

**CITY OF EYOTA
CITY COUNCIL MINUTES
JUNE 26, 2014**

Members Present: Mayor Tyrel Clark, Ray Schuchard and Bryan Cornell

Members Absent: Tony Nelson. Kurt Holst was absent at roll call but arrived later, 7:10 p.m.

Staff Present: Marlis Knowlton, Clerk/Treasurer and Community Officer Pagel

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to add Regular Agenda item 6.E. Safe Routes to School project items. Motion was made by Cornell and seconded by Schuchard to approve the agenda with the addition. Ayes (3), Nays (0). Motion carried.

Consent Agenda: Motion was made by Schuchard and seconded by Cornell to approve the consent agenda items 4.A through 4.C as presented. Ayes (3), Nays (0). Motion carried.

4.A. Minutes of the June 12, 2014 regular Council meeting approved

4.B. MCFOA Region Meeting, authorized Nancy Eichman and Marlis Knowlton to attend the MCFOA region meeting on July 11 in Welch, MN, cost \$80.

4.C. Push Mower Purchase Request, authorized Brad Boice to purchase used Toro push mower from private party for \$100.

REPORTS:

Community Officer: Deputy Pagel verified extra officers will be on duty for Eyota Days, recreational vehicle ordinance will be enforced.

*** Kurt Holst arrived at the meeting 7:10 p.m.

DESCASD Sewer Board: Clark reported the District purchased a new service truck and sold the old one. The District hired a summer intern. A developer requested the SAC fees be waived for his proposed development beyond 2014 and 2015 as previously approved. The Board declined. They will look at waiving future fees after 2015, but it would be all fees, not specific developments, if at all.

Planning Commission: No report, the June 18 meeting was cancelled.

Economic Development Authority (EDA):

Arbor Gardens: The EDA heard a presentation from the Rochester Clinic, proposing to expand their current services at Arbor Gardens to be every two months and in a designated room; the EDA will consider options. Arbor Gardens driveway can not be repaired until things dry up. A part time maintenance position is open. Additional repairs, census and financials were discussed.

Country Curtains and Crafts: The Council agreed with the City Attorney and EDA's recommendation to take steps to assure collection of the EDA revolving loan now that property ownership has changed. Motion was made by Cornell and seconded by Schuchard to go forward with legal action (conciliation court and property lien) on Country Curtains and Crafts, legal fees not to exceed \$500. Ayes (4), Nays (0). Motion carried.

The EDA is continuing researching a small cities block grant and prioritizing projects suggested for the half percent sales tax revenues.

Clerk:

Regional Housing Needs: The Rochester City Council and the Olmsted County Board will be holding a joint meeting to discuss the findings of the Comprehensive Housing Needs Assessment for Olmsted County and ideas about regional housing needs. Elected officials are invited. Council will discuss this again at the next Council meeting.

Tax Abatement: A written tax abatement request and commitment to construction was received from B & C Plumbing and Heating. Informational item.

REGULAR AGENDA ITEMS:

Debts: Motion was made by Holst and seconded by Cornell to authorize delinquent utility bills to be placed on the tax rolls for collection in 2015 via adoption of RESOLUTION #2014-19, RESOLUTION ADOPTING ASSESSMENT FOR WATER/SEWER BILLS. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.A"

2013 Financial Audit: Tom Cummings, City Auditor explained and reviewed the 2013 audit with the Council. The City is in good financial standings. The sanitary sewer fund's cash is declining, an increase in sewer rates are needed. Council requested to address this at the next meeting. The Auditor did make a few recommendations for staff to change and improve procedures.

Public Transportation: It was originally proposed St. Charles, Dover and Eyota would share the expense equally to fund a public transportation program. Dover requested they pay twenty percent and St. Charles and Eyota would both pay forty percent. St. Charles agreed to that. After discussing the risk, benefits and concern for the amount of money, the Council stressed that the City will need to be proactive in promoting this service in order to make it successful.

Motion was made by Holst and seconded by Cornell to move Resolution #2014-20 RESOLUTION COMMITTING TO SUPPORT TO PROVIDE PUBLIC TRANSPORTATION, committing to contribute forty percent for the initial purchase and any future capital bus purchases; along with operating expenses through 2017. Holst, Cornell and Clark voted in favor. Schuchard voted opposed. Ayes (3), Nays (1). Motion carried. See "Exhibit 6.C"

Accounts Payable: Motion was made by Cornell and seconded by Schuchard to approve the accounts payable in the amount of \$28,550.11. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.D"

Safe Routes to School Project:

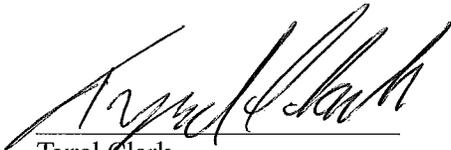
West Side Park Culverts at Second Street SW: Concern has been raised if the two culverts under the path in West Side Park at Second Street SW are adequate to move heavy storm water runoff safely and without delay. The two culverts are designed for a ten year rain event and designed for the water to go over the path if it is a large quantity. The Council was concerned about standing water, water rushing over the path in regards to safety and the previous plan to move water out of West Side Park effectively. A third culvert can be still installed at a minimum cost of \$2,500. Motion was made by Schuchard and seconded by Holst to authorize installing a third culvert in West Side Park adjacent to Second Street SW at an estimated price of \$2,500. Discussion: if this is not included in the grant funds it should be paid out of the Storm Water fund. Ayes (4), Nays (0). Motion carried.

*** Schuchard left the meeting, 8:35 p.m.

519 Lafayette Avenue SW Driveway Apron: The property owner has requested the apron be replaced, at the City's expense, with concrete instead of the original blacktop. Motion was made by Cornell and seconded by Clark to spend the extra (estimated) \$500 to put the apron in as concrete instead of blacktop. Cornell and Clark voted in favor. Holst abstained, stating a family relation. Ayes (2), Nays (0), Abstain (1). Motion carried.

Other Business: none

Adjourn: Motion was made by Cornell and seconded by Holst to adjourn. Ayes (3), Nays (0). Motion carried. The meeting was declared adjourned at 8:40 p.m.



Tyrel Clark
Mayor



Marlís Knowlton
Clerk/Treasurer