

CITY OF EYOTA  
CITY COUNCIL MINUTES  
JANUARY 22, 2015

Members Present: Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell, and Kurt Host

Members Absent: none

Staff Present: City Engineer Daren Sikkink, WHKS & Co. and Marlis Knowlton, Clerk/Treasurer

Guests: Lynette Richards, citizen

**Call to Order:** Mayor Clark called the meeting to order at 7:00 PM with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Holst and seconded by Cornell to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Cornell and seconded by Nelson to approve the consent agenda items 4.A through 4.E as presented. Ayes (5), Nays (0). Motion carried. See "Exhibits 4.C and 4.E"

- 4.A. Minutes of the January 7, 2015 public hearing were approved
- 4.B. Minutes of the January 8, 2015 regular Council meeting were approved
- 4.C. 2015 Appointments, revised appointments were approved
- 4.D. Fire Department Member Leave of Absence for Talman Wiles, one year, effective January 25, 2015 was approved
- 4.E. RESOLUTION #2015-08 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$1,915 from numerous donors to the Fire Department for future equipment to be determined, approved.

**REPORTS:**

**Volunteer Ambulance Service:** No report, no one attended the January 12 meeting.

**Park Board:** Holst reported the Board reviewed the 2015 goals, West Side Park south scoreboard sign has been ordered, discussed the 2015 Summer Rec Program and requested businesses from Dover and rural area be added to the mailing list offering advertising sign opportunities on the ball field fence in Freedom Park.

**Planning Commission:** No report, no meeting was held in January.

**DESCASD Sewer Board:** Schuchard reported Bill Spitzer will be the Chairman and Wayne Getz, Vice Chairman. Wes Bussell will replace Bruce Christie as the Director at Large for a one year term; Bruce had been representing North Star Foods. Assets were reported as \$1,153,265.35. In 2014 there were \$39,000 fees waived on new residential construction. There were no plant violations even though there were problems with frozen equipment due to the extreme cold weather.

**Economic Development Authority (EDA):** Clark and Cornell reported the EDA discussed normal EDA business and financials. EDA recommended continuing the building incentives through 2015. Motion was made by Schuchard and seconded by Holst to keep the new construction incentives in 2015; \$2,250 commercial and \$4,890 residential construction. Ayes (5), Nays (0). Motion carried.

Arbor Gardens financials and census were discussed. There are currently five open apartments; three of those residents left for memory care. EDA recommended memory care be returned to Arbor Gardens; building and staffing changes will need to be made. Recommended \$13,600 be paid from the Arbor Gardens Enterprise Fund (#655) to start the process; there will be additional expenses later. Motion was made by Schuchard and seconded by Holst to approve reconfiguring Arbor Gardens to provide memory care and pay \$13,600 out of the Enterprise Fund to support that change. Ayes (5), Nays (0). Motion carried.

**Emergency Management:** Emergency Management Director Nelson presented the updated Emergency Management Handbook and explained a few of the revisions. Jeff Peck will be the Assistant Director. The Olmsted County assistant position has not been filled yet; this handbook will be updated when that becomes available. Motion was made by Cornell and seconded by Holst to approve the Emergency Management Handbook as presented. Ayes (5), Nays (0). Motion carried.

**Clerks Report:**

**Farmers Market Grant:** Minnesota Department of Human Services is offering a grant opportunity for funds to support Electronic Benefit Transfer and Market Bucks for 2015 farmers markets. Council consensus: request Iris Neumann apply for the grant. Request to discuss the 2015 farmers market and manager position at the next meeting.

**Refrigerator:** Council consensus: try to sell the old refrigerator in city hall on Craigslist for one week, \$75; if not sold recycle it through Alliant Energy.

**Training:** Motion was made by Nelson and seconded by Cornell to approve purchasing one year of unlimited training through Fred Pryor Seminars; \$199. Ayes (5), Nays (0). Motion carried.

**Parking Request:** A citizen requested options for overnight parking during the winter for a passenger vehicle. Council agreed to rent one spot in the city hall parking lot, \$5 a week, \$20 a month, an agreement to be signed and payment in advance. Knowlton was instructed to work with Nelson on other minor details of the agreement.

**REGULAR AGENDA ITEMS:**

**Water Issue 318 Washington Avenue SE:** Homeowner has been having continued issues with discolored water. The problem should be eliminated when the 2015 utility improvements are completed; replacing water mains and installing additional mains to eliminated dead ends. Until such time, public works will flush the hydrant twice a week. The homeowner was requested to let the City know if this helps or not. Due to the fact that the homeowner has been forced to run extra water to clear the lines and water heater; the Council instructed staff to adjust the water bill reducing it to the average of approximately the last three months usage.

**2015 Street and Utility Improvement Project:** Daren Sikkink provided illustrations of various street widths showing traffic and parking limitations. For reference: Third Street SW between Madison Avenue and Jefferson Avenue is thirty two feet wide, Rena Belle Street NW is thirty feet wide and Carolann Street NW is thirty six feet wide; none of these have any parking restrictions. The Council discussed the concern that twenty eight feet is too narrow and they did not like the idea of any parking restrictions. Schuchard prefers thirty two feet wide but thirty feet would be acceptable; emergency vehicle access is a big concern. Cornell prefers thirty two feet wide. Holst thinks thirty two feet wide is the safest option, possibly restrict parking to one side only. Nelson prefers twenty eight feet wide.

Motion was made by Schuchard and seconded by Cornell to make the streets thirty two feet (32') wide. Discussed the reasoning: Schuchard: because it is a safety issue, with on street parking being allowed and no sidewalks we need room for pedestrians and emergency vehicles. Cornell: agreed with Schuchard, property owners did not want sidewalks so they will be walking in the street. Holst: agreed and in addition we need to look to the future; there has not always been good planning in the past when garages were allowed to be built in the road right-of-way. Nelson: heard the concerned citizens and prefers twenty eight feet. Clark, Cornell, Schuchard and Holst voted in favor. Nelson voted opposed. Ayes (4), Nays (1). Motion carried.

**Fire Truck Purchase:** The purchase of a replacement fire truck has been approved and ordered. An option offered by provider is for the City to pre-pay any amount of the cost and earn 3% interest, until the time of delivery and final payment which could be October 2015 or later. The truck costs \$465,000; the City's share is half, \$232,500. Recommendation to pre-pay up to \$220,000 to take advantage of earning 3% interest: \$140,000 in the reserve fund, \$30,000 2014 budgeted in cash and \$50,000 2015 budget that would be covered by cash.

Motion made by Cornell and seconded by Schuchard to prepay \$220,000 for the purchase of the replacement fire truck from budgeted funds and out of reserves to take advantage of interest earnings. Ayes (5), Nays (0). Motion carried.

**Compost/Brush Site:** The City of Dover has informed Eyota that their brush/compost site will not be available to Eyota citizens in 2015. The Council began the discussion if a city site is necessary, and if so where could it be located. The Council reviewed the long list of possible considerations to establish and maintain a site. Consensus: Council would prefer to have a city brush site within reason of the cost, staff time, etc. The old building site of the MinnErgy property (off of 19 ST SE) was considered. The Council requested MinnErgy be contacted and ask if the old railroad wye in the northeast corner of the parcel would be an option to use. MinnErgy's response will direct future discussion and decisions. No further action was taken.

**Rolling Hills Transportation Service:** The bus service will begin February 2. Tokens and passes will be sold at: St. Charles City Hall, Simple Soaps for Simple Folks in Dover, Eyota City Hall and at the Eyota Market. A one trip in town will be \$1.50; a one trip out of town (Dover, Eyota, St. Charles or Rochester) will be \$3.00. Busing service is available Monday – Friday 7 am to 7 pm. To schedule a ride call Rolling Hills Transit 1-800-528-7622 during working hours: Monday – Friday 8:00 am to 4:30 pm.

Council authorized: staff to send out a special newsletter with more details on the service, additional advertising in the DE Eagle and to let the City of Dover use Eyota's bulk mailing permit, free of charge, if they choose to mail a newsletter.

**Accounts Payable:** Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$305,693.58; this includes the addition of \$220,000 for the fire truck prepayment. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.F"

**Any Other Business:** none

**Property:** City Lands 106-12-14 Block 1, PIN 62.14.22.028643, approximately eleven and one half acres located in the northeast corner of the intersection of Highway 42 and Second Street SW, owned by Dorothy Jones. Dorothy Jones is interested in selling the property and questioned developing a portion of it for single family home use. Jones discussed that option with city staff and separately with Daren Sikkink in regards to rezoning, platting, wetlands and other regulations. This parcel has been discussed numerous times regarding storm water management; and the possibility of the City purchasing it.

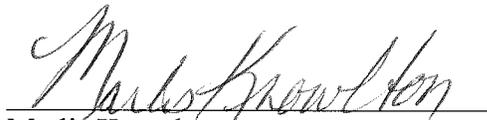
**Closed Meeting:** Mayor Clark declared a closed meeting, beginning at 8:45 p.m., to discuss the property: City Lands 106-12-14 Block 1, PIN 62.14.22.028643, approximately eleven and one half acres located in the northeast corner of the intersection of Highway 42 and Second Street SW; for the purpose of discussing purchasing the parcel and the purchase price. This is in accordance with State Statute 13D.05.

The regular meeting was reopened. The Council did discuss purchasing the entire parcel and directed the Clerk/Treasurer Knowlton to contact Jones and offer her the agreed upon price.

**Adjourn:** There was a motion made by Nelson and seconded by Cornell to adjourn the meeting. Ayes (5), Nays (0). The motion was declared carried. The meeting adjourned at 9:00 PM.



Tyrel Clark  
Mayor



Marlis Knowlton  
Clerk/Treasurer