

CITY OF EYOTA
CITY COUNCIL MINUTES
FEBRUARY 12, 2015

Members Present: Tyrel Clark, Ray Schuchard and Bryan Cornell

Members Absent: Tony Nelson Kurt Holst was absent at roll call but arrived later, 7:08 p.m.

Staff Present: Marlis Knowlton, Clerk/Treasurer

Guests: Caleb Tesdahl, citizen and Paul Spafford, American Legion Commander

Call to Order: Mayor Clark called the meeting to order at 7:00 PM with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to move Regular Agenda items 6.A and 6.B after Consent and before Reports and approve the remaining agenda as presented. Ayes (3), Nays (0). Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A through 4.G as presented. Ayes (3), Nays (0). Motion carried. See "Exhibits 4.B and 4.C"

- 4.A. Minutes of the January 22, 2015 regular Council meeting were approved
- 4.B. RESOLUTION #2015-09 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$1,025.00, cash donations from numerous parties, designates the funds to the Fire Department Fund for the purchase of future equipment to be determined, passed.
- 4.C. RESOLUTION #2015-10 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, Pam Miller of Bone Appetit Canine Bakery Unleashed donated two sets of pet oxygen masks to the Eyota Volunteer Fire Department, valued at \$130.00, passed.
- 4.D. Waterworks Operator School and Test, authorized Brad Boice and Scott Schmidt to attend the March 11-13 school in Rochester and Schmidt to take the water operator examination, cost \$302.
- 4.E. Municipal Clerks and Finance Officers Association Annual Conference authorized Marlis Knowlton to attend March 17-20, cost \$240, lodging and travel.
- 4.F. Olmsted County Public Health Services Grant Agreement, authorized entering into the grant agreement between Eyota, Olmsted County and the State of Minnesota acting through Olmsted County Public Health Services for the Statewide Health Improvement Program (SHIP) for up to \$10,000 for active living, grant #5-2015-4346 (park and trail way finding sign and benches along pedestrian paths)
- 4.G. Municipal Clerks and Finance Officers Association Regional Meeting, authorized Nancy Eichman and Kathie Hall to attend February 26, Cannon Falls, cost \$30 and travel.

REPORTS:

Fire Department: No report, no one available to report on the February 5 meeting.

Eyota Volunteer Ambulance Service: No report, no one attended the February 9 meeting.

Park Board: Holst reported the Board discussed the Summer Recreation program; specifically the schedule, policy/procedures for the coaching staff and wages. The Board requested the schedule be changed to stagger the activities to increase participation. Clark and Cornell will work on creating a personnel policy and procedures specific to seasonal employees. Council suggested the Board research the option to provide the swim bus to the St. Charles aquatic center more than one day a week; cost being the prohibiting factor.

Wages: Council reviewed the proposed wage increases and agreed to increase wages for returning staff. Motion was made by Cornell and seconded by Schuchard to approve Level 1 \$10.00, Level 2 \$12.50 and Level 3 \$15.00 an hour. Ayes (4), Nays (0). Motion carried.

Summer mowing: a part time summer park maintenance position was not included in the 2015 budget. Ball fields and parks need to be continued to be maintained; especially the fields with the new lime that was applied last fall. Consensus: inform Public Works that the fields and parks need to be maintained.

Clerks Report:

West Side Park Connection Trail Bids: Awarding the project contract will be on the next agenda.

REGULAR AGENDA ITEMS:

Alcohol Compliance Violation: A server failed an alcohol compliance check on January 14, 2015 at the Eyota American Legion, by serving liquor to a minor. Ordinance #120 Regulating Alcohol Compliance Checks and Inspections states violations shall be charged an administrative fine of \$250 for the first violation and \$500 for a second offense within a twenty four month period.

This is the American Legion's third compliance failure: March 25, 2010, then an April 2013 violation was recorded again as a first offense and now this current violation is within the twenty four month period of the April 2013 offense and considered a second offense with a \$500 fine. Legion Commander Paul Spafford explained they do have steps in place so this does not happen, all bar tenders have had training, this should not have happened.

Motion was made by Cornell and seconded by Schuchard to acknowledge the alcohol compliance check failure at the American Legion and charge the second offense \$500 administrative fine. Ayes (4), Nays (0). Motion carried.

Detached Accessory Building Zoning Inquiry: Caleb Tesdahl, 510 South Avenue SE discussed with the Council his request to put a detached accessory building next to the garage on an existing concrete pad. The zoning regulations require at least six feet between buildings; this accessory building would be closer than that and would not be allowed. Tesdahl questioned that rule.

Council offered other options but agreed Tesdahl would need to follow established procedures and request a variance hearing through the Planning Commission if he chooses to pursue this.

Farmers Market Manager Position: Council reviewed the Farmers Market Manager job overview prepared by Iris Neumann. Consensus: advertise the position in the Dover Eyota Eagle, on Facebook and on television, hire an active manager first and then an assistant later and Knowlton should work with the Personnel Council representatives on these tasks.

Compost/Brush Site: The Council previously requested MinnErgy be contacted and ask if the old railroad wye in the northeast corner of their property would be an option to use as a city brush site. MinnErgy was contacted and requested a plan be submitted before they would consider any of the property. Council requested Public Works Supervisor Brad Boice to develop a plan for the Council to consider. The site would be similar to Dover's: leaves, grass, brush up to four inches in diameter, no compost, burn or haul away, fence and gate for security and open more than just two days a week. Schuchard will assist Boice.

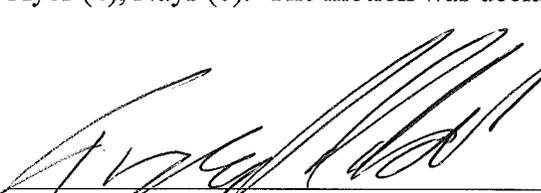
Accounts Payable: Motion was made by Cornell and seconded by Holst to approve the accounts payable in the amount of \$40,299.53; this includes the addition of \$302.00 and \$30.00 for staff training registration expenses approved in the consent agenda. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

Any Other Business: none

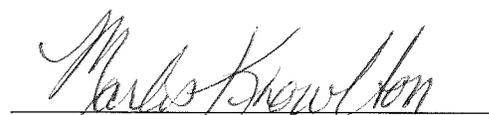
Closed Meeting: Mayor Clark declared a closed meeting, beginning at 8:10 p.m., to discuss the property: City Lands 106-12-14 Block 1, PIN 62.14.22.028643, approximately eleven and one half acres located in the northeast corner of the intersection of Highway 42 and Second Street SW owned by Dorothy Jones; for the purpose of discussing the process and purchase expenses for the parcel. This is in accordance with State Statute 13D.05.

The regular meeting was reopened at 8:33 p.m. Dorothy Jones verbally agreed to sell and the Council agreed to purchase the entire parcel and discussed purchase process and costs. Motion was made by Cornell and seconded by Holst to hire attorney Frank McAnulty as legal counsel, draw up the purchase agreement and authorized Knowlton as the signee, cost under \$1,000. Ayes (4), Nays (0). Motion carried.

Adjourn: There was a motion made by Cornell and seconded by Holst to adjourn the meeting. Ayes (4), Nays (0). The motion was declared carried. The meeting adjourned at 8:35 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer