

CITY OF EYOTA
CITY COUNCIL MINUTES
OCTOBER 27, 2016

Members Present: Tyrel Clark, Bryan Cornell, Ray Schuchard and Tony Nelson

Members Absent: Kurt Holst

Staff Present: Jeff Peck and Bill MacMonegle, Fire Department Chiefs; Community Officer Deputy Johnson and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Nelson to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.C as presented. Discussion: It was questioned if item 4.C the CEDA contract should be pulled because the EDA had not yet recommended approval, but the contract and budget amounts were verified; and it was not pulled from the consent agenda. Ayes 4, Nays 0. Motion carried.

4.A Minutes of the October 13, 2016 regular Council meeting

4.B. Resolution 2016-33 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED donated to the Fire Department a total of \$125 cash and designates the funds to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.

4.C. CEDA: Community and Economic Development Associates 2017 Professional Services Contract, annual cost of \$33,938, for an average of one and one half days a week service.

REPORTS:

Community Officer: Deputy Johnson reported there recently have been a few thefts from unlocked vehicles. Please remove valuables from your vehicles and lock your vehicle and garage doors. Karen House was just recently released from jail and still has time to license her dog before a citation is issued. Citations will be issued weekly (not daily) as long as the violation continues.

DESCASD Sewer Board: Schuchard reported the District's assets at \$1,092,168.18. The plant is running well. Changes to land rent agreements are being researched. The resolution was passed approving the service availability charge (SAC) fee of \$2,640 will not be waived in 2017. Rates will increase one percent in 2017. New plant employee needs to take a few more tests to become the licensed plant manager. Contracted engineers currently are performing the required licensed operations.

Planning Commission: Schuchard reported the Commission worked on reviewing questions for the ordinance codification process. Answers are due by November 30, an extension will be requested.

New Member: Franklin Merchant has submitted an application to fill Chad Ohl's vacated position; term will expire December 2017. Motion was made by Nelson and seconded by Cornell to appoint Franklin Merchant to the Planning Commission. Ayes 4, Nay 0. Motion carried.

Economic Development Authority (EDA): Clark reported on the Arbor Gardens census, 2017 budget preparation meeting on November 22, wage scale creation and replacement of one set of patio/decks.

Cornell reported the EDA financial status, downtown façade improvement project status and opportunities to promote available lots and townhomes for sale. Other items discussed at the meeting were: American Legion design committee planning continues, Perry Dental coming to town, Brett Lincoln proposed brewery and citizen comments/questions.

Clerk Report:

Canvassing Board: Motion was made by Nelson and seconded by Cornell to schedule a special Council meeting to meet as the election canvassing board on Wednesday, November 16 at 6:30 p.m. Ayes 4, Nays 0. Motion carried.

REGULAR AGENDA ITEMS:

WHKS & CO., City Engineers – Project Updates: Daren Sikkink, WHKS Engineer reported:

2016 Sixth Street SW Reconstruction: Paper work needs to be submitted by the contractor in order to complete the project which will include the final payment. Olmsted County will be requested to paint the crosswalks.

2015 Street & Utility Improvements: Elcor Construction, the general contractor has a couple minor punch list items to finish up and then the construction will be completed. Final material quantities will be calculated and verified. Elcor was not happy with the sodding subcontractor and will be withholding payment in the amount of approximately \$4,000 which is the documented extra cost of engineering hours needed to follow up with sod work that was not completed. When the final pay request comes to the City, it will be reduced by that same \$4,000.

2016 Street & Utility Improvements: There is a couple of concrete replacements and sodding to be completed. A couple cracks in the pavement will be inspected in the spring; they will be corrected before the final/wear course of blacktop will be installed.

Lake Eyota Feasibility Study Status: Engineers are beginning to delineate the wet land area and doing soil borings in order to complete the feasibility study which will be presented at a later date.

Water Tower Inspection Report: Daren Sikkink presented and verified the water tower inspection report done by Water Tower Clean & Coat. The tower is in pretty good shape, but a few rust spots should be repaired. WHKS recommends following all of the external repair recommendations made by Water Tower Clean & Coat. WHKS inspected the interior of the tank and suggested repairs.

It should be noted that some of the orange colored areas are surface staining from water, not actual rusted metal. Sikkink suggested starting to budget for repainting the entire tower in five years (worst case scenario). These current recommended repairs will be planned to be done in the spring of 2017. All areas of concern in the report should be monitored annually.

Compost Site Agreement: Scott Harnack, compost site property owner, is frustrated and upset with people coming out to the site after hours, dumping materials that are not allowed and driving on his yard, etc. He submitted a letter to terminate the agreement with the City and another letter listing his ten required changes if the City wants the site to stay open. The Council read through Harnack's conditions and discussed them. It was noted that the site was issued an Olmsted County conditional use permit and the terms of that permit should be researched before any other City agreement changes are agreed to. The Council would like to see the site remain open and requested Public Works Supervisor, Brad Boice meet and work with Harnack; and be at the next meeting.

Eyota Fire Department Committee Proposal: Eyota Township Board representative Jim Schumann proposed to the Council to establish a Fire Department Committee in an effort to improve communication of the department's needs. The committee would consist of members from the Eyota Fire Department, Eyota City Council, Eyota Township Board, Viola Township Board and the Haverhill Township Board. The number of representatives from each entity will be determined later. Possibly meet quarterly or as needed. Objective would be to review and make recommendations to the government entities that fund the Fire Department's future needs. This will provide all parties that fund the Fire Department opportunity for input at the beginning of the funding process and better enable them to prepare their annual budgets. Other issues this committee could address would be collections and other issues that may arise.

Budgeting for Fire Department needs is complicated because of the very different budget schedules between cities and townships. A five year Fire Department budget and communications between the entities might improve Township budget preparation. The Council was supportive of establishing this type of committee and recommended Jim Schumann to work with Marlis Knowlton to plan a first meeting.

Heartman Insurance/LMCIT Property Insurance Renewal: Agent Jim Nigon reviewed and explained the property insurance renewal. No major changes in property or coverage and the premiums have been and are predicted to stay level. Motion was made by Cornell and seconded by Schuchard to approve the League of Minnesota Cities Insurance Trust 10/3/16-10/3/17 property insurance coverage and cost. Ayes 4, Nays 0. Motion carried.

Harold and Vel Anderson Comments: Eyota Citizen Harold Anderson addressed the Council with comments and concerns in reference to numerous items: proposed Lake Eyota, proposed brewery, Minnesota Design Team improvement suggestions, citizen education, new businesses and moving the EDA meetings to a different night.

**** Councilman Bryan Cornell left the meeting at 8:52 p.m. ****

The most pressing issues are the brewery and Lake Eyota; Anderson's suggested a Council and EDA work session or town hall type meeting be scheduled to help educate the citizens about these topics along with general municipal operations or special projects. Clark said that would be considered.

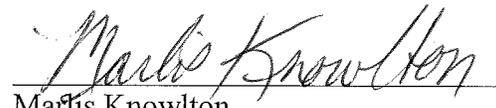
Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable in the amount of \$50,634.95. Ayes 3, Nays 0. Motion carried. See "Exhibit 6.G"

Other Business: None

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn the meeting. Ayes 3, Nays 0. Motion carried. The meeting was declared adjourned at 9:00 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer