



City of Eyota

38 South Front Street SW
P.O. Box 328
Eyota, MN 55934

Phone: (507) 545-2135

FAX: 507-545-2235

Setting up Automatic Water/Sewer Payments

The City of Eyota provides an automatic payment option making water/sewer payments easy and convenient. This form authorizes the City to take your payments from either a checking or savings account. Eliminate the worry of making your payments on time.

AUTOMATIC PAYMENT AUTHORIZATION:

I hereby authorize the City of Eyota to deduct my payment automatically, and I authorize my financial institution (indicated by an enclosed deposit slip or voided check) to initiate debit entries from my checking or savings account to pay the monthly amount due. This authority is to remain in effect until the City of Eyota has received written notification of its termination in such time as to afford a reasonable opportunity to act upon it. I have the right to stop payment of a charge within seven (7) days of the payment date. I am responsible for notifying the City of Eyota and my financial institution of this stop payment request. I understand that both the City of Eyota and the financial institution indicated reserve the right to terminate this contribution plan or my participation in it.

PAYMENT WILL BE DEDUCTED FROM YOUR ACCOUNT ON THE 16TH OF EACH MONTH BEGINNING IN _____.

Note: Payments are withdrawn from your account on the 16th of the month, or on a business day following the 16th if it falls on a weekend or holiday. **New automatic payment requests must be received by the 12th of the month. Make a regular payment for the current month. The following month will be taken automatically.**

NAME: _____

ADDRESS: _____

HOME PHONE: _____ WORK PHONE: _____

SIGNATURE: _____ DATE: _____

Please sign and return this authorization with a voided check or form showing bank name, routing number and account number of an account. Send to:

City of Eyota, P.O. Box 328, Eyota, MN 55934