

**CITY OF EYOTA
CITY COUNCIL MINUTES
NOVEMBER 13, 2014**

Members Present: Tyrel Clark, Tony Nelson and Ray Schuchard

Members Absent: Kurt Holst and Bryan Cornell

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:06 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Schuchard to approve the agenda with the addition of two loan requests, add as new Regular Agenda item 6.C. Ayes (3), Nays (0).
Motion carried.

Consent Agenda: Motion was made by Schuchard and seconded by Nelson to approve the consent agenda items 4.A through 4.F as presented. Ayes (3), Nays (0). Motion carried.

4.A. Minutes of the October 23, 2014 work meeting approved

4.B. Minutes of the October 23, 2014 regular Council meeting approved

4.C. 2014 Street Maintenance Project Seal Coating payment approved: \$27,751.65 to
Fahrner Asphalt Sealers, LLC

4.D. Sewer District Board of Directors, approved Tyrel Clark to be appointed to serve a two year term, expiring January 1, 2017.

4.E. Snow Plow Driver Wages, approved to pay \$15.00 per hour for supplemental or emergency drivers.

4.F. Fire Department Member, approved Thomas Peterson to be appointed as a new member.

REPORTS:

Economic Development Authority (EDA): Clark reported Arbor Gardens financial and census status. EDA financials were reviewed.

Fire Department: Clark reported the Department discussed the new fire truck being ordered and recommended Thomas Peterson as a new member. Other applicants will be on a waiting list.

Eyota Volunteer Ambulance Members Meeting: No report available, no one attended the meeting.

Park Board: Knowlton reported the Board reviewed the tree ordinance and discussed tree issues; including emerald ash bore detected in Olmsted County and how that may affect the City's tree maintenance plans.

Clerk: No report was given.

REGULAR AGENDA ITEMS:

Eyota Ambulance Service Snow Plowing: The Ambulance Service inquired if the City would plow snow at its new location (753 Robert Avenue SW). Discussion included, along with many other comments, the Ambulance Service is a separate entity, is not a department of the City, but it is understood the importance of the emergency service; public entities should not provide services in competition with private businesses. Consensus of the Council: the City can drive up to the east entrance, only as far as can be done safely, and back drag the snow out of the driveway to Robert Avenue SW; this will be one path and no other plowing or shoveling will be done.

An updated Snow Plowing Policy and map was submitted for the Council's consideration. Motion was made by Nelson and seconded by Schuchard to approve the policy change as submitted. Ayes (3), Nays (0). Motion carried. See "Exhibit 6.A"

Preliminary Plat Review Stone Garden Estates Subdivision: The Council discussed the Preliminary Plat submitted by John Keefe for Stone Garden Estates with Craig Britton, Keefe's engineer with Widseth Smith Nolting and Daren Sikkink, Eyota's engineer with WHKS & Co. Subdivision located in Section 10-106-12, gross area 5.89 acres, number of lots 15, currently zoned R-1. See "Exhibit 6.B"

Based on the City Engineer's, staff's, and the Planning Commission's recommendations, the following was discussed:

Keefe is intending to build the portion of Whetstone Place (adjacent to Lot 1, Block 2 of Stone Ridge Second Addition) which is outside of the platted area. This will require permission from the City in the development agreement to build outside the subdivision plat.

The new NPDES (National Pollutant Discharge Elimination System) permanent storm water management regulations will need to be addressed on the final plat. There are neighborhood storm water concerns that will need to be addressed during the final plat review and in the development agreement.

Sandstone Drive NW adjacent to Lot 9, Block 2 normally would be constructed and included within the preliminary plat. Keefe would prefer not to build this section of street now. The City Attorney recommended a provision be included in the development agreement to protect the City's interest against future responsibility and expense to build this portion of the street. There are issues that may affect future expansion in this area and street location; including MnDOT's suggested need of an additional possible fifty feet of road right-of-way for the roundabout construction in 2015.

Final construction plans for the subdivision should be submitted with the final plat submittal. The plans should include all municipal streets, utilities, grading and sidewalks per City standards.

Sidewalks. Britton stated the developer's proposal is to grade for future sidewalks but not to install them now and do not require the homeowner install one at the time the home is constructed. Council agreed the grading must be done for possible future sidewalks. The actual requirement for sidewalks will be negotiated in the final plat and development agreement. The Planning Commission recommended sidewalks to be constructed at the time of the house construction on the six lots on the west side of Whetstone Place and on the north side of Lot 6 adjacent to Sandstone Drive; the Council agreed with those locations.

The right-of-way width for Keefe Court should be sixty six feet (66'), not sixty (60'). It is Britton's intention to change this on the final plat. If for some reason they can not widen it they will address that with the Council during the final plat approval process.

Addressing. Rochester-Olmsted Planning Department requested the quadrant directional identification needs to be added to Keefe Court; it should be Keefe Court NW. And Olmsted County GIS Impact fees on both the preliminary and final plats need to be paid with the application forms.

Natural gas lines were discussed. Staff recommends they be installed on both sides of streets to avoid digging up the street later to install service lines. Britton said that adds cost to the project, as much as \$400 per lot; and suggested installing only one line on the east side of Whetstone Place and stub in six services, to keep lot cost down. This will be negotiated in the development agreement.

The Planning Commission's Finding of Facts:

1. Generally there is no need to construct the section of street extending Sandstone Drive, adjacent to Lot 9, Block 2 at this time; but need to have attorneys put in place a legal agreement in place to protect the City's interest for the future.
2. There is a need to continue with the sidewalk ordinance that is in place and require the developer to construct a sidewalk on the six lots on the west side of Whetstone Place and on the north side of Lot 6 adjacent to Sandstone Drive.
3. This preliminary plat is consistent with the other developments in the area.
4. Plat is consistent with the City's ordinances as written.

No changes were made by the Council to the Finding of Facts:

Motion was made by Nelson and seconded by Schuchard to approve the preliminary plat with the recommendations made by the City Engineer and staff. Ayes (3), Nays (0). Motion carried.

Amy Brown, Amy's Salon 211 Loan Request: The EDA recommended approval of Brown's request to facilitate permanent bank financing and have the EDA/City take second lien position behind the bank. Motion was made by Nelson and seconded by Schuchard to approve the request to take second lien position for Amy's Salon 211 Eyota's Investment Fund loan. Ayes (3), Nays (0). Motion carried.

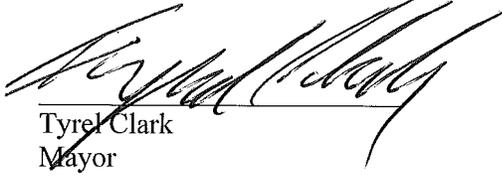
Burt's Meats, LLC Loan Request: The EDA recommended approval of Burt's Meats application for a \$15,000 revolving loan to purchase equipment. Terms: \$15,000, 2.0% interest, 5 years, monthly ACH payments of \$262.92. Motion was made by Nelson and seconded by Schuchard to approve the \$15,000 loan to Burt's Meats as presented; with \$10,000 loaned from the (221) Revolving Loan Fund and \$5,000 from the (222) Eyota Investment Fund. Ayes (3), Nays (0). Motion carried.

Employee Health Insurance Renewal Date Change: As part of the Affordable Care Act, Blue Cross/Blue Shield is offering the option for the City to change the employee health care plan renewal date from November 1 to January 1. A January 1 renewal date change will reduce the premiums considerably; with minimal benefit changes. Motion was made by Nelson and seconded by Schuchard to approve changing the health insurance renewal date from November to January 1. Ayes (3), Nays 0. Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Schuchard to approve the accounts payable with the addition of the \$27,751.65 payment to Fahrner Asphalt, total payables \$82,471.60. Ayes (3), Nays (0). Motion carried. See "Exhibit 6.D"

Other Business: None.

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn. Ayes (3), Nays (0).
Motion carried. The meeting was declared adjourned at 8:12 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer