

**CITY OF EYOTA
CITY COUNCIL MINUTES
FEBRUARY 13, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard and Bryan Cornell

Members Absent: Kurt Holst was absent at roll call but arrived later

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Announcements: The City of Eyota is asking its water customers to monitor the temperature of their water and to continue to monitor the temperature through March. The reason for this is the frost level is at a depth not seen in the last twenty to thirty years. To test, run your cold water line from a faucet for five minutes then check the temperature of the water. If the water temperature gets below forty degrees Fahrenheit you should start running a pencil-width of water. After you start running the water please let the City know so that issues can be monitored City wide.

Approve Agenda: Additions to the regular agenda were requested: before item 6.A add discussion regarding freezing water lines; 6.E commercial building for sale opportunity and 6.F proposal to purchase iPads. Motion was made by Schuchard and seconded by Cornell to approve the agenda with the noted additions. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Cornell to approve the consent agenda items 4.A through 4.H as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.C"

- 4.A. Approve the minutes of the January 21, 2014 special Council meeting held jointly with Eyota Township Board members
- 4.B. Approve the minutes of the January 23, 2014 regular Council meeting
- 4.C. Resolution 2014-07 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED, donations to the Fire Department in the amount of \$3,420, designated for future equipment.
- 4.D. Approve 2014 Financial Transfers Relating to Bonds
\$39,500.00 from #400 PIR Fund to #314 G.O. PIR Series 2012A Fund
\$64,000.00 from #400 PIR Fund to #312 G.O. Disposal PIR 2008A Fund
\$82,617.00 from the utility funds: #601 Water = \$23,039.00, #602 Sanitary Sewer = \$46,078.00, #651 Storm Sewer = \$13,500.00 to #313 G.O. Utility Revenue Series 2010A
- 4.E. Approve Ben Trogstad to take the Wastewater Operators Test March 28 in Brooklyn Park, MN, cost \$55 and travel expenses.
- 4.F. Approve new Fire Department Member Bruce Gasner
- 4.G. Authorize Iris Neumann attend the Minnesota Farmers Market Association Spring Conference March 20 in Waite Park, MN, registration and travel costs.
- 4.H. Authorize Nancy Eichman to attend the Municipal Clerks Annual Conference March 18-20 in St. Cloud, registration \$265 plus travel and lodging costs.

REPORTS:

Fire Department: Nelson reported the Department reviewed the Southeast Public Safety Training Center Advisory Committee Agreement and discussed future training that is being planned.

Eyota Volunteer Ambulance Service: Nelson reported the members discussed the building construction progress and the fact that ambulance runs have been higher lately.

Park Board: Knowlton reported the Board reviewed and staff revised the Park Use Policy and Park Reservation Application with minor updates. Cleaning and maintenance check lists were created to post in the park shelters, concession stand and ball field dug outs.

At a later date the Council will discuss recreational vehicle use to drag ball fields in reference to the newly approved ordinance regulating such vehicles.

Motion was made by Cornell and seconded by Schuchard to approve the Board's recommendation to purchase new soap dispensers for the park bathrooms. Ayes (4), Nays (0). Motion carried.

Clerk's Report:

2014 EBT and Market Bucks Initiative Grant: Notice was received the grant application was accepted, although the exact funding will be determined later; it may be reduced.

DNR Connecting Trail: City Engineers are progressing with construction plans. Required paper work is being submitted to DNR, MnDOT and the railroad.

REGULAR AGENDA ITEMS:

Freezing Water Lines: Because the frost is deeper than it has been in years, there is the hazard that water lines may freeze. Motion was made by Cornell and seconded by Schuchard to recommend everyone monitor the temperature of their water, if it is 38 degrees or lower they need to call City Hall first and the excess water usage will be written off their bill, continue to run the water until it reaches 42 degrees. Discussion: the water use for the last four months will be averaged and whatever is in excess of that average will be written off, this is water only, not sewer at this point. A policy will be written. Ayes (4), Nays (0). Motion carried.

Southeast Public Safety Training Center Advisory Committee Agreement: This agreement is between the entities that will use the training center in Rochester. This agreement is for the purpose of establishing an advisory committee to make recommendations to Olmsted County for the operations, budgeting and maintenance of the center.

** Kurt Holst arrived to the meeting at 7:25 p.m.

Motion was made by Nelson and seconded by Schuchard to enter into the agreement as presented. Ayes (4), Nays (0), Abstained (1). Holst abstained because he was not part of the conversation prior to the vote. Motion carried.

Southeastern Minnesota League of Municipalities (SEMLM) 2014 Legislative Policy and Bonding Bill Projects: Policy recommendations were not able to be voted on because the annual SEMLM meeting was cancelled due to weather. Voting was requested to be done at individual city council meetings and sent in to SEMLM. Motion was made by Nelson and seconded by Holst to vote in favor of all the policies and bonding suggestions as presented. Ayes (5), Nays (0). Motion carried.

2013 Reserve Transfers: Financial transfers were proposed to move money in and out of the 410 Reserve Fund based on projects to be done or already done. Motion was made by Nelson and seconded by Holst to approve all presented transfers, including the \$128,000 from 410 to 400 to be used for future improvement projects, and add \$5,000 from the Park Fund budgeted for a future mower or tiller to be added to 410. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

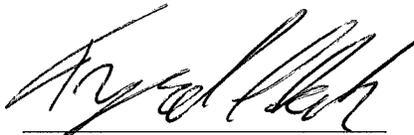
Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable as presented in the amount of \$71,135.62. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.D"

Commercial Building: The possibility exists that the building at 115 Lafayette Avenue SW may be coming up for sale. Discussion was centered on if this property should be investigated for a possible replacement city hall. The Council requested Bryan Cornell, Kurt Holst, Brad Boice and Marlis Knowlton investigate the opportunity, tour the building if possible and evaluate the current city hall's needs and possibilities for expansion.

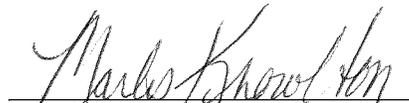
IPads: Motion was made by Nelson and seconded by Holst, per Cornell and Clark's recommendation, to purchase six Apple iPad Air tablets with keyboards and covers, an application for note taking and dictation, and accessories. Estimated cost \$3,750, budgeted \$4,000. Ayes (5), Nays (0). Motion carried.

Other Business: Motion was made by Holst and seconded by Schuchard to purchase six radio batteries and four radio charges for the Fire Department; and one radio for Public Works. Ayes (5), Nays (0). Motion carried.

Adjourn: Motion was made by Nelson and seconded by Cornell to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 7:58 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer