

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
APRIL 24, 2014**

Members Present: Mayor Tyrel Clark, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: Tony Nelson

Staff Present: Marlis Knowlton, Clerk/Treasurer and Community Officer Deputy Pagel

**Call to Order:** Mayor Clark called the meeting to order at 7:02 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda with one change, to remove 4.F. Purchase of Stone Ridge Tax Forfeited Lot from the Consent Agenda and move it to the Regular Agenda. Ayes (4), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Schuchard and seconded by Holst to approve the consent agenda items 4.A through 4.E and item 4.G (4.F was removed) as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B" and "Exhibit 4.G"

- 4.A. Approve the minutes of the April 10, 2014 regular Council meeting
- 4.B. Move Resolution #2014-12 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, \$50 to the Fire Department designated for future equipment
- 4.C. Approve Sunrise Park equipment purchase of one Sand Digger and one Stand N Spin from Parkitecture for Sunrise Park in the amount of \$1,807.00.
- 4.D. Authorize Brad Boice to purchase gravel for all alleys, 8 Street SE, Madison Avenue NW and 5 Street NE; budgeted funds of \$5,000.
- 4.E. Authorize Marlis Knowlton attend the Community and Economic Development Associates 2014 Annual Meeting in Blooming Prairie, May 9 and to reimburse travel expenses.
- 4.G. Motion to move RESOLUTION #2014-13, RESOLUTION REVISING THE ESTABLISHED FEE SCHEDULE FOR THE CITY OF EYOTA, revising fees as presented.

**REPORTS:**

**Community Officer:** Deputy Pagel reported on recent animal issues and students speeding on Knowledge Road and Jefferson Avenue SW. Citizens can call the Olmsted County Sheriff's Office non-emergency number 285-8580 with information; please provide as many details as possible. Council requested researching obtaining a speed monitoring sign for in town during the construction of the roundabout in 2015.

**Eyota Volunteer Ambulance Service:** No report available.

**DESCASD Sewer Board:** Schuchard reported assets of \$1,118,571.05 and the plant has been running smoothly. The Board approved to waive the SAC (service availability charge) fee of \$2,640 in 2014 and 2015 for residential homes only.

**Planning Commission:** Schuchard reported Scot Field was approved to be the Chair and Barry Karsjens as the Co- Chair. A preliminary variance request for a front porch was reviewed and a proper hearing will be scheduled. The upcoming summer Commission meetings will be held on the third Wednesday of the month.

**Economic Development Authority (EDA):** Clark reported on Arbor Gardens' financials, pursuing a grant to purchase an in house broadcasting television station, and operating information; including the need for substantial driveway repairs.

Motion was made by Schuchard and seconded by Cornell to approve using Arbor Gardens Enterprise Fund cash of \$20,000 to pay for driveway repairs and sealing. Ayes (4), Nays (0). Motion carried.

B&C Plumbing addressed the EDA and requested considering tax abatement on their construction project. Motion was made by Cornell and seconded by Holst to authorize the Clerk to contact Mike Bubany (City Financial Advisor) to investigate his cost and the procedure to investigate tax abatement on a commercial construction project. Ayes (4), Nays (0). Motion carried.

Information has been received from the Bond Attorney regarding proposed projects to be funded by the half percent sales tax revenues from the City of Rochester; staff will compile information and submit for discussion at a later date. The EDA Director will contact local businesses to determine interest in pursuing a Small Cities Block Grant to reduce blight and slum conditions.

**Clerk's Report:** Greenway Cooperative has merged with Cenex and the Eyota Market will no longer be a Cenex fuel station. The Eyota Market is investigating creating in house charge accounts. More information will be available later in order to determine where and/or how Public Works will purchase fuel.

Minnesota Department of Transportation's Office of Civil Rights has cleared the Safe Routes to School Project. Additional contract requirement review is being completed in order to award the contract.

#### **REGULAR AGENDA ITEMS:**

**Purchase of Stone Ridge Tax Forfeited Lot:** The Council previously agreed it was in the best interest of the City to purchase the lot on the end of Sandstone Drive NW which is platted across where Sandstone Drive NW is planned to extend from the residential area of the first addition of Stone Ridge to the Stone Ridge Plaza commercial district. This purchase would give the City control to use the parcel as road right of way, allowing the street to be extended. A resolution must be submitted to the Olmsted County Board requesting authorization to purchase the lot, PIN #62.10.41.064185. Purchase price \$5,238.00.

Motion was made by Schuchard and seconded by Cornell to move RESOLUTION #2014-14 RESOLUTION TO PURCHASE FORFEITED LAND, requesting authorization to purchase the tax forfeited parcel for future street extension. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.F"

**Stone Ridge Undeveloped Residential Area:** John Keefe is in the process of purchasing the thirteen acres of undeveloped residential zoned land in the Stone Ridge area (PIN #62.10.41.076048, plat City Lands 106-12-10) and is proposing developing one phase into fifteen single family parcels. Keefe is requesting support from the City through possible SAC/WAC fees waived or even the City being financially responsible for the final/second asphalt lift on the street. The Council supported the idea of development but would need more detailed financial information of the development's estimated construction costs before committing to anything. The City Engineer and Financial Advisor would also be consulted.

**Public Works Maintenance Position:** Applications are being reviewed by the Personnel Committee, interviews will be scheduled for the week of April 28 and a recommendation to hire is anticipated to be presented at the May 8 council meeting.

**Tree Plan – Emerald Ash Borer:** Motion was made by Holst and seconded by Cornell to approve the Emerald Ash Borer Community Preparedness and Response Plan as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B"

**Tree Plan – Maintenance Plan for City Trees:** The Park Board recommended adopting the Maintenance Plan as submitted with the exceptions of the following points listed in the Public Relations and Findings section:

5. Plan annual Arbor Day observance.
6. Apply for and/or maintain Tree City status.
7. Create incentives for homeowners to plant boulevard trees  
(free watering bags, underwrite a portion of cost, etc.).
8. Work with the school district to advise them to maintain a healthy, diverse tree population.

The Park Board questioned if the Arbor Day observance is required if Eyota is not a Tree City, will the City apply for Tree City status, will the City commit funds for planting incentives and what would be the extent of the City's involvement with the School's trees.

Motion was made by Holst and seconded by Cornell to adopt the Maintenance Plan for City Trees as presented with #5 being a proclamation and #6, #7 and #8 to be removed. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

**Park Bench Placement in City Parks:** Motion was made by Holst and seconded by Schuchard to accept the Park Boards recommendation to place the Metrodome park benches in Freedom Park, two benches, each about in the middle of the west and south edges of the play area, just inside the play area boarder; and in Sunrise Park, two benches, on the north side, one on each side of the walkways going into the play area, lined up with the existing trees, in or out of the play area depending on the amount of room outside the play area to allow for mowing. Ayes (4), Nays (0). Motion carried.

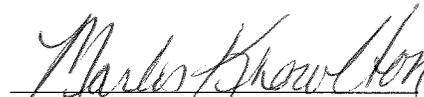
**Accounts Payable:** Motion was made by Cornell and seconded by Holst to approve the accounts payable in the amount of \$44,051.03. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

**Other Business:** Clark noted he had attended Rochester's Destination Medical Center Kick Off meeting; planning contractors are being hired and ideas from the public were requested and received.

**Adjourn:** Motion was made by Holst and seconded by Cornell to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:20 p.m.



Tyrel Clark  
Mayor



Marlis Knowlton  
Clerk/Treasurer