

**CITY OF EYOTA
CITY COUNCIL MINUTES
SEPTEMBER 11, 2014**

Members Present: Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: Mayor Tyrel Clark was absent at roll call but arrived later, 7:03 p.m.

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Pro-tem Nelson called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Cornell to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A through 4.C as presented. Ayes (5), Nays (0). Motion carried.

- 4.A. Minutes of the August 28, 2014 regular Council meeting were approved.
- 4.B. Food Access Summit 2014 Conference: authorized Iris Neumann to attend the October 28-30, 2014 Food Access Summit in Duluth, expenses include: registration, mileage, and lodging.
- 4.C. Floodplain Management Training: authorized Marlis Knowlton to attend the October 9, 2014 Floodplain Management Training in Winona, expense will be mileage only.

REPORTS:

Fire Department: Knowlton reported the Department is recommending membership be capped at twenty-eight (28) fire fighters. Motion was made by Schuchard and seconded by Holst to limit the number of active fire fighters at twenty-eight (28). Ayes (5), Nays (0). Motion carried.

The Department continues to research new trucks and plan trainings. A new member will be recommended; the paper work needs to be submitted to the Clerk first.

Eyota Volunteer Ambulance Members Meeting: No one attended the meeting, but it was noted that the Service has moved into the new facility at 753 Robert Avenue SW.

Park Board: Knowlton reported:

Repaint Play Equipment: A second quote was received to sand blast and repaint the play equipment in West Side Park. Motion was made by Nelson and seconded Holst to approve GP Truck Painting sand blast and paint the play equipment in West Side Park for \$2,500 and recommend contacting Sentence to Serve to dismantle the equipment; to be done yet this year. Ayes (5), Nays (0). Motion carried.

West Side Park Bathrooms: The estimated cost to replace the stall walls and doors did not justify the amount of space to be gained. Council agreed with the Park Board to request information and prices from a plumber if there is a different style of toilet that could be used, or to move the plumbing in the floor. Also price faucets that have the push button that allows water flow for only a limited time.

Council requested Iris Neumann help write the Active Living grant through SHIP. The Sidewalk and Trail map created with the help of Yaggy Colby will be presented to the Council at a later date for approval consideration.

Clerk: No report.

REGULAR AGENDA ITEMS:

City Hall West Service Door: Motion was made by Cornell and seconded by Holst to authorize Johnson Hardware Co. replace the threshold and bottom door seal on the west entrance door of city hall, estimated cost \$571.50. Ayes (5), Nays (0). Motion carried.

Small Cities Block Grant: The Economic Development Authority (EDA) recommends authorizing EDA loan funds to be used to support Downtown Main Street Renovation projects and to compliment the Small Cities Block Grant application as:

Dedicate up to \$30,000 of the Eyota Revolving Loan fund for revolving loans made to qualifying downtown commercial building owners, used to support the commercial building improvements pending grant for the downtown using the Small Cities Block Grant program, 2 % interest, up to \$8,000 per loan per building and amortized over 7 years.

Dedicate up to \$19,000 of the Eyota Investment Loan Funds (EIF) to be used for revolving loans made to downtown apartment units, to support the Small Cities Block grant application, specifically to aid rental housing improvements, 2% interest, up to \$3,500 for each rental unit and amortized over 5 years.

Motion was made Nelson and seconded by Cornell to approve the EDA's recommendation and approve loan funds to be dedicated as presented. Ayes (5), Nays (0). Motion carried.

2015 Budget:

Motion was made by Cornell and seconded by Nelson to change the November 27 Council meeting to Monday, November 24. Ayes (5), Nays (0). Motion carried.

Motion was made by Cornell and seconded by Schuchard to schedule the Truth in Taxation meeting to be at the 7:00 p.m. December 11, 2014 regular Council meeting. Ayes (5), Nays (0). Motion carried.

Motion was made by Cornell and seconded by Schuchard to change the December 25 Council meeting to Tuesday, December 30. Ayes (5), Nays (0). Motion carried.

The budget and levy will be approved at the next Council meeting, September 25.

Accounting Clerk Position: Iris Neumann, current accounting clerk, is planning to retire by yearend. Revised job descriptions for all office staff were submitted: Clerk/Treasurer, Deputy Clerk and Accounting Clerk. Motion was made by Nelson and seconded by Holst to approve the job descriptions as presented. Ayes (5), Nays (0). Motion carried.

Council discussed advertising the open position in the Post Bulletin two times, accept applications through September 30 and the goal would be to interview the first week of October and make a recommendation on October 9. This is a very aggressive schedule and may need to change.

Motion was made by Nelson and seconded by Cornell to advertise the Accounting Clerk position through September 30. Ayes (5), Nays (0). Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of \$40,778.05. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business:

People's Energy Cooperative: At the last Council meeting People's requested a resolution to support the purchase of Interstate Power and Light Company's territory, customers and property. The Council had many questions and reservations and took no action. Clark submitted a revised resolution for the Council's consideration, requesting the regulatory authorities address the City's concerns.

Motion was made by Nelson and seconded by Holst to move RESOLUTION #2014-26 RESOLUTION EXPRESSING ADDITIONAL INFORMATION OF PEOPLE'S ENERGY COOPERATIVE, resolving the City strongly requests that People's Energy Cooperative's provides additional information and a plan to address these concerns before People's Energy Cooperative's purchase of Interstate Power and Light Company's service territory, customers, and property which includes the City and its residents, and that the City urges all regulatory authorities to address these concerns before granting approval to the Interstate Power and Light Company/Southern Minnesota Energy Cooperative sale. Ayes (5), Nays (0). Motion carried. See "Exhibit 7"

Advertising Request: Clark requested approval for the EDA to advertise parcels available in the Dover Eyota Eagles Foundation advertising opportunity in the School's athletic programs, cost \$100. Motion was made by Nelson and seconded by Schuchard to approve advertising lots for sale in the varsity sports programs through the Dover Eyota Eagles Foundation, cost \$100, to come out of the EDA advertising budget. Ayes (5), Nays (0). Motion carried.

Adjourn: Motion was made by Nelson and seconded by Cornell to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 7:45 p.m.



Tyrel Clark
Mayor



Marliss Knowlton
Clerk/Treasurer