

**CITY OF EYOTA
CITY COUNCIL MINUTES
DECEMBER 30, 2014**

Members Present: Tyrel Clark, Tony Nelson, Ray Schuchard, Kurt Holst and Bryan Cornell

Members Absent: none

Staff Present: Brad Boice, Public Works Supervisor; Community Officer Deputy Pagel; Iris Neumann, Accounting Clerk and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Cornell and seconded by Schuchard to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Holst and seconded by Nelson to approve the consent agenda items 4.A through 4.H as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.G"

- 4.A. Minutes of the December 11, 2014 work meeting were approved
- 4.B. Minutes of the December 11, 2014 regular Council meeting were approved
- 4.C. Minutes of the December 17, 2014 special Council meeting were approved
- 4.D. Yearend authorization to pay invoices received before December 31 without additional Council approval was approved
- 4.E. Training authorized, Kathie Hall to attend Excel class in Rochester, January 20 and 21, cost \$128 plus travel.
- 4.F. 2015 Park Weed Spraying was approved for all parks, by TruGreen, estimated cost \$3,312
- 4.G. Resolution #2014-38 Accepting Donations to the Fire Department was moved, \$80 to be allocated to the Fire Department for the purchase of future equipment to be determined.
- 4.H. Fire Department Chief Appointments were approved: Fire Chief Jeremy Newton and Assistant Chief Jerry Pike

REPORTS:

Community Officer: Deputy Pagel reported the number of calls were about the same. Reminder not to park on the streets from 2 to 6 a.m.; and obey the stop sign on Fifth Street at South Avenue SE.

DESCASD Sewer Board: Clark reported there were no plant violations and electrical expenses are down because part of the plant is not in use and the newly installed efficient lights.

Planning Commission: No December meeting was held; no report.

Economic Development Authority (EDA):

Motion was made by Nelson and seconded by Schuchard to approve purchasing a snow blower from Marv's Sales & Service for Arbor Gardens (Toro electric start blower 26" 8 horsepower @ \$962) and to replace the Wanderquard system, \$10,995, from Stanley Healthcare; both purchases to be paid out of the Arbor Gardens Enterprise Fund. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to appoint Amy Brown (Amy's Salon 211) to be an EDA board member, replacing Dave Higgins; term expires 12/31/2015. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to appoint Shannon Reuss to another six (6) year term on the EDA board, term expiring 12/31/2020. Ayes (5), Nays (0). Motion carried.

Clerk's Report:

Employee and Board member recognitions: Thank you to the following:

Iris Neumann, who will be retiring at the end of 2014. Nancy Eichman, for 25 years of service.

David Higgins, who has resigned from the EDA after serving since August 1, 1995.

Newly elected officials were sworn in, terms begin January 5, 2015: Tyrel Clark, Ray Schuchard and Kurt Holst.

Iris Neumann: Motion was made by Nelson and seconded by Schuchard to authorize Iris Neumann work up to one week after the first of the year, 2015. Ayes (5), Nays (0). Motion carried.

Public Works: Brad Boice reported: Staff has begun flooding the ice rink, city engineers from WHKS & Co. are in town working on the 2015 project, emergency call list has been updated and distributed and the City will pick up Christmas trees with all decorations removed and placed on the curb. Snow plow routes have changed a little bit so the timing is a little different.

Hydrant Meter: Motion was made by Cornell and seconded by Holst to authorize the purchase of a fire hydrant water meter, from HD Supply, approximately \$2,200. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Sign Retroreflectivity Policy: Federal and state requirements relating to sign retroreflectivity mandate all agencies, including cities to adopt a policy to replace traffic signs. Boice recommended locating all signs via GPS and instructing city engineering to input all information in the City's GIS mapping system, recommended to use a combination of blanket replacement and expected sign life methods for sign evaluations and submitted a policy. Motion was made by Nelson and seconded by Holst to approve and implement the Sign Retroreflectivity Policy as presented and approve other recommendations made by Boice. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.A"

Employee Dental Insurance Renewal: Motion was made by Nelson and seconded by Cornell to approve renewing the employee dental plan with Madison National Life Insurance Company, effective February 1, 2015. Ayes (5), Nays (0). Motion carried:

Motion was made by Cornell and seconded by Nelson to approve leaving the City's cost percentages the same: City pays 100% of the employee's premium and 55% of any dependents premiums. Ayes (5), Nays (0). Motion carried.

2015 Fee Schedule: The Council reviewed the proposed fee schedule. Motion was made by Cornell and seconded by Holst to approve the 2015 fee schedule via Resolution #2014-39, RESOLUTION ESTABLISHING THE 2015 FEE SCHEDULE FOR THE CITY OF EYOTA. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

West Side Park Score Board Sign: Estimates were considered to put up a sign on the back side of the score board for the south ball field in West Side Park. Motion was made by Nelson and seconded by Holst to approve purchasing the frame from Red's Welding, \$675 for aluminum and the sign from Kelly Printing, \$425 for letters approximately 22" tall; request to have the font the same or similar to the font on the front side of the sign (Peter Stellpflug Memorial). Ayes (5), Nays (0). Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable in the amount of \$43,888.85. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business: Boice informed the Council staff was having problems with the equipment to read the water meters and the City of Goodview sent staff with their equipment to read our meters. Thank you to the City of Goodview for helping out.

Closed Meeting: Mayor Clark closed the regular meeting at 7:54 p.m. for yearend employee reviews.

At 8:35 p.m. the regular meeting was reopened.

Clark stated no employee review was completed for Iris Neumann, she is retiring tomorrow and an exit interview will be done. No review was completed for Kathie Hall as she is a new employee hired in November. Motion was made by Nelson and seconded by Holst to approve and accept the employee performance reviews as presented for: Brad Boice, Scott Schmidt, Nancy Eichman and Marlis Knowlton. Ayes (5), Nays (0). Motion carried.

Adjourn: Motion was made by Cornell and seconded by Nelson to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:36 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer