

**CITY OF EYOTA
CITY COUNCIL MINUTES
SEPTEMBER 25, 2014**

Members Present: Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer and Community Officer Deputy Pagel

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

General Announcements: The 2015 budget and tax levy will be discussed and finalized at the regularly scheduled Council meeting on December 11, meeting will start at 7:00 p.m.

Approve Agenda: Motion was made by Cornell and seconded by Schuchard to approve the agenda with the addition of a drainage easement request under 7. Other Business. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Holst and seconded by Nelson to approve the consent agenda items 4.A through 4.D as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.C"

- 4.A. Minutes of the September 8, 2014 Council work meeting were approved
- 4.B. Minutes of the September 11, 2014 regular Council meeting were approved
- 4.C. South Avenue Street & Drainage Improvements Project Pay Request #5 was approved to pay Pember Companies, Inc., \$9,229.68; final payment and acceptance of project approved.
- 4.D. Fire Department New Member Recommendation, Nicholas Woslager was approved as a new member, contingent on a successful physical examination.

REPORTS:

Community Officer: Deputy Pagel reported medical and traffic calls were up this last period. DARE starts October 24 and D-E homecoming is next week.

DESCASD Sewer Board: Schuchard reported the Board worked on next year's budget and a five percent (5%) rate increase was approved. There were no violations at the plant. The District bills the cities based on water sold versus actual metered sewage sent to the plant. Metered billing may never happen because the meters' accuracy varies. Large discrepancies in the metering reports should be reported to the Council.

Planning Commission: No report, no meeting was held.

Economic Development Authority (EDA): Clark reported Arbor Gardens census, budget preparation, agreement has been signed by Rochester Clinic and there will be a new food program that will have dietary improvements. The EDA discussed the upcoming transportation program and the desire to create a committee of members from Dover, Eyota and St. Charles. A group of people will be asked to attend a Community Growth Initiative Speak Out, organized by SMIF (Southern Minnesota Initiative Foundation) to identify several regional projects to increase economic development or traffic in the communities receiving the half percent sales tax money from the City of Rochester.

Clerk:

M&M Construction submitted an \$850 estimate to patch the asphalt around numerous utility covers that need adjusting.

Motion was made Nelson and seconded by Cornell to authorize Brad Boice to contract M&M Construction to asphalt patches around identified covers for an estimated cost of \$850. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to authorize attendance at the following trainings: 1) Brad Boice to attend a Southeastern Minnesota Waterworks Operators one day school in Owatonna, October 17, \$30 plus travel; 2) Brad Boice to attend the Minnesota Pollution Control Agency Collection Systems Basic Seminar in Brooklyn Center, November 4-6, \$300 plus lodging and travel; 3) Scott Schmidt to attend the Minnesota Rural Water Association Water Operations Specialist Class in St. Cloud, October 28-29, \$225 plus lodging and travel. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

City Welcome Sign: Information not was received in time for the meeting; this will be discussed at a future meeting.

Employee Health Insurance Policy Renewal: The health insurance renews November 1; the current plan's premiums increase will cost an additional five point three percent (5.3%). Currently the City pays one hundred percent (100%) of the employee premium and fifty five percent (55%) of dependent coverage premiums. Motion was made by Holst and seconded by Schuchard to renew the current insurance plan for 2015 and continue the 55/45 split payment for dependent premiums. Ayes (5), Nays (0). Motion carried.

Fire Department Expenses: A current agreement with the Eyota Township Board grants permission to the City to use the Township's water tender for city maintenance tasks, mainly for regular sanitary sewer main flushing. One of the tenders recently had a pump failure that cost \$2,979.22 to repair. The Township is requesting the City to pay half of that repair expense. Motion was made by Holst and seconded by Cornell to pay half of the water tender repair expense as requested. Ayes (5), Nays (0). Motion carried.

2014 SHIP Program Project: A master plan of existing and future sidewalks and trails within the city limits was submitted for review and approval. The Council requested additional time to review. No action was taken.

2015 Budget and Levy: The Council reviewed the proposed budget and levy. The 2015 budget and tax levy will be discussed and finalized at the regularly scheduled Council meeting on December 11, meeting will start at 7:00 p.m.

Motion was made by Nelson and seconded by Schuchard to approve the proposed budget as presented and move RESOLUTION #2014-27, RESOLUTION ADOPTING PROPOSED TAX LEVY RESOLUTION APPROVING 2014 TAX LEVY, COLLECTIBLE IN 2015, in the amount of \$558,129. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable with the addition of the \$9,229.68 payment to Pember Companies, total payables \$66,564.15. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.F"

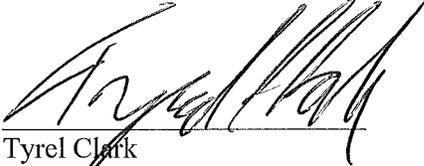
Other Business:

B & C Plumbing Drainage Easement Request: B & C Plumbing is building a new facility at 661 Canyon Drive NW, adjacent to Arbor Gardens located at 535 Canyon Drive NW. B & C is requesting a drainage easement for surface storm water be approved in the northwest corner of the Arbor Gardens parcel.

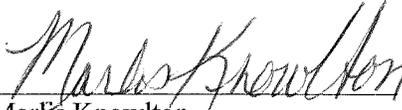
The easement legal description has been created by B & C's engineering firm and the City Attorney will complete the easement agreement if approved. B & C will grade a swale and/or berm on the Arbor Gardens parcel, in the easement area to direct drainage. The City's engineer has reviewed the proposal and inspected the site and has no additional recommendations or changes.

Motion was made by Nelson and seconded by Schuchard to approve authorization to grant the drainage easement on the Arbor Gardens lot as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 7"

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 7:53 p.m.



Tyrel Clark
Mayor



Marhs Knowlton
Clerk/Treasurer