

**CITY OF EYOTA
PLANNING COMMISSION MINUTES
JANUARY 16, 2013**

Present: Dana Allen-Tully, Scot Field and Barry Karsjens. Councilmember Ray Schuchard and Secretary Marlis Knowlton

Absent: Councilmember Bryan Cornell

Guests: Karen Larson, Greendoor

Call to Order: Chair Dana Allen-Tully called the meeting to order at 7:00 p.m.

Approve Agenda: Motion was made by Field and seconded by Karsjens to approve the agenda as presented. Vote was 3-0. Motion carried.

Approve Minutes: Motion was made by Karsjens and seconded by Field to approve the minutes of December 19, 2012 meeting. Vote was 3-0. Motion carried.

Public Hearing: For the purpose of considering and receiving public comment on a proposed amendment change to the Zoning Ordinance #53, Article VIII General Requirement, Section 8.14 Signs and Section 8.08 Home Occupations, #7.

Motion was made by Field and seconded by Karsjens to close the regular meeting and open the public hearing. Vote was 3-0. Motion carried.

No public comments were received in writing and no one was in attendance to give comments in person.

Motion was made by Karsjens and seconded by Field to close the public hearing and re-open the regular meeting. Vote was 3-0. Motion carried.

Planning Commission reviewed the ordinance and requested 3. Permit Requirements: be changed to read "No exterior or freestanding sign maintained..." Also, under 13. Permitted Signs By District: change the sentence "building façade calculations are non-cumulative" to clarify the intent. Suggested; each building face is independent of all others when calculating the maximum square footage of the total site signage allowed.

Motion was made by Field and seconded by Karsjens to accept the language changes as discussed. Vote was 3-0. Motion carried.

Motion was made by Karsjens and seconded by Field to submit Ordinance #128 to the Council and recommend approval. Vote was 3-0. Motion carried.

Keefe Subdivision Update: Construction bids have been requested, if bids are economically favorable, construction will begin this spring. If that happens, the final plat will probably be submitted for approval at the March Planning Commission meeting. March meeting may need to be rescheduled to Thursday, March 21 in order to have a quorum.

Other Business: Motion was made by Field and seconded by Karsjens to appoint Dana Allen-Tully as the Chair for 2013. Vote was 3-0. Motion carried.

Motion was made by Allen-Tully and seconded by Karsjens to appoint Scot Field as the Co-Chair for 2013. Vote was 3-0. Motion carried.

Adjourn: There was a motion made by Karsjens and seconded by Field to adjourn. Vote was 3-0. Motion carried. Meeting was declared adjourned at 8:03 p.m.



Marliš Knowlton
Clerk/Treasurer