

**CITY OF EYOTA
CITY COUNCIL MINUTES
OCTOBER 9, 2014**

Members Present: Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.F as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.C"

- 4.A. Minutes of the September 25, 2014 regular Council meeting were approved.
- 4.B. 2013 Year End Continuing Disclosure Report was authorized to be prepared and submitted by David Drown Associates for a fee of \$1,200.00.
- 4.C. RESOLUTION 2014-28 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, James and Myrtle Vrieze, \$50 cash donation to be appropriated to the Fire Department Fund for the purchase of future equipment to be determined.
- 4.D. Fire Department Member Steven Zamzow's retirement request was approved, to be effective October 31, 2014.
- 4.E. MCFOA Region Training, approved Marlis Knowlton to attend October 21, 2014 in Montgomery, MN, cost \$15 plus mileage.
- 4.F. Student Election Judges were authorized to be appointed by the Clerk to serve at the November 4 General Election.

REPORTS:

Fire Department: Nelson reported the Department's recent open house was well attended. The Department voted 12 to 7 the new truck will be requested to be red. One of the tankers is disabled with engine trouble. The Department will be serving chili to disabled veterans hunting in Chester Woods on November 13.

Park Board: Nelson reported staff will be able to reasonably replace the park bathroom faucets, more prices are being investigated. The Board also reviewed the Summer Rec program year end survey; they will discuss possible changes/improvements over the winter.

Park Board recommended Iris Neumann write the SHIP Community Physical Activity Grant request for three poles (\$1,500) and seven sign blades (\$450) for way finding sign and eight park benches at \$750 each plus \$300 for concrete. Motion was made by Nelson and seconded by Holst to authorize Neumann to write the grant for the way finding sign and benches as recommended. Ayes (5), Nays (0). Motion carried.

Clerk: Olmsted County Sheriff David Mueller requested time to make a presentation to the Council. Motion was made by Nelson and seconded by Cornell to schedule a 6:30 to 7:00 p.m. work meeting on October 23 for the Sheriff's presentation. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

City Welcome Sign Solar Lighting: Motion was made by Nelson and seconded by Cornell to approve Pine Island Solar to install solar lighting, yet this year, for the welcome sign (along Highway 14, west of Highway 42) for the estimated amount of \$7,732.00. Ayes (5), Nays (0). Motion carried.

2014 SHIP Program Project – Master Sidewalk and Trail Plan: A master plan was developed to show existing and future sidewalks and trails within the City of Eyota to be used for City planning along with a document to be used to apply for the 2014 SHIP Community Physical Activity Grant funds. There are a few minor updates that can be made to the map by staff. Motion was made by Nelson and seconded by Holst to approve the presented plan for use. Ayes (5), Nays (0). Motion carried.

Council Wage Increase: Council wages will be increased \$25 per meeting to: Mayor \$150 regular and \$100 special meetings, Council \$100 regular and \$75 special meetings. The Mayor and Council members will now also be paid \$25 per meeting as a council representative to attend Planning Commission and Park Board meetings, the same stipend as the appointed members. Economic Development Authority members currently do not receive compensation, per their request.

Council meeting wage increases will be approved via Ordinance 138 Organization of Council. Raises cannot legally take effect until sometime after the next succeeding municipal election November 2014. Wage increases will be effective the first Monday in January when the new terms of office begin, January 5, 2015.

Compensation for attending board meetings will require changes to: Planning Commission Ordinance No. 139 and summary Ordinance for publication and Park Board Resolution #2014-29.

Motion was made by Nelson and seconded by Cornell to approve the wage increase, board meeting compensation and corresponding ordinance and resolution changes and publications as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

All-Terrain/Utility Task Vehicles and Golf Cart Ordinance Review: Both ordinances require proof of things like valid driver's license, insurance and DNR license; and staff makes copies of all documentation. Council agreed the information should be documented on the application form but photo copies are not necessary. The council is still considering changing the size of the sticker and possibly the permit fee. Staff was requested to research other cities policies. No other action was taken.

Economic Development Project Work Plan Proposal: Shannon Sweeney, David Drown Associates submitted a proposal through the Economic Development Authority (EDA) to develop a work plan for economic development projects identified through prior EDA planning, in the amount of \$2,500, to include: action steps, what department responsibilities are for each project, and a timeline for the economic development projects. Motion was made by Nelson and seconded by Holst to approve David Drown Associates be contracted to develop an economic development project work plan; cost not to exceed \$2,500. Ayes (5), Nays (0). Motion carried.

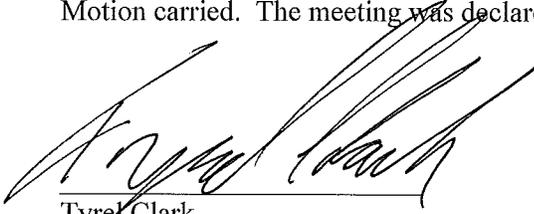
Mr. Sweeney will be conducting a work session on October 30 with city representatives. Motion was made by Cornell and seconded by Nelson to schedule a special Council meeting, with the EDA, Thursday, October 30, 2014 at 6:00 p.m. Ayes (5), Nays (0). Motion carried.

Variance – 611 Madison Avenue SW: The Planning Commission held a public hearing and recommended approval for a variance from the front yard setback at 611 Madison Avenue SW to construct a front porch on the house. When the request came to the Council the homeowners requested a time extension because they were unsure of the exact size and even if the project could be completed due to other constraints. The homeowners have now requested the variance request be withdrawn because they are still unsure of the exact size and it could be many years before they consider beginning the project. Variance request is considered withdrawn. No action taken, variance is not approved.

Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts payable with the addition of the \$15.00 payment for the MCFOA training registration, total payables \$80,499.52. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.G"

Other Business: Public Works update was shared.

Adjourn: Motion was made by Nelson and seconded by Cornell to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:11 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer