

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
MAY 8, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer and Brad Boice, Public Works Supervisor

**Call to Order:** Mayor Clark called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda with the following changes: change Regular Agenda item 6.C. to include both maintenance positions to be approved and add Regular Agenda item 6.F. additional hours for Iris Neumann. Ayes (5), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.H as presented. Ayes (5), Nays (0). Motion carried.  
See "Exhibit 4.D" and "Exhibit 4.H"

- 4.A. Minutes of the April 14, 2014 special joint work meeting of the Council and Economic Development Authority to be approved
- 4.B. Minutes of the April 21, 2014 Board of Appeal and Equalization to be approved
- 4.C. Minutes of the April 24, 2014 regular Council meeting to be approved
- 4.D. RESOLUTION #2014-15 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, \$50.00 donation designated to the Fire Department Fund for the purchase of future equipment to be determined.
- 4.E. Sewer Grouting, authorize Visu-Sewer to grout the sanitary sewer main leaking joints on Jefferson Avenue SW at an estimated cost of \$550 to \$1,650.
- 4.F. Street Light Pole Replacement, authorize fourteen (14) street light poles be replaced, minimum estimated cost of \$10,920; funds to be transferred from reserve fund, account 410-00000-453.10.
- 4.G. Water Valve Exercising Machine Rental, authorize Brad Boice to rent MRWA's valve exercising machine for one week, at the cost of \$800.
- 4.H. Safe Routes to School Construction Materials Testing Service Contract, authorize entering into the Construction Materials Testing Services contract with Braun Intertec, estimated fee \$9,928; and funds to be transferred from the Reserve Fund account 410-00000-253.13 Trails.

**REPORTS:**

**Eyota Volunteer Ambulance Service:** New building construction status was shared. Construction was delayed due to the brutal winter; they are planning to have the facility ready and to have an open house during Eyota Days in July.

**Fire Department:** Nelson reported, weather permitting, the house west of town on the MinnErgy property will be used as training and burnt on May 15, approximately 6:00 p.m.

The Department is on a list to try to be awarded a used recreational/utility vehicle through the Federal Government and Department of Natural Resources.

**Clerk's Report:**

**Water and Sewer Adjustments:** May utility bills were adjusted for customers running water to avoid frozen pipes. Thirty eight accounts, 145,000 gallons and \$1,283.25.

**Meeting:** Motion was made by Nelson and seconded by Holst to authorize Knowlton to attend an area Administrator's meeting May 22 in Stewartville. Ayes (5), Nays (0). Motion carried.

**Trails Projects Update:** Engineers continue to submit required information for the Safe Routes to School and the DNR Connecting Trail projects for construction this summer.

**REGULAR AGENDA ITEMS:**

**2014 Crack Sealing Street Maintenance Project:** Three bids were received to crack seal approximately 10,000 linear feet, prioritizing: Knowledge Road, Second Street SW (Hwy 42 to Lafayette AVE), Stone Ridge Plaza area, Carolann Street and Rena Belle Street. Additional funds will be transferred from reserves account 410-00000-253.10 Street Repairs. Bids received: Fahrner Asphalt Sealers LLC \$11,800, Seykora Asphalt Maintenance \$12,000 and S.L. Contracting, Inc. \$13,000.

Motion was made by Nelson and seconded by Schuchard to award the 2014 Crack Sealing Street Maintenance contract to Fahrner Asphalt Sealers LLC in the amount of \$11,800. Ayes (5), Nays (0). Motion carried.

**2014 Street Maintenance Project Seal Coating:** Two bids were received to seal coat approximately 16,000 square yards: all of Knowledge Road SW and Second Street SW from Highway 42 to Lafayette Avenue SW. Additional funds will be transferred from reserves account 410-00000-253.10 Street Repairs. Bids received: Fahrner Asphalt Sealers LLC \$31,199.20 and Pearson Bros., Inc. \$32,380.80.

Motion was made by Nelson and seconded by Holst to award the 2014 Street Maintenance Project Seal Coating contract to Fahrner Asphalt Sealers LLC in the amount of \$31,199.20. Discussion: Boice explained the plan and inspection of streets used to determine the streets recommended to be sealed. Ayes (5), Nays (0). Motion carried.

**Public Works Updates:** Boice reported the gravel for the alleys and streets will arrive the week of May 21. Chloride is scheduled to be applied mid-June. The Highway 14/42 roundabout project may be moved up to start construction in the spring of 2015.

**Public Works Maintenance Positions:**

**Full Time Maintenance Position:** Motion was made by Nelson and seconded by Schuchard to approve hiring Scott Schmidt, as recommended by the Personnel Committee, starting hourly pay \$16.00 and a \$.50 raise after the water and sewer licenses have been obtained. Clarification: this is one \$.50 raise, not \$.50 for each license. Ayes (5), Nays (0). Motion carried.

**Part Time Seasonal Maintenance Position:** Motion was made by Nelson and seconded by Holst to approve hiring Ryan Scheevel, as recommended by the Personnel Committee, starting hourly pay \$12.00. Ayes (5), Nays (0). Motion carried.

**Public Transportation via SEMCAC:** Additional information on a proposed public transportation busing program was submitted to the Council for their consideration. No action was taken. Subject will be discussed at the May 22 meeting.

**Accounts Payable:** Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$49,496.70. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

**Staff Additional Hours for Farmers Market:** Approved grant funds include five hours a week for wages. Motion was made by Cornell and seconded by Schuchard to authorize Iris Neumann to work a total of thirty seven (37) hours a week. Ayes (5), Nays (0). Motion carried.

**Other Business:** none

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 7:56 p.m.

  
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Tyrel Clark  
Mayor

  
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Marlis Knowlton  
Clerk/Treasurer