

**CITY OF EYOTA
PARK BOARD MINUTES
DECEMBER 8, 2015**

Members Present: Randy Sexton, Tony Nelson, Jacob Schleusner, Jacob Robinson, Kurt Holst and Deputy Clerk Nancy Eichman

Members Absent: Dianne Schmidt and Kevin Kullot

Call to Order: Chair Robinson called the meeting to order at 7:00 PM.

Approve the Agenda: There was a motion made by Robinson and seconded by Schleusner to approve the agenda with the addition under "Other Business" to add Chair and Co-Chair for 2016. All voted in favor. The motion was declared carried.

Approve the Minutes: There was a motion made by Schleusner and seconded by Sexton to approve the minutes of September 9, 2015 meeting. All voted in favor. The motion was declared carried.

Park/Maintenance:

Public Works Update:

- **West Side Park:** Skate Park equipment was picked up from Lanesboro on Tuesday, November 24, 2015 and Bill Funk Trucking hauled the equipment to Eyota. Tyler Hanenberger is interested in helping design the layout of the equipment in the skate park. He will draw up a design. City Maintenance began putting together the skate park pieces on December 8th. There are several broken "flooring" pieces on the equipment that will need to be replaced before the equipment can be put into service.
- City Maintenance has located a door distributor that can get us replacement exterior doors for West Side Park pavilion. The cost is much less than the estimate previously received earlier from Johnson Hardware. City Maintenance will place an order for seven replacement doors.
- City Maintenance are planning to finish willow tree removals along the west side of the park this winter. They are waiting for the ground to freeze.
- **Summerfield Park:** The Summerfield basketball court cement was poured in mid-November. The basket support poles will be installed in the spring of 2016.

Bush's Woodland Park:

Two estimates were given to the City for updating the paver edging landscape at Bush's Woodland Park. Creative Curb Appeal (poured-one piece style edging) \$6,120.00. Custom Retaining Walls and Landscaping (bullet edging single bricks style) \$6,119.50. The Park Board will review with an interested donor on this project. No action taken.

Summer Recreation Director Job Description:

After some review and discussion, there was a motion made by Robinson and seconded by Sexton to recommend to the City Council to add to the posting notice ad and to the summer recreation director job description the season of employment (March to August). Also to include in the interview process that all reports and wrap up inventory need to be completed and turned in to the City Clerk by the end of the season. All voted in favor. The motion was declared carried.

Any Other Business:

Chair & Co-Chair Park Board Positions for 2016:

There was a motion made by Robinson and seconded by Schleusner to recommend to the City Council to appoint Jacob (Jake) Schleusner as Chair and Jacob Robinson as Co-Chair for the 2016 Park Board positions. All voted in favor. The motion was declared carried.

Adjourn: There was a motion made by Schleusner and seconded by Sexton to adjourn the meeting. All voted in favor. The motion was declared carried. The meeting adjourned at 7:26 PM.



Nancy Eichman, Deputy Clerk, Park Board Secretary