

**CITY OF EYOTA  
PLANNING COMMISSION MINUTES  
JULY 17, 2013**

**Present:** Scot Field, Barry Karsjens, Chad Ohl and Janet Hughes. Secretary Marlis Knowlton

**Absent:** Member, Dana Allen-Tully. Council Reps: Ray Schuchard and Bryan Cornell.

**Call to Order:** Co-Chair Scot Field called the meeting to order at 7:04 p.m.

**Approve Agenda:** Motion was made by Karsjens and seconded by Ohl to approve the agenda as presented. Ayes 4, Nays 0. Motion carried.

**Approve Minutes:** Minutes of the June 19, 2013 meeting were not approved due to lack of a quorum.

**Meeting Schedule:** Future meetings will be on Wednesdays: August 21 and September 18.

**New Commercial Construction Zoning Information Summary Sheet:** In 2006 the Commission created an informational sheet with basic, but limited, zoning requirements for new commercial building projects. That summary sheet is out of date. The Commission requested staff to update the summary sheet; but emphasized that face to face meetings are the first priority when any new business requests building information. Staff will update the summary sheet and resubmit it to the Commission for review and approval.

**Recreational Vehicle Ordinance:** The City Council is investigating authorizing golf cart, all-terrain vehicle and utility task vehicle use inside the city limits; the Council is requesting recommendations, comments or concerns from the Commission. The Commission discussed pros and cons, and agreed that if vehicle use is authorized, safety is the main concern. Comments included: need an age limit, a driver's license should be required, no vehicles on any path, trail or sidewalk, vehicles should be licensed, golf carts need a slow moving vehicle sign, all-terrain vehicles might benefit from a high visibility flag mounted on it and headlights should be on at all times. They also voiced concern about specific streets: Fifth Street SW and Knowledge Road SW because of the speed of cars/trucks, and Sixth Street SW because of the school traffic; possibly prohibit recreational vehicles on those streets.

**Other Business:** None.

**Adjourn:** Motion was made by Ohl and seconded by Field to adjourn. Ayes 4, Nays 0. Motion carried. Meeting was declared adjourned at 7:42 p.m.

  
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Marlis Knowlton  
Clerk/Treasurer