

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
JUNE 12, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer, Jerry Pike and Jeff Peck, Fire Department Officers

Call to Order: Mayor Clark called the meeting to order at 7:04 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to move the Fire Department Report (5.A.) and the Eyota Township Board discussion (6.A.) prior to the Consent Agenda; also discuss Consent item 4.E. the composite air bottle purchase request. Motion was made by Cornell and seconded by Holst to approve the agenda with noted changes. Ayes (5), Nays (0). Motion carried.

**Report:**

**Fire Department:** Assistant Chief Jerry Pike reported engine six is back in service after having a catastrophic high pressure oil pump failure. A certified house burn is scheduled on June 21 at the MinnErgy property, west of town. The Department will be at the Viola Gopher Count fireworks presentation June 18, for protection.

Composite Air Bottle Purchase: Bids were received to purchase composite air bottles, it was discovered later the current valves could be put on the new bottles. Not ordering new valves could save as much as \$400 per bottle. The current valves would need to be sent away for testing and certification. Revised bids should probably be requested.

**Regular Agenda:**

**Eyota Township Board:** As just a regularly scheduled joint meeting, the Board discussed with the Council the following items:

Fire Truck Purchase: Bids may be let in September. Estimated cost of a new truck is \$420,000 to \$450,000 and takes as much as ten months to build. The Fire Department will continue to create truck specifications to use for the bidding process.

Annexation Agreement: The Township Board requested the orderly annexation agreement that was started some years ago, be revisited and considered for approval, especially now with Destination Medical Center projections. Council requested history and explanation because many were not involved in the original development process.

Roundabout Hwy 42/14: During the construction phase, it was suggested to have no parking on one side of Fifth Street SW; which is proposed to be part of the detour route. It was suggested MnDOT be requested to rock and chloride 19 Street SE and 110 Avenue SE, those rural roads are projected to be used by locals as a shortcut to avoid the longer designated detour route.

Tanker Use: The Board owns and maintains the Fire Department tankers (water tenders). The City uses one of the tankers to regularly flush sanitary sewer mains. That tanker recently had a pump failure. The Board questioned if the City should share in the tanker repair expenses because the City uses the tanker just as much if not more than the Township. There is a current Fire Protection Agreement that details ownership and responsibilities of Fire Department assets and activities. That agreement will be referred to and this issue will be discussed again.

**Consent Agenda:** Motion was made by Nelson and seconded by Schuchard to remove Consent Agenda item 4.E. Composite Air Bottle Purchase Request because revised bids will be requested before approval; approve the consent agenda items 4.A, 4.B, 4.C, 4.F and 4.G as presented and add additional summer rec applicants to 4.D. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.G"

4.A. Minutes of the May 22, 2014 regular Council meeting approved

4.B. Olmsted County Street Maintenance Agreement – 2013-2014 approved entering into agreement

4.C. Tree Replacement Request – authorize staff to replace a tree at 227 Sixth Street SW in conjunction with the Safe Routes to School Project

4.D. Summer Rec Program Employees – Approved hiring noted applicants along with additional applicants: Leah Johnson, Mitch Sanders, Brooke Kendal, Hannah Jertson, Jacob Kullot and Mitchell Wooner

4.E. (removed)

4.F. Regional Public Safety Training Center Facility Use Contract – approved entering into contract

4.G. Resolution #2014-18 Setting Hearing Date for Tax Abatement – approved resolution to set tax abatement hearing for B&C Plumbing & Heating, Inc. on July 24, 2014

#### **REPORTS:**

**Eyota Volunteer Ambulance Service:** Nelson reported the Ambulance Service had a joint training session with the Fire Department and Mayo One. New facility construction is on schedule and completion is hopefully going to be in July and have an open house during Eyota Days in July.

The Ambulance Service will move numerous items (like cabinets) from the current city owned building to their new facility. The Service was going to clean, patch holes, paint, etc. after moving out. Nelson and Brad Boice, Public Works Supervisor agreed that the Service should not waste time and money to do that; seeing that the City has not made definite plans for the inside of the building. The efforts may be all for nothing if the building is gutted or extensively remodeled. Council agreed.

**Park Board:** Nelson reported Yaggy Colby engineering firm was at the meeting reviewing the 2014 SHIP (Statewide Health Improvement Project) Programs Project packet with grant fund options: bike racks, benches, roadway painting, destination signage, etc. Plan revisions were discussed.

Request to mow the soccer field out of bound lines and the ball field foul ball lines shorter. The infields are still quiet hard, due to dry weather, additional dragging may help.

Park Board has final dimensions and a recommendation to replace bathroom stalls in the West Side Park pavilion to create more space. Council requested cost estimates before a final decision will be made to proceed with the project; include pricing for automated water faucets.

Mayor Clark received an inspection report that the Girl Scouts put together after inspecting the parks. The list has been forwarded to staff for possible immediate action or recommendations at a later date.

**Clerk's Report:**

**Eyota Days Donation Request:** Council authorized Knowlton to send a letter listing ways the City supports the Eyota Days celebration and committee in ways other than a cash donation.

**Basketball Hoop:** Summerfield development residents requested permission to install a basketball hoop at the dead end of Summerfield Drive NE. Consensus of the Council: No. For many reasons, including safety reasons and streets are not meant for recreational activities. A basketball court has been discussed and will be discussed again during budget preparations. The Park Board should consider park improvements for older children; for instance ages seven to fifteen.

**Safe Routes to School Project:** Construction is in full gear and is moving forward.

**REGULAR AGENDA ITEMS:**

**Variance Request 611 Madison Avenue SW:** Property owners at 611 Madison Avenue SW requested a front yard setback variance to build an enclosure on the front of their house; a roof, stoop with steps and a waist high railing. The Planning Commission was ready to make a recommendation to approve the variance with conditions. The homeowners have not finalized the construction plans; the possibility exists the dimensions may change which could affect the variance details. The homeowner is requesting an extension of time; which is allowed by State Statute.

Received, in writing, June 12:

*To the City Council, We would like to request a 120 day extension on our variance request, as we do not currently have exact measurements for the front porch we'd like to add to our house. Thank you, Mandi and J.B. Mathison*

Motion was made by Nelson and seconded by Cornell to approve a time extension of one hundred and twenty days (120) for the variance request at 611 Madison Avenue SW per the property owners' request. Ayes (5), Nays (0). Motion carried.

**Recreational Vehicle Permitting Concerns:** The Council was asked if weekend licenses or licenses for temporary operation in the city at a reduced fee could be considered. The Council would consider revisiting the ordinance later this year for: weekend use, reduced fee or even a complete change. It would not be fair to change these regulations midyear when numerous permits have already been issued. The Council did request staff to create a laminated permit for temporary use by Eyota Days Committee members using vehicles loaned by any area business for just the Eyota Days celebration. No other vehicles are authorized without a permanent permit; including operation in the parks.

**Farmers Market Safe Food Sampling Kit Grant:** Motion was made by Nelson and seconded by Holst to authorize Iris Neumann to apply for a Farmers Market grant for a safe food sampling kit (hand washing station and recipes). Clark, Nelson and Holst voted in favor. Cornell and Schuchard voted opposed. Ayes (3), Nays (2). Motion carried.

**Accounts Payable:** Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$51,396.58. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

**Other Business:**

**Liquor Ordinance:** In the process of researching taproom information, Clark suggested the taproom and brewing liquor license fee just adopted may be higher than other surrounding communities. Council requested the fees be investigated and the ordinance be revised if appropriate.

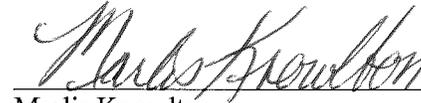
Cell Phones: Public Works staff suggested being able to combine the city cell phone and personal phone to eliminate carrying two phones. If the City pays an employee a stipend to use their personal phone it would be taxable income. The Council would rather not eliminate the city cell phone in case it is needed for future use. It was suggested to investigate call forwarding.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:50 p.m.



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Tyrel Clark  
Mayor



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Marlis Knowlton  
Clerk/Treasurer