clerk/Treasurer