CITY OF EYOTA
CITY COUNCIL MINUTES
FEBRUARY 25, 2016

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard and Tony Nelson
Members Absent: Kurt Holst was absent at roll call but arrived later, 7:10 p.m.
Staff Present: Fire Department Officers Chief Jeff Peck and Training Bill MacMonegle; Community Officer Deputy Johnson and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Cornell and seconded by Nelson to approve the agenda with the additions of 6.A.2 Sixth Street SW Reconstruction Project plans and under 7. Other: the Summer Rec Director position and the Dover Eyota Eagles Foundation raffle. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.D. as presented. Ayes 4, Nays 0. Motion carried.

4.A. Minutes of the February 11, 2016 regular Council meeting

4.B. Minutes of the February 11, 2016 public information meeting, relating to the 2016 Street and Utility Improvement Project

4.C. Training, approve Brad Boice and Marlis Knowlton attend supervisory and customer service training March 18, in Rochester, cost $300.

4.D. RESOLUTION #2016-10, RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED. Cash donations from numerous donators to the Eyota Fire Department, in the amount of $320, to be designated to the Fire Department Fund to purchase future equipment to be determined.

REPORTS:

Community Officer: Deputy Johnson reported service call numbers were lower on this report because it is not a full month. Deputy Johnson explained the Rochester Alert System and recommended the City register to use it; especially for announcing emergency snow plowing dates and other disaster type emergencies like a flood or gas leak. Citizens provide City Hall with contact information which is then sent to Olmsted County's notification system. When an emergency happens, the County will send out notifications: email, phone calls or texts.
*** Kurt Holst arrived at the meeting, 7:10 p.m.
Motion was made by Cornell and seconded by Nelson to sign up for the Rochester Alert System as described by Deputy Johnson. Cornell, Nelson, Schuchard and Clark voted in favor. Holst abstained from the vote because he missed most of the conversation. Ayes 4, Nays 0, Abstained 1. Motion carried.

DESCASD Sewer Board: Schuchard reported District assets of $1,256,831.39. The Board approved investing money through Bremer Bank. Minnesota Pollution Control received the District's permit and there will be a nitrate limit imposed, the level is unknown at this time. Larger cities are starting law suits to oppose the nitrate limits; the District's attorney has been contacted.

Planning Commission: Planning reviewed the Comprehensive Plan in regards to possibly selling city land. The revised nuisance ordinance was approved to be sent to the Council for consideration; that will be presented at a later date. The Commission also requested to have a work meeting with the Council to discuss the roll of the Commission and discuss a plan to codify the ordinances.

Barry Karsjens Resignation: The Commission also recommended accepting Barry Karsjens resignation. Motion was made by Schuchard and seconded by Nelson to accept the resignation of Barry Karsjens, effective February 16, 2016. Ayes 5, Nays 0. Motion carried.

Economic Development Authority: The EDA did not have an official meeting due to a lack of quorum. It should be noted that the Minnesota Design Team is coming to Eyota April 14-16. The Team is made up of volunteer professionals that will take citizen input of ideas to improve Eyota and put those ideas on paper for the City to use to move forward to make improvements. The Team will be staying right in Eyota and host families are needed to house them.

Clerks Report: No report.

REGULAR AGENDA ITEMS:

2016 Street and Utility Improvement Project: WHKS Engineer Daren Sikkink reviewed the project plans with the Council. A few items worth noting: there are funds available to replace trees if property owners would like to, portions of Third Street SW will be lowered but water will continue to flow north, the fire hydrant on the corner of Bremer Bank will be moved across the street to the south and Second Street will not be dug up. Reminder, the contractor will install each utility (water, sanitary and storm sewer) separately which means digging in the same area numerous times. Fred Suhler, City Attorney advised the City can not legally specifically exclude one subcontractor from bidding or working on a project.
Motion was made by Nelson and seconded by Holst to approve the 2016 Street and Utility Improvement project plans and specifications and authorize the City Clerk to advertise for bids, opening will be March 22, 2:00 p.m. at City Hall; approval via RESOLUTION #2016-11 RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.A"

2016 Sixth Street SW Reconstruction Project: WHKS Engineer Daren Sikkink reviewed the plans to reclaim and overlay Sixth Street SW in 2016. Construction will be requested to be completed prior to Eyota Days.
Motion was made by Nelson and seconded by Holst to approve the Sixth Street Reconstruction project plans and specifications and authorize the City Clerk to advertise for bids, opening will be March 22, 2:00 p.m. at City Hall. Ayes 5, Nays 0. Motion carried.

Two repairs need to be included in this project: cap the water main on Lafayette Avenue between Fifth and Sixth Street, and repair the sanitary sewer lateral/service line to the High School. The School will be responsible for their repair costs. A bid was received from Pearson Backhoe Service Inc. of St. Charles: Lafayette water $4,722 and the school lateral $3,652.
Motion was made by Nelson and seconded by Cornell to approve Pearson to cap the water and fix the school for a total cost of $8,374. Ayes 5, Nays 0. Motion carried.

Rolling Hills Transit: Rolling Hills Transit representatives Mike Rizzo and Rich Anthony presented 2015 ridership and expenses. Combined ridership counts from Dover and Eyota for the four quarters in 2015 were: 206, 384, 411 and 501. Eyota's operating cost for the entire year was $5,560. Ridership continues to increase and increase ridership reduces the operating cost. In the fourth quarter there were only five ride denials; meaning the bus was not available at a requested time. The Council voiced concerns that our current ridership is not up to the bench mark of three riders per hour. Mike Rizzo is not concerned yet, it historically takes as long as three years to build up the ridership and get the program to be successful. The Council requested detailed information on what time of day riders are using the bus; this is in order to consider future time changes to increase ridership.

Board of Appeal and Equalization: Motion was made by Nelson and seconded by Schuchard to call a special meeting on April 18, 2016 from 5:00 to 5:30 p.m. for the Council to meet as the Board of Appeal and Equalization. Ayes 5, Nays 0. Motion carried.

Reschedule March 10 Council Meeting: Motion was made by Nelson and seconded by Schuchard to reschedule the March 10 Council meeting to Tuesday, March 8, 7:00 p.m. Ayes 5, Nays 0. Motion carried.

Motion was made by Cornell and seconded by Nelson to schedule a work meeting with the Planning Commission on the night of the normal Commission meeting, Wednesday, March 16, 7:00 p.m. Ayes 5, Nays 0. Motion carried.

Rochester Regional Airport Bonding Bill Support Request: Southeastern Minnesota League of Municipalities addressed the cities of southeast Minnesota and requested the Councils consideration to pass a resolution to support the bonding bill to improve the US Customs Facility at the Rochester Regional Airport. Clark stated the airport basically will lose their international designation if facility improvements are not made. Motion was made by Nelson and seconded by Schuchard to support the bonding bill to improve the US Customs Facility at the Rochester Regional Airport via RESOLUTION #2016-12, RESOLUTION IN SUPPORT OF THE 2016 ROCHESTER REGIONAL AIRPORT BONDING BILL. Ayes 5, Nays 0. Motion carried.
See "Exhibit 6.E"

Comprehensive Plan Review for Proposed Sale of Land: Per the Council's request, the Planning Commission reviewed the Comprehensive Plan for compliance to sell a portion, approximately one acre in the southeast corner, of the Second Street Wetlands initiated by a proposal to establish a brewery.

The Commission took note that City Engineers have studied the entire parcel and acknowledges the southeast corner is buildable. The Commission moved the proposed sale of land is in compliance with the current Comprehensive Plan.

The Commission's Finding of Facts (including excerpts from the Comprehensive Plan):

1. The Eyota Comprehensive Plan is a statement of community goals and policies that will direct physical development into the future. The Plan looks to the future, anticipates change, and provides specific guidance for legislative and administrative actions.
2. The median age in Eyota is 32.5 years old. Whereas these demographics and that population finds this to be an acceptable business. The City of Eyota finds businesses to be an important portion of our community structure. The City has worked hard to attract commercial business and bring in bike trails to provide recreation and opportunities for all citizens.
3. Land Use Goals: Develop the City of Eyota in a manner which will provide an efficient urban growth pattern while maintaining and improving a high quality of life.

The Council did not have any additions to those Findings. Now that it has been determined that this approximate one acre is marketable property and could be built on, the Council decided the next step would be to identify the area by having it surveyed. The land will need to be surveyed before it could be sold for any use. Knowlton was instructed to investigate the cost of a survey.

Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable as presented for a total payable amount of $19,094.28. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.G"

Other Business:
Fire Department: Chief Peck revised the Mutual Aid Agreement with Dover; it will be reviewed. Engine 5 has been listed a few places for sale. Viola Township is considering pulling out of the Eyota Fire District due to the high cost in comparison to Elgin.

Peck requested purchasing replacement air masks, helmets and new eyeglass inserts in lieu of purchasing turn out gear this year, cost estimate $2,100. Council Consensus – Peck was given authorization to proceed with those suggested purchases.

Peck submitted a list of numerous computer and other electronic equipment purchases as updates, estimated cost $635. Motion was made by Cornell and seconded by Schuchard to authorize up to $850 electronic purchases as suggested. Ayes 5, Nays 0. Motion carried. See "Exhibit 7"

Peck was encouraged to work with Brad Boice, Public Works Supervisor to inventory and estimate the cost to replace fire hydrants that do not have six inch steamer connections.

Future budget items were commented on; hydro testing air bottles and fire hall improvements. Council recommended a subcommittee be created to discuss building needs and discuss as a 2017 budget item. It was suggested to have a work meeting in May.

Summer Rec Director: Clark recommended that the Director's position not be defined as seasonal.

Motion was made by Holst and seconded by Cornell to approve the Summer Rec Director position not be limited to seasonal. Ayes 5, Nays 0. Motion carried.

Dover Eyota Eagles Foundation Raffle: It was questioned if the City needs to approve a raffle sponsored by Foundation. The Council did not think it was necessary. No action taken.

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn the meeting. Ayes 5, Nays 0. Motion carried. The meeting was declared adjourned at 9:10 p.m.

Tyrel Clark
Mayor

Marlis Knowlton
Clerk/Treasurer