

**CITY OF EYOTA
CITY COUNCIL MINUTES
MAY 22, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard and Bryan Cornell

Members Absent: Kurt Holst

Staff Present: Deputy Pagel, Community Officer and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Schuchard to approve the agenda as presented. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A through 4.C as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.C"

4.A. Minutes of the May 8, 2014 regular Council meeting approved.

4.B. Farmers Market Assistant, Justin Franklin, hired for four special event days,
\$11 per hour for four to five hours each time.

4.C. Generator Ready Project, Final Pay Request #3, approved payment in the amount of
\$5,566.44 payable to Winkels Electric.

REPORTS:

Community Officer: Deputy Pagel reported on calls and traffic enforcement. Thank you to all who helped with the mock crash at the school: fire, ambulance, public works and funeral home.

Eyota Volunteer Ambulance Service: No report was available. New facility construction completion is hopefully going to be in July and have an open house during Eyota Days in July.

Park Board: No report, there was no Park Board meeting held in May.

DESCASD Sewer Board: Schuchard reported the District's assets at \$1,146,273.96. No violations this past month. Due to the spring rains, the second side of the plant has been put into operation.

Planning Commission: Knowlton reported the Commission held a public hearing regarding a variance request for a front porch. The Council will address the request at the June 12 meeting.

The Commission accepted Scot Field's resignation to be effective immediately; and appointed a new chair and co-chair. Motion was made by Cornell and seconded by Schuchard to accept Scot Field's resignation and appoint Barry Karsjens as the Planning Commission Chair and Chad Ohl Co-Chair. Ayes (4), Nays (0). Motion carried.

Economic Development Authority (EDA): Clark reported the EDA financial status; and Arbor Gardens financial status and facility improvements.

Permit Fee Flier: The EDA recommended the same graphic designer to design a flier to promote the building permit fees have been waived as an incentive for residential construction. Motion was made by Cornell and seconded by Schuchard to hire the same graphic designer not to exceed \$200. Ayes (4), Nays (0). Motion carried.

Social Media Advertising: The EDA recommended advertising on social media targeting people based on internet searches. Motion was made by Cornell and seconded by Nelson to authorize \$20 a month be spent on social media advertising. Ayes (4), Nays (0). Motion carried.

SMIF/DMC/RAEDI: The Southern Minnesota Initiative Foundation (SMIF) is working with Rochester Area Economic Development Inc. (RAEDI) and with Destination Medical Center (DMC) to create several area projects for area communities (about twelve) to grow the regional economy in relation to DMC. SMIF will facilitate meetings scheduled every three months and participating cities will receive \$2,000. Council Consensus: Eyota will participate and Mayor Clark will attend these meetings.

Clerk's Report:

Safe Routes to School Project: The project is moving forward and construction is tentatively scheduled to begin as soon as next week.

Purchase of Tax Forfeiture Lot: Olmsted County approved the sale of the lot to the City of Eyota for the purpose of extending a street. Lot 62.10.41.064185, parcel west of 133 Sandstone DR NW. Motion was made by Schuchard and seconded by Cornell to authorize payment of \$5,238.00 be sent to Olmsted County to purchase the lot. Ayes (4), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Public Transportation via SEMCAC: A public transportation busing program was discussed; the cost, the benefits, etc. The City of St. Charles is in support to share the expenses equally between the three cities: St. Charles, Dover and Eyota. Dover has not made a final decision, but suggested the cost should be divided based on populations. The EDA supports the transportation proposal and suggested the cost come from the EDA budget/fund.

Motion was made by Nelson and seconded by Cornell to move RESOLUTION #2014-16 RESOLUTION COMMITTING TO SUPPORT TO PROVIDE PUBLIC TRANSPORTATION; for MnDOT to select a new grantee providing the citizens of Eyota, Dover and St. Charles public transportation, assign one representative to serve on the Transit Advisory Committee, contribute 20% (\$10,000) for an initial purchase and any future capital bus purchases (typically in the 5th to 7th year) for as long as public transit services are provided in Eyota, Dover and St. Charles, and contribute \$9,400 (15%) in 2015, 10% in 2016 and 5% in 2017 towards the operating costs of services in Eyota, Dover and St. Charles. With the stipulation that funds will come from the EDA fund and as the resolution states, all three cities share expenses equally. Clark, Cornell and Nelson voted in favor. Schuchard voted opposed. Ayes (3), Nays (1). Motion carried. See "Exhibit 6.A"

Accept Donation: Motion was made by Cornell and seconded by Nelson to accept a bench, plaque, concrete pad and tree donation in memory of Jackie Reiland to be placed in West Side Park and move RESOLUTION #2014-17 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B"

Donation Policy: A donation policy was submitted to the Council and recommended for approval by the Park Board. Motion was made by Nelson and seconded by Cornell to adopt the Park, Trails and Recreation Donation and Memorial Policy as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

Tax Abatement Request – B & C Plumbing: B & C Plumbing previously discussed tax abatement with the EDA. Cost savings could mean B & C construct a larger building and possibly include another business. Abatement cost and details would need to be defined if the Council approved researching abatement. Motion was made by Cornell and seconded by Schuchard to commit to tax abatement for the B & C Plumbing construction project and to hire Financial Advisor Mike Bubany to begin the process of tax abatement. Ayes (4), Nays (0). Motion carried.

Accounts Payable: Additions to the accounts payable: Winkels Electric \$5,566.44 and Olmsted County \$5,238.00. Motion was made by Nelson and seconded by Cornell to approve the accounts payable with the two additions for a total payable amount of \$30,258.14. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business:

Trees: Clark suggested purchasing twelve to fourteen spruce and/or pine trees for a row to buffer the City's outside storage area located at the end of Second Street SE. Funds would come from the General Fund, Tree Maintenance account. Motion was made by Nelson and seconded by Cornell to spend up to \$700 to plant a buffer. Ayes (4), Nays (0). Motion carried.

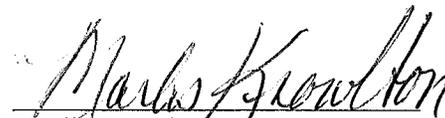
Training: Nelson reminded and encouraged others to attend an ICS (Incident Command System) Overview for Executives and Senior Officials for all Hazards Preparedness on May 29. Council encouraged Brad Boice, Public Works Supervisor to attend also.

Brush Site: Council Consensus: Knowlton was directed to contact the owners of the MinnErgy, LLC property (west of town on 19 ST SE) to discuss possibly establishing a City of Eyota brush site. Clark will contact the City of Dover and inquire what their intentions are for their site in the future years.

Adjourn: Motion was made by Cornell and seconded by Schuchard to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:35 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer