

**City of Eyota**  
**RESOLUTION #2014-01**  
**RESOLUTION DESIGNATING OFFICIAL 2013 FUND BALANCES**

**WHEREAS**, only limited revenues are received during the first six months of each budget year, and

**WHEREAS**, as much as sixty percent (60%) of expenses occur during this period, and

**WHEREAS**, a reasonable amount of money is necessary to begin each budget year for the anticipated expenditures that will occur within the first six months, and

**WHEREAS**, it has been the practice in past years to reserve the Fund Balances of the Water and Sewer Enterprise Funds for Debt Retirement, according to annual audits.

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Eyota, that the 2013 Governmental Fund Balances be designated for cash flow, for the period January 1, 2014 through June 30, 2014, and

**BE IT ALSO RESOLVED**, by the City Council of the City of Eyota, that the portion of the Water and Sewer Fund Balances, equal to the Investment Balance, be reserved for Debt Retirement.

This designation is effective until the end of the present council year.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 9<sup>th</sup> DAY OF JANUARY, 2014.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tyrel Clark, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

"Exh. 6. + 4. B."

**City of Eyota**  
**RESOLUTION #2014-02**  
**RESOLUTION DESIGNATING DEPOSITORY**

**BE IT RESOLVED**, that Eastwood State Bank, Eyota, Minnesota, and the 4M Fund be and are hereby designated as depositories for the funds of the City of Eyota. The Clerk/Treasurer is authorized to deposit city funds therein.

**BE IT ALSO RESOLVED**, that before any deposits are made in the depository in excess of the amount of such deposit guaranteed by the Federal Deposit Insurance Corporation, the depository shall be required to supply the City a corporate surety bond, subject to the approval of the City Council and conditioned to repay the above amount or any part thereof upon proper demand therefore and to perform such other duties in connection with the deposit as the Council may require. In lieu of this bond, the depository may furnish collateral in the manner and to the extent permitted by law. All such collateral shall be approved by the Council and shall be accompanied by an assignment thereof which shall provide that in case of default upon the part of the depository, the Council of the City shall have full power and authority to sell such collateral or as much as may be necessary to realize the full amount due the City over such federal guarantee.

This designation is effective until the end of the present council year.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 9<sup>th</sup> DAY OF JANUARY, 2014.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tyrel Clark, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

"Exhibit 4.C"

**City of Eyota**  
**RESOLUTION #2014-03**  
**RESOLUTION DESIGNATING OFFICIAL NEWSPAPER**

**BE IT RESOLVED**, that the Post Bulletin in Rochester, MN be designated as the official newspaper of the City of Eyota, and

**THEREFORE**, all official notices of the City shall be published therein.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA, MINNESOTA, THIS 9<sup>th</sup> DAY OF JANUARY, 2014.

EYOTA CITY COUNCIL

---

Tyrel Clark, Mayor

ATTEST:

---

Marlis Knowlton, Clerk/Treasurer

"Exhibit 4.0"

**City of Eyota  
RESOLUTION #2014-04**

**RESOLUTION AUTHORIZING PAYMENT OF EXPENDITURES PRIOR TO CITY  
COUNCIL APPROVAL**

**WHEREAS**, Minnesota Statute 412.271 regulates the disbursement of City funds, including the City authorization to delegate authority to pay certain claims against the City by the City Administrative Official;

**WHEREAS**, the City Council of the City of Eyota is required to review expenditures before payments are made, and

**WHEREAS**, some businesses and contractors demand payment upon job completion, and may include finance charges for bills not paid within a specific stated time frame, and

**WHEREAS**, it is in the City's best interest to pay just debts in a timely manner and to avoid finance type charges that could be accrued due to a delayed payment.

**WHEREAS**, the City of Eyota desires to authorize the City Administrative Official to pay all claims the City Official deems just and correct and valid; such as regular payroll expenditures, regular cyclical payments such as, but not exclusively, utility bills and payments for currently budgeted goods and services.

**WHEREAS**, the City Administrative Official will present to the City Council at the first council meeting after payment of claims a list of the claims paid and an explanation of the payment.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Eyota authorizes the City Administrative Official of City Clerk/Treasurer or Deputy Clerk to make payment of all just and correct and valid expenditures without prior approval by the City Council.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 9<sup>th</sup> DAY OF JANUARY, 2014.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tyrel Clark, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

"Exhibit 4.E"

**City of Eyota**  
**RESOLUTION #2014-05**

**RESOLUTION APPOINTMENT OF RESPONSIBLE AUTHORITY**

**WHEREAS**, Minnesota Statutes, section 13.02, subdivision 16, requires that the City of Eyota appoint an employee as the Responsible Authority to administer the requirements for government data, including collection, use, and dissemination of any set of data on individuals, government data, or summary data, unless otherwise provided by state law, within the City and,

**WHEREAS**, Minnesota Statute, section 13.05, subdivision 13, requires the City to designate a Data Practices Compliance Official, and

**WHEREAS**, the Eyota City Council shares concern expressed by the Legislature on the responsible use of all City data and wishes to satisfy this concern by immediately appointing an administratively qualified Responsible Authority as required under the statute.

**THEREFORE, BE IT RESOLVED** that the City Council of the City of Eyota appoints Clerk/Treasurer Marlis Knowlton, an employee of the City, as the Responsible Authority and Data Practices Compliance Official for the purposes of meeting all requirements of Minnesota Statutes, Chapter 13.

**FURTHER, BE IT RESOLVED** the Responsible Authority shall require the requesting party to pay the actual cost of making, certifying, and compiling copies and of preparing summary data, as allowed by Minnesota Statutes, Chapter 13 as amended.

PASSED AND ADOPTED BY THE COMMON COUNCIL OF THE CITY OF EYOTA,  
MINNESOTA, THIS 9<sup>th</sup> DAY OF JANUARY, 2014.

EYOTA CITY COUNCIL

\_\_\_\_\_  
Tyrel Clark, Mayor

ATTEST:

\_\_\_\_\_  
Marlis Knowlton, Clerk/Treasurer

"Exhibit 4.F"

2905 South Broadway  
Rochester, MN 55904-5515  
Phone: 507.288.3923  
Fax: 507.288.2675  
Email: rochester@whks.com  
Website: www.whks.com

**whks**

engineers + planners + land surveyors

January 3, 2014

Ms. Marlis Knowlton  
Clerk/Treasurer  
City of Eyota  
38 South Front Street SW  
PO Box 328  
Eyota, MN 55934-0328

RE: South Avenue Street and Drainage Improvements  
Eyota, MN  
Pay Request No. 3

Dear Marlis:

Enclosed is Pay Request No. 3 for work on the above referenced project. We recommend payment in the amount of \$14,467.79 to:

Pember Companies, Inc.  
N4449 – 469 Street  
Menomonie, WI 54751

Please contact me if you have any questions.

Sincerely,

**WHKS** & co.



Matthew E. Mohs, PE

MM/mm

Cc: Bill Angerman, WHKS & Co.  
Scott Holmes, Olmsted County  
Eric Pember, Pember Companies, Inc.

"Exhibit 6.C"

2905 South Broadway  
 Rochester, MN 55904  
 Phone 507-288-3923



engineers + planners + land surveyors

PARTIAL PAYMENT ESTIMATE  
 FOR CONSTRUCTION WORK COMPLETED

Project: South Avenue Street and Drainage Improvements  
 Project No.: 7699.1  
 Location: Eyota, MN  
 Contractor: Pember Companies, Inc.

Bid Price: \$364,554.50  
 Date: Jan. 3, 2014  
 Estimate #: 3  
 % Complete: 101%

Item No.		Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
2021.501	MOBILIZATION	1	LUMP SUM	\$18,000.00	1.0	0.0	1.0	\$18,000.00
2104.501	REMOVE CONCRETE CURB AND GUTTER	200	LIN FT	\$3.50	184	0.0	184	\$644.00
2104.503	REMOVE CONCRETE WALK	160	SQ FT	\$2.00	829	0.0	829	\$1,658.00
2104.505	REMOVE CONCRETE DRIVEWAY PAVEMENT	111	SQ YD	\$12.00	111	0.0	111	\$1,332.00
2104.505	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	25	SQ YD	\$4.25	29	0.0	29	\$123.25
2104.505	REMOVE BITUMINOUS PAVEMENT	5190	SQ YD	\$1.60	5,190	0.0	5,190	\$8,304.00
2105.501	UNCLASSIFIED EXCAVATION (P)	2268	CU YD	\$9.00	2,369	0.0	2,369	\$21,321.00
2105.503	ROCK EXCAVATION	20	CU YD	\$80.00	20	0.0	20	\$1,600.00
2105.525	TOPSOIL BORROW (LV)	25	CU YD	\$20.00	0	25.0	25	\$500.00
2105.603	DITCH GRADING	1	LUMP SUM	\$2,200.00	1	0.0	1	\$2,200.00
2105.604	GEOTEXTILE FABRIC TYPE V	5760	SQ YD	\$1.20	5,760	0.0	5,760	\$6,912.00
2211.503	AGGREGATE BASE (CV) CLASS 5	1980	CU YD	\$24.50	1,850	130.0	1,980	\$48,510.00
2331.604	3.0" THICK BITUMINOUS WEARING COURSE	290	SQ YD	\$20.70	0	0.0	0	\$0.00
2360.501	TYPE SP 12.5 WEARING COURSE MIX SPWEB340C	889	TON	\$76.75	906.53	0.0	906.53	\$69,576.18
2360.501	TYPE SP 12.5 NON-WEARING COURSE MIX SPNWB340C	607	TON	\$76.75	595.61	0.0	595.61	\$45,713.07
2501.515	12" RC PIPE APRON	1	EACH	\$810.00	1	0.0	1	\$810.00
2501.515	24" RC PIPE APRON	1	EACH	\$1,160.00	1	0.0	1	\$1,160.00
2503.511	12" RC PIPE SEWER	330	LIN FT	\$34.00	330	0.0	330	\$11,220.00
2503.511	18" RC PIPE SEWER	291	LIN FT	\$36.75	291	0.0	291	\$10,694.25
2503.511	24" RC PIPE SEWER	592	LIN FT	\$41.00	592	0.0	592	\$24,272.00
2504.602	F&I 8" GATE VALVE & BOX	1	EACH	\$1,750.00	1	0.0	1	\$1,750.00
2504.602	CONNECT TO EXISTING WATERMAIN	1	EACH	\$1,650.00	1	0.0	1	\$1,650.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE, TYPE 1	10	EACH	\$840.00	10	0.0	10	\$8,400.00
2506.501	CONSTRUCT DRAINAGE STRUCTURE, TYPE 4	3	EACH	\$1,500.00	3	0.0	3	\$4,500.00
2506.521	INSTALL CASTING ASSEMBLY (STORM)	13	EACH	\$540.00	13	0.0	13	\$7,020.00
2506.521	INSTALL CASTING ASSEMBLY (SANITARY)	2	EACH	\$800.00	2	0.0	2	\$1,600.00
2506.522	ADJUST FRAME & RING CASTING (SANITARY)	1	EACH	\$250.00	0	0.0	0	\$0.00
2521.501	6" CONCRETE WALK	230	SQ FT	\$8.50	328	178.5	506.5	\$4,305.25
2531.501	CONCRETE CURB & GUTTER DESIGN B618	2175	LIN FT	\$12.00	2,175	0.0	2,175	\$26,100.00
2531.507	6" CONCRETE DRIVEWAY PAVEMENT	260	SQ YD	\$53.00	307	0.0	307	\$16,271.00
2540.602	RELOCATE MAIL BOX	7	EACH	\$100.00	2	0.0	2	\$200.00
2550.602	RELOCATE SIGN	3	EACH	\$150.00	4	0.0	4	\$600.00
2563.601	TRAFFIC CONTROL	1	LUMP SUM	\$2,200.00	1.0	0.0	1.0	\$2,200.00
2573.512	TEMPORARY DITCH CHECK TYPE 2	5	EACH	\$175.00	0	5.0	5	\$875.00
2573.53	STORM DRAIN INLET PROTECTION	14	EACH	\$100.00	14	0.0	14	\$1,400.00
2573.602	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$275.00	0	0.0	0	\$0.00
2575.505	SOODING, TYPE LAWN	2600	SQ YD	\$4.25	1,500	753	2,253	\$9,575.25
2575.604	EROSION STABILIZATION MAT	48	SQ FT	\$45.75	0	32.0	32	\$1,464.00
2582.502	4" BROKEN LINE YELLOW-EPOXY	850	LIN FT	\$0.30	0	180.0	180	\$54.00
-	ITEM WITHOUT QUANTITY - 4" CONCRETE WALK	513	SQ FT	\$5.00	131	382.0	513	\$2,565.00
-	ITEM WITHOUT QUANTITY - TRUNCATED DOMES	44	SQ FT	\$36.00	44	0.0	44	\$1,584.00
-	ITEM WITHOUT QUANTITY - LOWER WATERMAIN	1	LUMP SUM	\$2,523.75	0	1.0	1	\$2,523.75

Total Work Completed \$369,187.00

Less 5% Retainage \$18,459.35

Less Previous Payments \$336,259.86

Net Payment this Estimate \$14,467.79

## APPOINTMENTS FOR 2014

Mayor Pro-tem	Tony Nelson
Ambulance Service Rep. Personnel	Tyrel Clark and Tony Nelson Tyrel Clark and Bryan Cornell (substitute Tony Nelson)
Water/Sewer/Streets Equipment Maintenance	Ray Schuchard and Tony Nelson Ray Schuchard and Kurt Holst
City Property & Buildings	Bryan Cornell and Kurt Holst
Law Enforcement Liaison	Tyrel Clark and Kurt Holst
Emergency Management	Tony Nelson (Director) and Joe Loftus (Asst. Dir)
Tree Inspector	Iris Neumann
IT (Technology)	Tyrel Clark and Bryan Cornell
Olmsted County Disaster Preparedness Committee – small cities representative:	Tyrel Clark
Fire Department	Tyrel Clark – Council Rep. Tony Nelson – Council Rep. * Fire Chief Jeremy Newton * Asst. Chief Jerry Pike and Training Officer Jeff Peck
Park Board	Kurt Holst - Council Rep. Tony Nelson - Council Rep. Nancy Eichman – Secretary
Planning Commission	Ray Schuchard - Council Rep. Bryan Cornell - Council Rep. Marlis Knowlton – Secretary
EDA	Tyrel Clark - Council Rep. Bryan Cornell - Council Rep.
Sewer Board	Tyrel Clark (exp.2014) and Ray Schuchard (exp.2015)
City Attorney	Fred Suhler
City Engineer	WHKS & Co. – Bill Angerman
City Auditor	Tom Cummings
Financial Advisor	David Drown Associates – Mike Bubany
Depositories	Eastwood Bank and 4M Fund
Newspaper	Post-Bulletin, Rochester
Meetings	2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays – 7:00 p.m.

"Exhibit 6.D"

# Council Meeting January 9, 2014

Approval of Accounts Payable:

To be approved by Council	\$ 2,668,311.03
Council approval after checks written	201.26
Payroll for Council Approval	
12/31/13 Remittance checks	1,972.46
12/31/13 Taxes paid electronically	7,074.32
Total Accounts Payable:	\$ 2,677,559.07
Additional payable:	<u>14,467.79</u>
<b><u>Total Accounts Payable</u></b>	<b><u>\$2,692,026.86</u></b>

**FOR YOUR INFORMATION - ONLY**

*ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT*

1/2/14	19,148.70
1/3/14	817.73
 <b>TOTAL</b>	 <b><u>\$ 19,966.43</u></b>

101 General Fund  
 210 Fire Department  
 220 EDA  
 221 EDA revolving loans  
 222 MIF Loans  
 230 Park & Rec  
 290 Gambling

*Debt Service Funds*  
 307 Taxable 2007 note  
 311 PIR – 2006 Streets  
 312 PIR – St Rdg Refunded  
 313 GO 2010  
 314 PIR – 2006 Refunded  
 322 Senior Housing (2<sup>nd</sup>)

*Construction Funds*  
 400 PIR All Projects

*Enterprise Funds*  
 601 Water  
 602 Sanitary Sewer  
 651 Storm Sewer  
 655 Arbor Gardens

"Exhibit C.E"

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10169	B & C PLUMBING AND HEATING II	12/30/2013	EASTW	INSTALLATION TANKLESS	
	9934 30TH ST SE	01/10/2014	N	ELECTRIC WATER HEATER FIRE	176.34
	EYOTA	12/30/2013	N	N	0.00
B & C	MN 55934	12/30/2013	N	0	0.00
	<Emailing Stub Disabled>	12/30/2013	web000025		176.34

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.30	Repairs/Maintenance Buildings	176.34	0.00
Distribution Total		176.34	0.00

Vendor Total: 176.34

10170	BRIGGS AND MORGAN, P.A.	12/26/2013	EASTW	LEGAL FEES--EDA BOND REFINA	
	PO BOX 64591	01/10/2014	N	\$2.2 MILLION	7,500.00
	ST. PAUL	12/26/2013	N	N	0.00
BRIGGS&MOI	MN 55164-0591	12/26/2013	Y	0	0.00
	<Emailing Stub Disabled>	12/26/2013	532642		7,500.00

GL Number	Account Name	Pay Amount	Relieve Amount
322-47000-462.00	Fiscal Agent Fee's	7,500.00	0.00
Distribution Total		7,500.00	0.00

Vendor Total: 7,500.00

10164	CHARLIE BROWN	12/30/2013	EASTW	USB WIFI NETWORK ADAPTER	
	200 SOUTH MAIN STREET	01/10/2014	N		51.29
	STEWARTVILLE	12/30/2013	N	N	0.00
BROWNCHAF	MN 55976	12/30/2013	N	0	0.00
	<Emailing Stub Disabled>	12/30/2013	12051		51.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-42110-443.00	Other Miscellaneous	51.29	0.00
Distribution Total		51.29	0.00

Vendor Total: 51.29

10151	CEDA	01/03/2014	EASTW	1ST QTR 2014 EDA STAFF SUPPC	
	PO BOX 483	01/10/2014	N		7,878.73
	CHATFIELD	01/03/2014	N	N	0.00
CEDA	MN 55923	01/03/2014	N	0	0.00
	<Emailing Stub Disabled>	01/03/2014	1ST QTR 2014		7,878.73

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.30	Contracted Services	7,878.73	0.00
Distribution Total		7,878.73	0.00

Vendor Total: 7,878.73

10173	CENTURY LINK	12/18/2013	EASTW	PHONE DIRECTORY LISTING	
	PO BOX 660068	01/10/2014	N		17.59
	DALLAS	12/18/2013	N	N	0.00
CENLINK	TX 75266-0068	12/18/2013	N	0	0.00
	<Emailing Stub Disabled>	12/18/2013	DEC 13 STMT		17.59

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-432.10	Telephone	17.59	0.00
Distribution Total		17.59	0.00

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 2

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2		Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2		Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check		Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date		Net Amount
	Email Address	Inv. Date	Invoice No.			

Vendor Total: 17.59

10150	CONSTRUCTION MANAGEMENT : 12/31/2013		EASTW	DEC 13 BUILDING CODE INSPEC		837.86
	1700 N BROADWAY, SUITE 128 01/10/2014		N			0.00
CMS	ROCHESTER 12/31/2013		N	N		0.00
	MN 55906 12/31/2013 0.00		N	0		0.00
	<Emailing Stub Disabled> 12/31/2013 13-1209					837.86

GL Number	Account Name	Pay Amount	Relieve Amount
101-41910-431.50	Zoning Expenses	837.86	0.00
Distribution Total		837.86	0.00

Vendor Total: 837.86

10149	DOVER, EYOTA, ST.CHARLES AS 12/02/2013		EASTW	SEWER DIST FEE--NEW AMBULA		2,640.00
	P.O. BOX 396 01/10/2014		N	GARAGE 753 ROBERT AVE SW		0.00
DES	ST. CHARLES 12/02/2013		N	N		0.00
	MN 55972-0396 12/02/2013 0.00		N	0		0.00
	<Emailing Stub Disabled> 12/02/2013 DEC 13 SAC REPROT					2,640.00

GL Number	Account Name	Pay Amount	Relieve Amount
602-00000-208.10	Due to DES San Dist.	2,640.00	0.00
Distribution Total		2,640.00	0.00

Vendor Total: 837.86

10155	DOVER, EYOTA, ST.CHARLES AS 12/31/2013		EASTW	DEC 13 FLOW CHARGE,DEBT SE		17,194.48
	P.O. BOX 396 01/10/2014		N	3,196,000		0.00
DES	ST. CHARLES 12/31/2013		N	N		0.00
	MN 55972-0396 12/31/2013 0.00		N	0		0.00
	<Emailing Stub Disabled> 12/31/2013 07608					17,194.48

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	17,194.48	0.00
Distribution Total		17,194.48	0.00

Vendor Total: 19,834.48

10160	DVS RENEWAL 01/07/2014		EASTW	1990 TRAILER LICENSE TABS		16.00
	01/10/2014		N			0.00
DVS	01/07/2014 0.00		N	N		0.00
	<Emailing Stub Disabled> 01/07/2014 FEB 16 TABS		N	0		16.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-443.00	Other Miscellaneous	16.00	0.00
Distribution Total		16.00	0.00

10161	DVS RENEWAL 01/07/2014		EASTW	1994 HMDE LICENSE TABS		16.00
	01/10/2014		N			0.00
DVS	01/07/2014 0.00		N	N		0.00
	<Emailing Stub Disabled> 01/07/2014 2016 TABS b		N	0		16.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-443.00	Other Miscellaneous	16.00	0.00
Distribution Total		16.00	0.00

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 3

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10162	DVS RENEWAL	01/07/2014	EASTW	2009 INTERNATIONAL TRUCK TAE	
		01/10/2014	N		16.00
DVS		01/07/2014	N	N	0.00
		01/07/2014	0.00	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2016 TABS C		16.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-443.00	Other Miscellaneous	16.00	0.00
Distribution Total		16.00	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10163	DVS RENEWAL	01/07/2014	EASTW	2010 FORD PICKUP LICENSE TAB	
		01/10/2014	N		16.00
DVS		01/07/2014	N	N	0.00
		01/07/2014	0.00	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2016 TABS d		16.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-443.00	Other Miscellaneous	16.00	0.00
Distribution Total		16.00	0.00

Vendor Total: 64.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10171	FIRE SAFETY USA, INC.	12/26/2013	EASTW	2 FIRE HOSES	
	3253 19TH ST NW	01/10/2014	N		455.00
FIRESAFETY	ROCHESTER	12/26/2013	N	N	0.00
	MN 55901	12/26/2013	0.00	0	0.00
	<Emailing Stub Disabled>	12/26/2013	65761		455.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	455.00	0.00
Distribution Total		455.00	0.00

Vendor Total: 455.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10154	G & K SERVICES	01/02/2014	EASTW	MATS FOR CITY HALL	
	N51 W13915 NORTH PARK DRIVE	01/10/2014	N		80.01
G&K	MENOMONEE FALL	01/02/2014	N	N	0.00
	WI 53051	01/02/2014	0.00	0	0.00
	<Emailing Stub Disabled>	01/02/2014	1024115756		80.01

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	80.01	0.00
Distribution Total		80.01	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10156	G & K SERVICES	12/31/2013	EASTW	DEC 13 UNIFORMS-BRAD,BEN	
	N51 W13915 NORTH PARK DRIVE	01/10/2014	N		112.76
G&K	MENOMONEE FALL	12/31/2013	N	N	0.00
	WI 53051	12/31/2013	0.00	0	0.00
	<Emailing Stub Disabled>	12/31/2013	DEC 13 STMTS		112.76

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-441.70	Uniforms	50.74	0.00
230-45200-441.70	Uniforms	11.27	0.00
601-49400-441.70	Uniforms	33.83	0.00
602-49450-441.70	Uniforms	16.92	0.00
Distribution Total		112.76	0.00

Vendor Total: 192.77

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 4

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10157	GOPHER STATE ONE-CALL	12/31/2013	EASTW	DEC 13 LOCATE CODES	2.90
	18946 LAKE DRIVE EAST	01/10/2014	N		0.00
GOPHER	CHANHASSEN	12/31/2013	N	N	0.00
	MN 55317	12/31/2013	N	0	0.00
	<Emailing Stub Disabled>	12/31/2013	86299		2.90

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-431.30	Contracted Services	2.90	0.00
Distribution Total		2.90	0.00

Vendor Total: 2.90

10168	HAWKINS, INC.	12/27/2013	EASTW	CHLORINE CYLINDERS	30.00
	PO BOX 860263	01/10/2014	N		0.00
HAWKINS	MINNEAPOLIS	12/27/2013	N	N	0.00
	MN 55486-0263	12/27/2013	N	0	0.00
	<Emailing Stub Disabled>	12/27/2013	3548400 RI		30.00

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-421.80	General Operating Supplies	30.00	0.00
Distribution Total		30.00	0.00

Vendor Total: 30.00

10158	MENARDS - ROCHESTER SOUTH	01/02/2014	EASTW	WELDWOOD CEMENT	3.64
	3000 S. BROADWAY	01/10/2014	N		0.00
MENARDS	ROCHESTER	01/02/2014	N	N	0.00
	MN 55904-5598	01/02/2014	N	0	0.00
	<Emailing Stub Disabled>	01/02/2014	51224		3.64

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	3.64	0.00
Distribution Total		3.64	0.00

Vendor Total: 3.64

10174	METRO SALES INC	12/26/2013	EASTW	EXCESS B/W, COLOR PRINTS	232.29
	ATTN: ACCOUNTS RECEIVABLE	01/10/2014	N		0.00
METRO	MINNEAPOLIS	12/26/2013	N	N	0.00
	MN 55423-4637	12/26/2013	N	0	0.00
	<Emailing Stub Disabled>	12/26/2013	574019		232.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	232.29	0.00
Distribution Total		232.29	0.00

Vendor Total: 232.29

10152	MN MUNICIPAL UTILITIES ASSOC.	01/01/2014	EASTW	1ST QTR 2014 SAFETY PROGRAM	1,660.04
	3025 HARBOR LANE N, SUITE 400	01/10/2014	N		0.00
MMUA	PLYMOUTH	01/01/2014	N	N	0.00
	MN 55447-5142	01/01/2014	N	0	0.00
	<Emailing Stub Disabled>	01/01/2014	42403		1,660.04

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.80	Safety Training & Equipment	332.01	0.00
210-42200-430.80	Safety Training & Equipment	166.00	0.00
210-42200-430.89	township portion of 430.80	166.00	0.00
601-49400-430.80	Safety Training & Equipment	332.01	0.00

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 5

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			

602-49450-430.80	Safety Training & Equipment					332.01	0.00
230-45200-430.80	Safety Training & Equipment					332.01	0.00
<b>Distribution Total</b>						<b>1,660.04</b>	<b>0.00</b>

Vendor Total: 1,660.04

10179	JEFFREY PECK	12/19/2013		EASTW	MILEAGE, INSTRUCTOR 1 CERT.		
	PO BOX 872	01/10/2014		N	TEST FEE		207.83
	EYOTA	12/19/2013		N	N		0.00
PECK	MN 55934	12/19/2013	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/19/2013	12/14 TO 12/19				207.83

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	103.92	0.00
210-42200-433.19	township portion of 433.10	103.91	0.00
<b>Distribution Total</b>		<b>207.83</b>	<b>0.00</b>

Vendor Total: 207.83

10165	POST-BULLETIN COMPANY, L.L.C	12/31/2013		EASTW	POSTING TREE ORDINANCE		
	P.O. BOX 6118	01/10/2014		N	NO 136		133.92
	ROCHESTER	12/31/2013		N	N		0.00
POSTBULLET	MN 55903-6118	12/31/2013	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/31/2013	AD ID 67148				133.92

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	133.92	0.00
<b>Distribution Total</b>		<b>133.92</b>	<b>0.00</b>

Vendor Total: 133.92

10167	PRAXAIR DISTRIBUTION, INC -441	12/27/2013		EASTW	LEASE 3 AIR TANKS		
	DEPT CH 10660	01/10/2014		N			144.28
	PALATINE	12/27/2013		N	N		0.00
PRAXAIR	IL 60055-0660	12/27/2013	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/27/2013	48187377				144.28

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.10	Repairs/Maintenance Equipment	72.14	0.00
210-42200-422.19	township portion of 422.10	72.14	0.00
<b>Distribution Total</b>		<b>144.28</b>	<b>0.00</b>

Vendor Total: 144.28

10166	ROCHESTER FIRE EXTINGUISHER	12/31/2013		EASTW	RECHARGING FIRE EXTINGUISHER		
	826 4TH STREET SE	01/10/2014		N			48.56
	ROCHESTER	12/31/2013		N	N		0.00
ROCHFIREEX	MN 55904	12/31/2013	0.00	N	0		0.00
	<Emailing Stub Disabled>	12/31/2013	DEC 13				48.56

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-421.80	General Operating Supplies	24.28	0.00
210-42200-421.89	township portion of 421.80	24.28	0.00
<b>Distribution Total</b>		<b>48.56</b>	<b>0.00</b>

Vendor Total: 48.56

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 6

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
10172	ROCHESTER OVER HEAD DOOR, 2321 7TH STREET NW	12/26/2013 01/10/2014	EASTW N	FIRE HALL REPLACE BOTTOM SE	329.37
ROCHOVER	ROCHESTER	12/26/2013	N	N	0.00
	MN 55901	12/26/2013	N	0	0.00
	<Emailing Stub Disabled>	12/26/2013	59371		329.37

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-422.30	Repairs/Maintenance Buildings	329.37	0.00
Distribution Total		329.37	0.00
Vendor Total:			329.37

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
10153	FREDERICK S. SUHLER, JR 1530 GREENVIEW DR SW	12/31/2013 01/10/2014	EASTW N	DEC 13 LEGAL FEES-TREE ORD. AGENDAS, MINUTES	132.00
SUHLER	ROCHESTER	12/31/2013	N	N	0.00
	MN 55902	12/31/2013	Y	0	0.00
	<Emailing Stub Disabled>	12/31/2013	DEC 13 BILLING		132.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.40	Legal Fees	132.00	0.00
Distribution Total		132.00	0.00
Vendor Total:			132.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
10175	US BANK CM-9705	01/07/2014 01/10/2014	EASTW N	2008A BOND-MATURITY 2019 PRINCIPAL & INTEREST	121,678.75
U.S.BANK	ST. PAUL	01/07/2014	N	N	0.00
	MN 55170-9705	01/07/2014	N	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2/1/14 PMT		121,678.75

GL Number	Account Name	Pay Amount	Relieve Amount
312-47100-460.10	Bond Principal	55,000.00	0.00
312-47100-461.10	Bond Interest	4,627.50	0.00
602-47100-460.10	Bond Principal	55,000.00	0.00
602-47100-461.10	Bond Interest	7,051.25	0.00
Distribution Total		121,678.75	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
10176	US BANK CM-9705	01/07/2014 01/10/2014	EASTW N	2003 A UTILITY BOND PMT PRINCIPAL & INT. 2/18 MATURITY	39,471.88
U.S.BANK	ST. PAUL	01/07/2014	N	N	0.00
	MN 55170-9705	01/07/2014	N	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2/1/14 DUE B		39,471.88

GL Number	Account Name	Pay Amount	Relieve Amount
602-47000-460.10	Bond Principal	35,000.00	0.00
602-47000-461.10	Bond Interest	4,471.88	0.00
Distribution Total		39,471.88	0.00

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
10177	US BANK CM-9705	01/07/2014 01/10/2014	EASTW N	2010 A BOND GEN OBLIGATION & STREET BOND PRIN, INT 2/26 MA	118,037.50
U.S.BANK	ST. PAUL	01/07/2014	N	N	0.00
	MN 55170-9705	01/07/2014	N	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2/1/14 DUE C		118,037.50

GL Number	Account Name	Pay Amount	Relieve Amount
313-47000-460.10	Bond Principal	95,000.00	0.00
313-47000-461.10	Bond Interest	23,037.50	0.00
Distribution Total		118,037.50	0.00

**Edit List of Invoices - Detail w/GL**

Date: 01/07/2014

Time: 4:22 pm

Page 7

City of Eyota

Ref. No.	Vendor Name	Post Date	PO Number	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Req. No.	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Disc. %	Sep. Ck.?	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Inv. Date	1099?	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.			
	US BANK	01/07/2014		EASTW	EDA HOUSING BOND REFINANCE	
	CM-9705	01/10/2014		N	AND INTEREST 2/27 MATURITY	2,349,157.50
10178	ST. PAUL	01/07/2014		N	N	0.00
U.S.BANK	MN 55170-9705	01/07/2014	0.00	N	0	0.00
	<Emailing Stub Disabled>	01/07/2014	2/1/14 DUE D			2,349,157.50

GL Number	Account Name	Pay Amount	Relieve Amount
322-47000-460.10	Bond Principal	2,300,000.00	0.00
322-47000-461.10	Bond Interest	49,157.50	0.00
Distribution Total		2,349,157.50	0.00

Vendor Total: 2,628,345.63

	WATER SYSTEMS COMPANY	12/31/2013		EASTW	WATER-CITY HALL, MONTHLY	
	ECOWATER SYSTEMS OF SE MN	01/10/2014		N	COOLER RENT	24.32
10159	WINONA	12/31/2013		N	N	0.00
WATERSYSTI	MN 55987-3109	12/31/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/31/2013	362582 & 368226			24.32

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	24.32	0.00
Distribution Total		24.32	0.00

Vendor Total: 24.32

	JUSTIN WENDT	12/19/2013		EASTW	MILEAGE FOR TRAINING	
	362 5TH STREET NE	01/10/2014		N		8.19
10180	EYOTA	12/19/2013		N	N	0.00
WENDT J	MN 55934	12/19/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	12/19/2013	12/19			8.19

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	4.10	0.00
210-42200-433.19	township portion of 433.10	4.09	0.00
Distribution Total		8.19	0.00

Vendor Total: 8.19

Grand Total: 2,668,311.03  
 Less Credit Memos: 0.00  
 Net Total: 2,668,311.03  
 Less Hand Check Total: 0.00  
 Outstanding Invoice Total: 2,668,311.03

Total Invoices: 32

Check Register Report

Date: 12/31/2013

Time: 9:47 am

Page: 1

City of Eyota

BANK: EASTWOOD BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
--------------	------------	--------	----------------	---------------	-------------	-------------------	--------

**EASTWOOD BANK Checks**

18735	12/31/2013	Printed		POSTMASTER	U.S. POSTMASTER	JAN 13 W/S BILLING POSTAGE	201.26
-------	------------	---------	--	------------	-----------------	----------------------------	--------

**Total Checks: 1**

**Checks Total (excluding void checks):**

**201.26**

**Total Payments: 1**

**Bank Total (excluding void checks):**

**201.26**

**Total Payments: 1**

**Grand Total (excluding void checks):**

**201.26**

# Check Register Report

Payroll Remittance Checks

Emp. Code Desc.:

Date: 12/27/2013

City Of Eyota

Time: 15:01:58

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
18732	12/31/2013		P	PER	PERA	Remittance Check	\$1,856.46
18733	12/31/2013		P	EDC	AXA Equitable Equi-Vest	Remittance Check	\$100.00
18734	12/31/2013		P	NCP	NCPERS Minnesota-45620	Remittance Check	\$16.00

Total Checks: 3

Sub-Total: \$1,972.46

*Electronically pd taxes \$1,074.32*

Total Void/Stop Payment: \$0.00

Grand Total: \$1,972.46

**Edit List of Invoices - Detail w/GL**

Date: 01/10/2014

Time: 10:02 am

Page 1

City of Eyota

Ref. No.	Vendor Name	Post Date	Bank	Invoice Description Line 2	Gross Amount
Vendor No.	Vendor Address	Pay. Date	Hold?	Invoice Description Line 2	Taxes Withheld
	City	Disc. Date	Req. No.	Use Description 1 On Check	Discount
	State/Province Zip/Postal	Due Date	Disc. %	Hand Check Number/Date	Net Amount
	Email Address	Inv. Date	Invoice No.		
0181	PEMBER COMPANIES, INC	01/03/2014	EASTW	PAY REQUEST #3, SOUTH AVE	
	N4449 - 469TH STREET	01/10/2014	N	PROJECT	14,467.79
	MENOMONIE	01/03/2014	N	N	0.00
PEMBER	WI 54751	01/03/2014	0.00	N	0
	<Emailing Stub Disabled>	01/03/2014	PAY REQUEST #3		14,467.79

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-422.42	Street Overlay Expenses	15,229.25	0.00
101-00000-206.10	Retainage/Holdbacks Payable	-761.46	0.00
Distribution Total		14,467.79	0.00

Vendor Total: 14,467.79

Grand Total: 14,467.79

Less Credit Memos: 0.00

Net Total: 14,467.79

Less Hand Check Total: 0.00

Outstanding Invoice Total: 14,467.79

Total Invoices: 1

System: 1/2/2014 3:53:03 PM  
User Date: 1/2/2014

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501CHECK RUN  
Batch Comment:

Audit Trail Code: PMCHK00000254  
Posting Date: 1/2/2014

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
007352	1/2/2014	0000000000006772	11039	AMERICAN HERITAGE LIFE INS	\$272.20
007353	1/2/2014	0000000000006779	15608	CAROLE JACOBSON	\$12.89
007354	1/2/2014	0000000000006774	11478	DIRECTV	\$365.46
007355	1/2/2014	0000000000006778	13130	DON RADEMACHER	\$317.69
007356	1/2/2014	0000000000006775	11483	DOVER-EYOTA PUBLIC SCHOOLS	\$40.00
007357	1/2/2014	0000000000006768	10051	CAPITAL ONE COMMERCIAL	\$345.69
007358	1/2/2014	0000000000006769	10081	METRO SALES, INC.	\$261.76
007359	1/2/2014	0000000000006777	12954	PEPSI-COLA OF ROCHESTER, MN	\$20.00
007360	1/2/2014	0000000000006776	11665	ARBOR GARDENS PETTY CASH	\$292.84
007361	1/2/2014	0000000000006771	10674	TEALWOOD CARE CENTERS, INC.	\$1,034.00
007362	1/2/2014	0000000000006770	10120	TEALWOOD MANAGEMENT	\$16,186.17
Total Checks:	11			Checks Total:	\$19,148.70

System: 1/3/2014 8:56:07 AM  
User Date: 1/3/2014

01 Master  
COMPUTER CHECK REGISTER  
Payables Management

Page: 1  
User ID: Sharon

Batch ID: SK-501-010314  
Batch Comment:

Audit Trail Code: PMCHK00000257  
Posting Date: 1/3/2014

Checkbook ID: 501EYOTA

\* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
007363	1/3/2014	0000000000006801	11422	CITY OF EYOTA	\$817.73
Total Checks:	1			Checks Total:	\$817.73