

# EYOTA ECONOMIC DEVELOPMENT AUTHORITY, MINUTES

**DATE:** March 26, 2015  
**TIME:** 5:00 p.m.  
**LOCATION CHANGE:** Arbor Gardens

**Call the Meeting to Order:** At 5:06 p.m. Dale Heintz called the meeting to order.

**Roll Call: Present:** Board members, Dale Heintz, Tyrel Clark, Bryan Cornell, Amy Brown and Doug McCabe were present. Cathy Enerson and Don Rademacher were present.  
**Absent:** Shannon Reuss and Connie Miners

**Set the Agenda:** *Tyrel Clark motioned to approve the agenda with the addition of moving the reply to the Rochester Clinic discussion up under Arbor Gardens, Doug McCabe seconded the motion and motion carried 4/0.*

## I. Arbor Gardens

- Financials - emailed no discussion
- Report – Don, See *Exhibit A*
- Update on budget and request for remodeling funds – Don/Tyrel: The City Council approved Arbor Gardens request to use Enterprise Savings Funds for the memory care expansion, the City Council minutes reflect funding approval was for an additional \$22,000 for the remodeling of the memory care. Remodeling includes interior, and exterior remodeling which includes a new fence.

**II. Approve the EDA Minutes: February 26, 2015** - emailed: *Motion by Tyrel Clark and seconded by Amy Brown to approve the February 26<sup>th</sup> EDA minutes, motion carried 4/0.*

## III. Budget Status Report:

Economic Development Authority Financial Report Month ending: **January 31, and February 28, 2015, Enerson reported that the February financials were not complete to report on, the board reviewed the January balances.**

	January	February -pending
220 EDA cash balance checking:	\$ 41,850.27	
221 Revolving Loan Fund	\$ 44,628.41	
222 Eyota Investment Fund balance cash	\$ 15,322.68	
223 Rochester sales tax funds	\$ 212,055.04	
655 Arbor Gardens Enterprise Fund August	\$150,649.55	(less \$22,000 and \$13,600)

## IV. Director's Report: See *Exhibit B*

- The board discussed adding additional trees at Arbor Gardens to assist with the commercial and R-2 zoning buffer when the City receives a permit for construction for the lots.
- Enerson provided Semcac hands on opportunities to showcase the community bus, including bringing the bus to the farmers market, and the park and recreation sign up.
- The strategic plan updates were presented.  
**Goal number one: Commercial Building Development:** The board plans to hold off on plans to secure a property using an option agreement.

The board will continue to promote commercial construction using the tools displayed in the report, minus the use of the Rochester half a percent sales tax funds at this time.

**Goal Number Two: Community center planning:** The building and owners for a potential community center were approached and they show initial interest in partnering.

The next step is to lay out an agreement that protects each party's assets, list ways to finance the center. The board discussed perhaps a committee could be formed. The Ambulance Facility's Construction is a great example of how the community working together kept building costs low.

**Goal number Three: Business Incentive Program**

The Small Cities Block Grant Program is pending apartment owner participation. The People's Cooperative incentives were laid out in the report, the strategic plan suggested energy credits- Enerson noted that People's Cooperative Power has many incentives, it does not provide energy credits.

**Goal Number Four: Main Street Revitalization**

Further action is pending until the screening visit by the Minnesota Design Team and the further development of the business incentive program. The team would like to screen Eyota on April 6<sup>th</sup>, Cathy will see if there is enough community members to attend the screening meeting, and if the number of community members that can attend is satisfactory to the screening team. *Byran motioned to put the Design Team visit this fall on hold, Amy seconded the motion and motion carried 4/0.*

**Goal Number Five: Inner City Trail Connections: Under New Business:** The Second proposal for community meetings and design discussed a second proposal for design and community meetings.

**V. Old Business:**

- **Transportation Video Series Plan:** The video script, and time line: The board reviewed the insert. No additional changes were requested by the board. Scheduling the shoots is the next step.
- **2<sup>nd</sup> Proposal for the strategic plan's proposed sketches, and community meetings:** A second proposal from SEH was provided. The proposal included coordinating community meetings, and design assistance. The proposal was the highest of the three proposals, Minnesota Design Team, Urban Studios, and SEH engineers each provided proposals and ideas. At this time the board does not want to invest in additional services.
- **Discussion Rochester Clinic Proposal/Reply:** The agenda item was moved up and was discussed while Don Rademacher was present. The City, and or Arbor Gardens is not able to run a C.H.I.P. Program. The board asked the Director to send a thank you for the meal and wellness opportunities. In addition to the thank you note, the board suggested offering the information to private businesses, and the use of the City's Bulk Mail rate to help get the word out to the community. The City can continue to move forward with items that fit the Blue Zone Program, and then determine if the City has enough items qualify for a certification. The board listed the many items already in place in the City that are align with healthy initiatives.

