

**CITY OF EYOTA
CITY COUNCIL MINUTES
JANUARY 23, 2014**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer and Community Officer Deputy Tracey Pagel

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Holst to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Cornell and seconded by Schuchard to approve the consent agenda items 4.A and 4.B as presented and requested to pull out item 4.C Donation Resolution. Ayes (5), Nays (0). Motion carried.

4.A. Approve the minutes of the January 9, 2014 regular Council meeting

4.B. Fire Department Member Approved – Justin Apenhorst

4.C. Motion was made by Nelson and seconded by Holst to approve RESOLUTION #2014-06 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED accepting and acknowledging with gratitude \$470 from numerous donators and designating the funds to be appropriated to the Fire Department Fund for the purchase of future equipment, not hoses and nozzles. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.C"

REPORTS:

Community Officer: Deputy Pagel reported calls are down this month, but there were issues with ice skating warming shed in West Side Park. Some time ago the no smoking signs were removed and people had been smoking; now there is evidence that alcohol has been consumed in the shed. The situation will be monitored. Nelson will keep in touch with Pagel. Although additional signage and possibly locking the shed every night was discussed, no action was taken at this time.

No action was taken, but future discussion was suggested, regarding the request for the City to have a plan regarding city dogs that end up at the Rochester Animal Control facility via the Olmsted County Sheriff's Office. It was suggested the City should be responsible to transport the dog back to the City to be boarded.

Eyota Volunteer Ambulance Service: No report was available.

Planning Commission: No report, the January 16 meeting was cancelled.

DESCASD Sewer Board: Schuchard reported the Board assigned 2014 officers, discussed finances and land rental. The City of St. Charles would like to discuss with the Sewer Board the possibility of waiving new construction fees; the current SAC (service availability charge) fee is \$2,640 for residential and most commercial construction. No action was taken.

Economic Development Authority: Cornell reported on the January 23 meeting.

Arbor Gardens: Financials and census were reported, along with Tealwood Management's request to pass a resolution regarding corporate compliance seeing that the City owns the building.

Motion was made by Nelson and seconded by Schuchard to authorize Knowlton to sign the resolution EYOTA ECONOMIC DEVELOPMENT AUTHORITY BOARD OF DIRECTORS RESOLUTION REGARDING CORPORATE COMPLIANCE after verifying with Arbor Gardens Manager Don Rademacher that compliance is being met. Ayes (5), Nays (0). Motion carried. See "Exhibit 5.E"

EDA: Financials were given. Cathy Enerson will assist Knowlton in submitting Rochester sales tax revenue projects to the bond attorney for approval. The 2014 advertising plan was agreed on to promote specific new construction building permit fees being waived.

Transportation: There is a public transportation grant opportunity (Minnesota Department of Transportation funds) through Semcac for a bus service from Rochester to St. Charles. A needs assessment would be needed to be completed to justify the service and applying for the grant. Motion was made by Holst and seconded by Schuchard to pursue the needs assessment by contacting the school districts and cities of Dover and St. Charles to participate in a transportation survey, probably online versus a postal mailed survey. Ayes (5), Nays (0). Motion carried.

Emergency Management: Emergency Management Director Tony Nelson presented the updated Emergency Management Handbook for Government Officials; no major changes were made. Motion was made by Cornell and seconded by Schuchard to acknowledge and adopt the revised Emergency Management Handbook as presented. Ayes (5), Nays (0). Motion carried.

A generator was rented from Ziegler Cat to test the fire hall and well house generator ready project wiring, with the help of the contractor Winkels Electric. City hall was not tested at this time. Testing went well, but it was noted that owning a generator would eliminate the need to change wires on rented generators each time. Costs estimates are: \$30,000 used generator, \$40,000 new generator and \$1,500 annual maintenance. Funds to purchase a generator should be investigated. Arbor Gardens should also be generator ready.

Chester Woods Trail Committee: Clark reported construction will begin in 2014 on the trail from Rochester to Chester Woods; although the project will not be one hundred percent completed. Land acquisitions from Chester Woods to Eyota are being pursued. The Wabasha trails group is conversing with Canadian Pacific Railroad to extend the trail from County Road 9 to Highway 14; this is the trail that goes through Viola and Elgin to Plainview. March 4 is Parks and Trails on the Hill Day.

Clerk's Report: Knowlton informed the Council on upcoming and attended meetings.

REGULAR AGENDA ITEMS:

Council Wages: Motion was made by Nelson and seconded by Holst to request Ordinance 129 Organization of Council be rewritten to include wage increases to: Mayor, regular meetings \$150, special meetings \$100; Council, regular meetings \$100, special meetings \$75; for both Mayor and Council \$25 per meeting for Park, Planning and Economic Development Authority and verify if a public hearing is required. Ayes (5), Nays (0). Motion carried.

Safe Routes to School: Motion was made by Nelson and seconded by Cornell to enter into the Amendment #1 to Professional Services Agreement with WHKS & Co. for engineering services for the Safe Routes to School Bike Path and Sidewalk Project relating to the project being rebid, agreement amount \$5,000. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.B"

2014 Projects and Goals: The Council reviewed the list of projects and goals discussing each of them and making changes to their status or priority as needed. Purchasing a generator and pursuing an opportunity for public transportation was added. Many other items were moved to a higher priority.

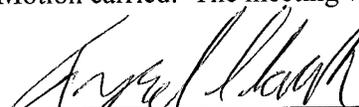
Cornell informed the Council that Alliant Energy Foundation attended the EDA meeting and presented a \$2,000 check to be used for additional cable television broadcasting equipment. Motion was made by Nelson and seconded by Holst to purchase two nineteen inch televisions to replace the two current ones and purchase one large presentation television with this grant money. Ayes (5), Nays (0). Motion carried.

Southeastern Minnesota League of Municipalities (SEMLM): Motion was made by Nelson and seconded by Schuchard to approve Clark and Cornell to attend the SEMLM meeting in Stewartville, January 30, \$20 registration fee. Ayes (5), Nays (0). Motion carried.

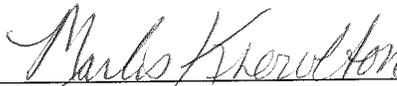
Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable with the addition of \$40.00 payable for the SEMLM registration fee, total amount of payables \$71,262.44. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business: none

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:07 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer