

## EYOTA ECONOMIC DEVELOPMENT AUTHORITY, MEETING MINUTES

**DATE:** October 22, 2015  
**TIME:** 5:00 p.m.  
**LOCATION CHANGE:** City Hall

**Call the Meeting to Order:** Dale Heintz called the meeting to order at 5:00 p.m.

**Roll Call:** In attendance: Fran Filzen, Craig Horan, Tyrel Clark, Amy Brown, Dale Heintz, Connie Meiners, and Cathy Enerson Director. Bryan Cornell joined the meeting at 5:25 p.m. Also in attendance Connie Hammel, and Don Rademacher.

**Set the Agenda:** Request to add an amendment to the August 27<sup>th</sup> minutes, and discuss the Senate bus tour.. Tyrel Clark motioned to approve the agenda with the addition of the August 27, EDA minutes amendment, and the Senate bus tour, and Fran Filzen seconded the motion, and motion carried 5/0.

**I. Arbor Gardens:** Connie Hammel from Arbor Garden's marketing division presented information on the value of the decks to the Arbor Garden's facility.

Financials - emailed on file  
Report – Don Rademacher, See Exhibit A

**II. Approve the EDA Minutes: September and May:** Motion by Tyrel Clark and seconded by Connie Meiners to approve the September and May 2015, EDA minutes, and motion carried 6/0.

**October 22, 2015 EDA minutes amendment of August 27, 2015 minutes:** Motion by Tyrel Clark and seconded by Amy Brown to add an amendment to the August 27, 2015 minutes to reflect the Business Incentive application that was review and approved on August 27, 2015, and motion carried 6/0, Bryan Cornell had not arrived.

### **III. Budget Status Report**

Economic Development Authority Financial Report Month ending: **August**

220 EDA cash balance checking:	\$ 69,114.64
221 Revolving Loan Fund	\$ 46,724.15
222 Eyota Investment Fund balance cash	\$ 17,452.36
223 Rochester sales tax funds	\$ 212,198.84
655 Arbor Gardens Enterprise Fund August	\$ 107,250.54

- Delinquent client(s) correspondence
- Committed funds

### **IV. EDA Director's Report**

- Community Center - Committee
- **MN Design Team Visit, request to set a date:** Motion by Tyrel Clark, and seconded by Craig Horan to sign the MN Design Team contract, and send the first half of the MN Design Team payment of \$2,500, the board chose April 15<sup>th</sup>, 2016 as their the first choice, April 22, 2016 is the Board's second choice for the three day weekend visit, and motion carried 7/0.
- **Highway 14 sign to Historic Downtown:** Motion by Connie Meiners, and seconded by Amy Brown to approve the payment of \$637.20, with an overall cost for rent, construction, and sign of \$1,037.20 for the directional sign on Highway 14, and motion carried 7/0.

- **Business Incentive applications progress:** John Erickson submitted his expenses, *Motion by Fran Filzen, and seconded by Tyrel Clark to approve the payment of \$2,625.00 to John Erickson of Eyota antiques, and motion carried 7/0.*
- **Board training:** EDA board member training will take place for each of the new board members.
- **Area sales tax use:** A summary of how the Rochester half a percent sales tax is used around the area was presented.

**V. Old Business:**

- Economic Development District (Request for Special Meeting)
- MN Design Team visit

**VI. New Business:**

- **Business Incentive applications** – none
- **EDA board member seat(s) and member resignation:** Ryan Castle is willing to fill the board seat was previous held by Doug McCabe and then Fran Filzen, Ryan will be the bank manager in Eyota. Motion by Tyrel Clark to accept at the end of the EDA meeting Fran Filzen's letter of resignation, and motion carried 7/0. The board thanked Fran for his service and kind letter.
- **CAP Program University of Minnesota:** Informational
- **Senate Bus Tour:** The State Senate Bonding committee will be at Chesterwoods for the Trails request on Wednesday the 28<sup>th</sup>. Tyrel requested funds from the trails budget for the marketing materials and professional assistance with graphics. Motion by Connie Meiners, and motion seconded by Bryan Cornell to spend up to \$500.00 for the marketing materials, and graphics that support the Chesterwoods Senate bus tour presentation on October 28<sup>th</sup>, and motion carried 7/0.

**VII. Other:**

- Notes from the SE MN Economic Forum were in the EDA packet for the board to review.
- Notes from the Regional Marketing Meeting held in Harmony were in the EDA packet. Cathy noted the forecast is that the SE Region is expected to grow from 2.7 million visitors to 7 million visitors. Part of the Journey to growth implementation of the area plan is to brand SE MN. Cathy noted that a wish list was compiled, she added that she would like to see property taxes frozen once residents of SE MN go on a fixed income which is currently age 65. Others at the meeting also knew that is done in other places in the United States.
- At the next meeting the board can address questions from planning and zoning to regulate the façade improvements.
- Dale has offered to inquire about the Dahl property
- Tyrel will sign a letter of support for the Lincoln Brewery grant application that he is sending to the MN Department of Agriculture.

**Next meeting:** November and December meetings combined, propose a special meeting: December 10<sup>th</sup> CC meeting November 23, and December 29<sup>th</sup>

*Adjourn at 5:55 pm for the 6:00 pm public hearing for the Economic Development District: Motion by Connie Meiners, and seconded by Bryan Cornell to adjourn the meeting to open a public hearing, and motion carried 7/0.*

Respectfully submitted,

*Cathy Emerson*

Cathy Emerson  
EDA Director

1/28/16

date

*Dale Heintz*

Dale Heintz  
EDA Chair

1-28-16

date