

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
MARCH 27, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer and Tracey Pagel, Community Officer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Schuchard to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.F as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.B"

- 4.A. Approve the minutes of the March 13, 2014 regular Council meeting
- 4.B. Move Resolution #2014-10 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, \$75 to the Fire Department designated for future equipment
- 4.C. Authorize Marlis Knowlton, Brad Boice, Jeremy Newton and up to one other Fire Department member attend the LMCIT Safety and Loss Control Workshop in Rochester April 17, \$20 each plus travel expenses
- 4.D. Authorize purchase of replacement timbers around wooded train in West Side Park from Little Tikes Commercial Play Systems, \$2,113
- 4.E. Approve crediting the sewer portion of utility billings for excess water used to avoid frozen water lines, in excess of the last four month average water use
- 4.F. Authorize entering into a 2014 street sweeping contract with Wigham Services, \$3,470

**REPORTS:**

**Community Officer:** Deputy Pagel reported calls have increased and nine citations were written for animal licensing violations. Motion was made by Nelson and seconded by Holst to authorize hiring an extra Deputy for Eyota Days, Friday and Saturday night, eight hour shifts, estimated at \$60 per hour. Ayes (5), Nays (0). Motion carried.

**DESCASD Sewer Board:** Schuchard reported the District reviewed the 2013 financial audit and it was favorable. The District did authorize the City to deduct the excess water being used to avoid frozen lines from the gallons sold to be reported; the District will not charge the City for those gallons. Note, this month it was 259,000 gallons by forty-five users. The city of Utica has requested the District consider allowing them to use the plant services. Utica's small usage would not be a burden to the plant at this time; the District will consider it.

**Planning Commission:** No report, the March 20 meeting had been canceled, no pressing agenda items.

**Economic Development Authority (EDA):** Clark reported the EDA discussed Arbor Gardens finances and the preliminary capital outlay budget.

Keefe Addition was discussed with Mark Welch, Engineer. Welch requested tax abatement be discussed as an option for the first phase of development construction. The EDA recommended a joint meeting with the Council and Financial Advisor Mike Bubany. Council consensus: Knowlton was instructed to contact Bubany and schedule a joint work meeting.

Farmers Market Grant: Per the EDA's recommendation. Motion was made by Cornell and seconded by Holst to accept the Farmers Market grant award from the Center of Prevention Blue Cross Blue Shield approved by the Minnesota Department of Human Services in the amount of \$3,671. Ayes (5), Nays (0). Motion carried.

The EDA also recommended accepting the use of debit and credit cards at the market. The Council requested more information. No action was taken.

**Clerk's Report:**

Joint Meeting with Eyota Township Board: As previously agreed, the Council and Eyota Township Board will meet on a regular basis to discuss shared issues. By consensus, the Council requested the Township Board and Fire Department representatives be invited to the May 8 meeting.

Trails: Both the Safe Routes to School and Connecting Trail projects are moving along in the planning stages by the Minnesota Department of Transportation. Construction is still being planned in 2014.

Refrigerator: Motion was made by Cornell and seconded by Schuchard to authorize the refrigerator in city hall be replaced with a more energy efficient name brand unit, not to exceed \$400 in cost. Ayes (5), Nays (0). Motion carried.

**REGULAR AGENDA ITEMS:**

DESCASD Sewer District Sewer Availability Charge: The Council discussed submitting a resolution to the Sewer District requesting the sewer availability charge (SAC) be waived in 2014 and 2015 to encourage new home building and to be competitive with area cities for residential growth. In the past ten years \$523,000 has been collected by the District through these SAC fees. After considerable deliberation, the resolution was not brought to a vote; the Council did not have consensus if the SAC fees should be or should not be waived. The decision will be left up to the District, based on their financial needs. No action was taken.

Liquor Ordinance: The Liquor Ordinance was recommended to be revised to include on-sale brewer taproom license and off-sale brewer malt liquor license (growlers). Other proposed changes include: establishing fees for both brewer licenses, change on-sale hours to begin at 10:00 a.m., and remove restricting on-sale Sunday sales to only forty Sundays in any one year. These changes are to encourage taprooms to establish in Eyota and to be ready for them. The Council requested the off-sale restriction of no Sunday sales be removed to imply the ordinance is in compliance with State Statute that may be changing to allow all or some limited amount of Sunday off-sales. Council consensus: update the ordinance with the noted changes for approval at the April 10 meeting.

The EDA recommended the City advertise at an upcoming Rochester Craft Beer event. Motion was made by Cornell and seconded by Holst to approve advertising at the craft beer event, up to \$700, to come out of the EDA advertising budget. Ayes (5), Nays (0). Motion carried.

Computer Replacements: The recommendation was made to replace the following computers in: the Fire Department office, the Public Works office and in city hall, used for utility billings. Estimated costs and budgets were discussed. Motion was made by Nelson and seconded by Schuchard to replace all three of the recommended computers immediately. Ayes (5), Nays (0). Motion carried.

**Accounts Payable:** Motion was made by Nelson and seconded by Cornell to approve the accounts payable as presented in the amount of \$45,612.64. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.D"

**Other Business:** Cornell reported on the Conflict Scoping Process meeting he attended with Knowlton at the Minnesota Department of Transportation regarding the planned roundabout at Highway 14 and 42. Clark noted the benches purchased from the Metrodome have been altered by Public Works staff and are ready for installation.

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:55 p.m.

  
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Tyrel Clark  
Mayor

  
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Marlis Knowlton  
Clerk/Treasurer