

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
NOVEMBER 24, 2014**

Members Present: Tyrel Clark, Tony Nelson, Kurt Holst and Bryan Cornell

Members Absent: Ray Schuchard

Staff Present: Brad Boice, Public Works Supervisor; Community Officer Deputy Pagel and Marlis Knowlton, Clerk/Treasurer

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Cornell and seconded by Holst to approve the agenda as presented. Ayes (4), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.F as presented. Ayes (4), Nays (0). Motion carried.

- 4.A. Minutes of the November 13, 2014 joint work meeting with the Economic Development Authority were approved
- 4.B. Minutes of the November 13, 2014 Canvassing Board meeting were approved
- 4.C. Minutes of the November 13, 2014 regular Council meeting were approved
- 4.D. Park bathroom faucet replacement purchase was approved, five push button sink faucets for the park bathrooms, from B & C Plumbing for an estimated cost of \$1,000.
- 4.E. 2015 Liquor License renewals were approved contingent on complete renewal requirements being met for:
  - Kwik Trip and Eyota Market, 3.2 Malt Liquor Off Sale, annual including Sundays
  - Greendoor, Liquor Off Sale and On Sale annual, Liquor On Sale for Sundays
  - American Legion, Club Liquor On Sale annual and for Sundays
  - Buddy's Liquor, Liquor Off Sale annual
- 4.F. Gas Detector replacement purchase was approved, GX-2009 multi gas detector from Continental Safety Equipment, estimated cost \$695.

**REPORTS:**

**Community Officer:** Deputy Pagel reported the number of calls has been consistent. Reminder, there is no parking on city streets from 2:00 to 6:00 a.m.; citations will be issued to violators.

**DESCASD Sewer Board:** Clark reported the Board set the 2015 fees and fines with a resolution, the 2015 budget was worked on and Board members Bill Spitzer and Wayne Getz will remain on the Board.

**Planning Commission:** No November meeting was held; no report.

**Public Works:** Brad Boice reported: the solar lighting is in the process of being installed on the city welcome sign on Highway 14, personal or cleaning wipes advertised as being flushable are not so please dispose of them in the trash, because of the weather there are four street light poles that will not be replaced until spring. Staff has started to work on the ice rink; temperatures need to be in the teens.

Please notify City Hall or the appropriate electric company of street lights that are not working properly. West Side Park play equipment that is being repainted may be completed yet this year, the process has been delayed because the contractor does the sand blasting outside. Boice highly recommends no additional trees should be planted along the north side of South Front Street SW (across from City Hall) because that entire area is used for snow storage.

Laptop: Due to recent problems with the two computers being used for the water meter readings and numerous software tools for use by public works in the field; a laptop computer is being requested for use in the public works pickup. Motion was made by Cornell and seconded by Holst to authorize purchase of a public works laptop, paid from water and sanitary sewer funds, with a dash mount stand, with a solid state hard drive and not more than \$1,500. Discussion: contact PC Applications and order this immediately. Ayes (4), Nays (0). Motion carried.

Public Works Vehicle Replacement: Nelson reported inspecting and riding in the 1997 Dodge pickup used by Public Works staff. The pickup has some major issues and Nelson recommended that it not be driven out of the city and recommends investigating replacing it. Boice suggested purchasing a half ton four wheel drive. The other truck is a three quarter ton, required for plowing and could be used as the second truck to save on fuel expense. The Council agreed to consider and investigate replacing it.

Clerk: A preliminary schedule was received from the City Engineers regarding the 2015 infrastructure project. Project feasibility reports may be available as soon as the next Council meeting. The new fire truck purchase process is progressing; the City has received verification of membership into HGAC and the Eyota Township approved applying for financing through Tax Exempt Leasing Corp.

Work Meeting: People's Energy and Alliant Energy have requested a meeting with the Council to address the issues and concerns that the City identified in Resolution 2014-26 on September 11, 2014 sent to the regulatory authorities. Motion was made by Cornell and seconded by Nelson to schedule a work meeting with People's and Alliant Energy on Thursday, December 11, at 6:00 p.m. prior to the regularly scheduled Council meeting. Ayes (4), Nays (0). Motion carried.

#### **REGULAR AGENDA ITEMS:**

Heartman Insurance/LMCIT: Jim Nigon, insurance agent for Heartman Insurance, formerly Eastwood Insurance reviewed the 2014-2015 insurance coverage and cost. There is a substantial increase, but the majority of that is because of the new ambulance building facility; which the ambulance service reimburses the premium amount to the city. There were no claims last policy year. Council reviewed options and declined. Motion was made by Holst and seconded by Nelson to approve the League of Minnesota Cities Insurance Trust 10/3/14-10/3/15 property insurance coverage and cost. Ayes (4), Nays (0). Motion carried.

Frozen Water Service Standard Operating Procedures: Boice presented an operating procedure for the possibility of freezing water service lines. The Council reviewed the procedures and agreed to charge for any and all water that is used to prevent lines from freezing. The average cost of that additional water is small and can be considered cheap insurance compared to an estimated cost of \$800 to have a service line thawed by a professional service. Motion was made by Cornell and seconded by Holst to approve adopting the frozen water service standard operating procedures as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B"

**All-Terrain/Utility Task Vehicles and Golf Card Ordinance:** The Council reviewed the ordinances. The all-terrain vehicle ordinance (#135) will be updated to correct the weights as changed by the Department of Natural Resources. Both ordinances (#134 and #135) will be changed so the permit will be valid for two (2) years.

Motion was made by Nelson and seconded by Cornell to amend Ordinance #135 to correct the weights listed in the descriptions and to amend both Ordinances #134 and #135 to state the permit renewal will be every two (2) years. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

Motion was made by Cornell and seconded by Holst to publish these in summary form, refer to Ordinance #140 and #141. Ayes (4), Nays (0). Motion carried.

**Employee Recognition Policy:** Mayor Clark requested consideration to implement an employee recognition policy. Motion was made by Holst and seconded by Cornell to approve adopting the Employee Recognition Policy as presented. Ayes (4), Nays (0). Motion carried.

**Accounts Payable:** Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of \$36,314.55. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

**Other Business:** None.

**Adjourn:** Motion was made by Nelson and seconded by Holst to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:05 p.m.

  
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Tyrel Clark  
Mayor

  
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Marlis Knowlton  
Clerk/Treasurer