

CITY OF EYOTA
CITY COUNCIL MINUTES
JANUARY 14, 2016

Members Present: Tyrel Clark, Bryan Cornell, Tony Nelson, Ray Schuchard and Kurt Holst

Members Absent: none

Staff Present: Brad Boice, Public Works Supervisor; and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Cornell and seconded by Nelson to approve the agenda with the addition of the Waletzki property as 6.A. Ayes 5, Nays 0. Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.I. as presented. Ayes 5, Nays 0. Motion carried.

- 4.A. Minutes of the December 29, 2015 regular Council meeting
- 4.B. RESOLUTION #2016-01 RESOLUTION DESIGNATING OFFICIAL 2015 FUND BALANCES, the 2015 Governmental Fund Balances are designated for cash flow, for the period January 1, 2016 through June 30, 2016, and the portion of the Water and Sewer Fund Balances, equal to the Investment Balance, are reserved for Debt Retirement.
- 4.C. RESOLUTION #2016-02 RESOLUTION DESIGNATING DEPOSITORY, Bremer Bank, Eyota, Minnesota, and the 4M Fund are designated as depositories for the funds of the City of Eyota.
- 4.D. RESOLUTION #2016-03 RESOLUTION DESIGNATING OFFICIAL NEWSPAPER, the Post Bulletin in Rochester, Minnesota is designated as the official newspaper of the City of Eyota.
- 4.E. RESOLUTION #2016-04 RESOLUTION AUTHORIZING PAYMENT OF EXPENDITURES PRIOR TO CITY COUNCIL APPROVAL, authorizes the City Clerk/Treasurer or Deputy Clerk to make payment of all just and correct and valid expenditures without prior approval by the Council.
- 4.F. RESOLUTION #2016-05 RESOLUTION APPOINTMENT OF RESPONSIBLE AUTHORITY, appoints Clerk/Treasurer Marlis Knowlton, the Responsible Authority and Data Practices Compliance Official.
- 4.G. Employee Life/STD/LTD Insurance renewal approved with Principal Life Insurance Company, effective date February 1, 2016.
- 4.H. I Am Responding subscription agreement renewal for the Fire Department, approved with Olmsted County for 2016 – 2018, at a cost of \$628 each year.

4.I. RESOLUTION #2016-06 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, accepting and acknowledging \$600.00 total donations from numerous parties and designates the funds to the Fire Department Fund for the purchase of future equipment to be determined at a later date.

REPORTS:

Dover-Eyota Schools Future City Competition Presentation: Josh Pope, consultant engineer with Bolton & Menk and instructor Alberto Vera of the Dover-Eyota school district helped prepare three teams of Dover-Eyota middle school students for the Future City Competition, as an extracurricular activity. Students will compete in Minneapolis on January 23, 2016 to address the theme of “Waste Not, Want Not”; students are to design a comprehensive solid waste management system that is safe, environmentally sound, and energy efficient. The students made their presentations to the Council for practice prior to the competition.

DESCASD Sewer Board: Schuchard reported the assets at \$1,243,038.33 and information received to possibly invest funds with Bremer Wealth Management to earn more interest. The plant has continued to run smoothly, security cameras have been installed, and quotes are being obtained to replace air conditioning units that are original from when the plant was built.

Tyrel Clark submitted his resignation to the Sewer Board, due to personal conflicts with the meeting night, effective January 14, 2016.

Motion was made by Cornell and seconded by Schuchard to appoint Tony Nelson service on the Sewer Board in the place of Clark, through 2016. Ayes 5, Nays 0. Motion carried.

Fire Department: Nelson reported the new truck has been put in service.

Park Board: Clark reported the Board was given an update on the status of hiring a Summer Rec Program Director, update from Brad Boice on miscellaneous park maintenance and possible replacement of the landscape edging in Bush Park. Representatives from Burbach Aquatics came and gave an informational presentation on splash pads and swimming pools. The Board also discussed smoking in parks; it will be suggested no smoking signs could be displayed at the welcome tent during the Farmers Market.

Public Works: Brad Boice reported the Toro 325 mower that is for sale has been put on Craigslist. The ice skating rink is open. Replacement surface parts are being investigated for the skate park equipment; plastic surfaces will now need to be steel. Replacement door panels for the pavilion in West Side Park are being ordered, they will need to be painted; Council requested Boice investigate the cost to power coat them.

Chlorine Scales: Bids were obtained to replace the two chlorine scales for the wells. Motion was made by Schuchard and seconded by Nelson to purchase two hydraulic chlorine scales from Hawkins Chemical, \$1,970. Ayes 5, Nays 0. Motion carried.

Water Main – Lafayette Avenue SW: This section of six inch main, in-between Fifth and Six Street has had numerous breaks and it has been suggested to eliminate it.

Elimination would however, create a long length with no loop. Boice and city engineers recommend updating the water model and running some scenarios before deciding to eliminate this section. That research should be done before the 2016 street overlay is completed.

Motion was made by Cornell and seconded by Holst to approve updating the water model and run scenarios, estimated engineering cost \$200. Ayes 5, Nays 0. Motion carried.

Emergency Management Report: Emergency Management Director Tony Nelson explained the Emergency Management Handbook for Government Officials is a tool for disasters. It is updated annually with new contact information. A couple more changes need to be made, which Nelson will complete.

Motion was made by Holst and seconded by Schuchard to approve the 2016 Handbook with changes noted. Ayes 5, Nays 0. Motion carried.

Clerks Report: Knowlton reminded the Council of a couple meetings coming up. Clark requested to be registered to attend the Southeastern Minnesota League of Municipalities annual meeting in Byron, January 27, \$30.

REGULAR AGENDA ITEMS:

Waletzki Property 23 North Front Street NW: Larry Waletzki addressed the Council to discuss his parent's property. The property is zoned R-2 multifamily high density residential, with a single family home on it. This is considered a nonconforming use of the land and can continue if certain requirements are met. The property is for sale and the lender is requesting a letter stating the subject property can be 100% rebuilt to its current density and footprint if destroyed. The zoning ordinance states if the property is destroyed more than 50% it can not be rebuilt; the nonconformity can no longer continue. Without this letter the sale of the property will not happen. Many ideas and scenarios were discussed to try to help make sure the sale of property was not hampered by city regulations. Ideas included a variance or rezoning the land or even changing the definition of the high density district; but all these require a public hearing, which takes more time than available.

The Council referred to the definition in Zoning Ordinance #53, Article V, Use Districts Section 5.03. High Density Residential (R-2): *The intent of this district is to provide land area primarily for residential uses of a higher density than the R-1 district, and including manufactured housing singly or in subdivisions/parks; such uses should be compatible to multi-family residential buildings.*

The Council agreed the word 'should' gives options, the word 'shall' would imply only multi-family buildings are allowed. The Council instructed Knowlton to write the letter allowing the property to be 100% rebuilt if destroyed; and to take this issue to the Planning Commission to change the Zoning Ordinance.

Motion was made by Nelson and seconded by Cornell to send the zoning ordinance to the Planning Commission to be changed to allow single family homes in R-2 districts. Ayes 5, Nays 0. Motion carried.

Larry Waletzki also noted that when he researched the current regulations, R-2 zones require seventy foot frontages and these old original plat parcels are only sixty foot wide; which means there isn't room to put an apartment on a lot.

2016 Appointments: Mayor Clark presented his recommendations for appointments. The Emergency Management Assistant Director needs to be changed to Bill MacMonegle. Motion was made by Nelson and seconded by Holst to approve the 2016 Appointments. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.B"

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable with the addition of \$628.00 payable to Olmsted County for I am Responding; for a total payable amount of \$265,184.41. Ayes 5, Nays 0. Motion carried. See "Exhibit 6.C"

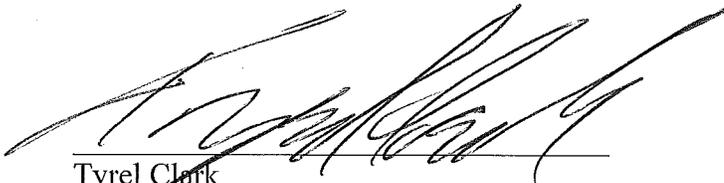
Other Business:

Closed Meeting: Mayor Clark closed the regular meeting to discuss all the employee's year end evaluations, at 8:40 p.m.

***** Kurt Holst left the meeting at 9:15 p.m.

The regular meeting was reopened at 9:25 p.m.; the Mayor explained all employee performance evaluations were reviewed along with the suggested salary ranges and hourly wage increases. There were no concerns or requested changes to the employee evaluations. Motion was made by Cornell and seconded by Schuchard to approve the hourly wage raises as presented. Ayes 4, Nays 0. Motion carried.

Adjourn: Motion was made by Cornell and seconded by Nelson to adjourn the meeting. Ayes 4, Nays 0. Motion carried. The meeting was declared adjourned at 9:27 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer