

**CITY OF EYOTA
CITY COUNCIL MINUTES
JANUARY 9, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard and Bryan Cornell

Members Absent: Kurt Holst

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Schuchard to approve the agenda as presented. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Comments made regarding consent agenda items. 4.A. Knowlton will correct the December 30, 2013 minutes under Clerk's Report, Meetings, Iris was listed as Iris Clark, it will be corrected to read Iris Neumann; and one other minor spelling error will be corrected. 4.G. Fire Department member approval, the physical/medical information came back satisfactory, approval may be made with no stipulations. Motion was made by Schuchard and seconded by Cornell to approve the consent agenda items 4.A through 4.H with notes mentioned and request to pull out item 4.I. Water School. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B, 4.C, 4.D, 4.E and 4.F"

4.A. Approve the minutes of the December 30, 2013 regular Council meeting

4.B. Resolution 2014-01 RESOLUTION DESIGNATING OFFICIAL 2013 FUND BALANCES, 2013 Governmental Fund Balances to be designated for cash flow, for the period January 1, 2014 through June 30, 2014

4.C. Resolution 2014-02 RESOLUTION DESIGNATING DEPOSITORY as Eastwood State Bank in Eyota, Minnesota, and the 4M Fund

4.D. Resolution 2014-03 RESOLUTION DESIGNATING OFFICIAL NEWSPAPER as the Post Bulletin in Rochester, Minnesota

4.E. Resolution 2014-04 RESOLUTION AUTHORIZING PAYMENT OF EXPENDITURES PRIOR TO CITY COUNCIL APPROVAL authorizes the City Administrative Official to make payment of all valid expenditures without prior approval by the City Council

4.F. Resolution 2014-05 RESOLUTION APPOINTMENT OF RESPONSIBLE AUTHORITY appointing Clerk/Treasurer Marlis Knowlton the Responsible Authority and Data Practices Compliance Official

4.G. Approve Chris Pike as an Eyota Volunteer Fire Department Member

4.H. Approve renewing the employee life, short term and long term disability insurance plan with Principal Life Insurance Company effective date February 1, 2014

4.I. Water School: Motion was made by Nelson and seconded by Cornell to authorize Brad Boice and Ben Trogstad attend the Water Operators School in Rochester, March 12-14, Trogstad to take the water certification examination and pending any major snow event, Boice will stay in town and plow and Trogstad will attend the school and take the exam. Ayes (4), Nays (0). Motion carried.

REPORTS:

Fire Department: Clark reported more computer equipment will be purchased and the Council and Fire Department Officers will join the regular Eyota Township Board meeting on January 21.

Park Board: Nelson reported the \$10,000 state health grant was discussed; engineers will create a city wide trail/path map for future planning and for future internet access.

Motion was made by Nelson and seconded by Schuchard to accept the Park Boards recommendation to appoint Jacob Robinson Board Chair and Mark Winkels as the Co-Chair for 2014. Ayes (4), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Cornell to hire Mark Winkels as the Summer Rec Director for the 2014 season. Ayes (4), Nays (0). Motion carried.

Clerk's Report:

MCFOA Region Meeting: Motion was made by Schuchard and seconded by Cornell to authorize Marlis Knowlton and Nancy Eichman attend a Municipal Clerk's and Finance Officer's Region meeting on January 23 in Red Wing, registration fee \$15 each and possible travel expense. Ayes (4), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Public Works Shop Overhead Door Openers: Three bids were obtained to replace two overhead door openers to be OSHA compliant. Motion was made by Schuchard and seconded by Cornell to approve purchasing two Liftmaster openers from Nelson Overhead Door, \$1,400 and use 2013 public works equipment maintenance unused budget funds. Ayes (4), Nays (0). Motion carried.

Generator Ready Project Testing: Council discussed the current desire to rent a generator to test the new building wiring and the possibility of owning a generator in the future. Council requested Public Works Supervisor Brad Boice; request Zeigler Cat add Eyota to their waiting list to purchase used generators, request the estimated price of a used generator, request the estimated price of a new generator and request an estimated cost for annual maintenance on a generator. Motion was made by Nelson and seconded by Cornell to authorize Boice to rent a generator for one day to test the buildings with the assistance of the contractor, Winkels Electric. Ayes (4), Nays (0). Motion carried.

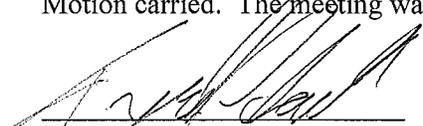
South Avenue Street & Drainage Improvement Project Pay Request #3: Motion was made by Nelson and seconded by Schuchard to approve South Avenue Street and Drainage Improvements Project Pay Request #3 to Pember Companies, Inc. in the amount of \$14,467.79. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

2014 Appointments: Motion was made by Cornell and seconded by Schuchard to approve the Mayor's 2014 appointments as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.D"

Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts payable with the addition of \$14,467.79 payable to Pember Companies, total amount of payables \$2,692,026.86. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business: Knowlton was directed to research other cities total compensation paid to Council members. Clark requested the next agenda include discussing 2014 goals and projects. Nelson commented the sirens were not tested yesterday due to the extreme cold, to avoid possible freezing.

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 7:35 p.m.


Tyrel Clark
Mayor


Marlis Knowlton
Clerk/Treasurer