

## EYOTA ECONOMIC DEVELOPMENT AUTHORITY, MINUTES

**DATE:** July 23, 2015  
**TIME:** 5:00 p.m.  
**LOCATION CHANGE:** Arbor Gardens

**Call the Meeting to Order:** At 5:00 pm Dale Heintz called the meeting to order.

**Roll Call:** Present was Dale Heintz, Fran Filzen, Tyrel Clark, Connie Meiners, Cathy Enerson and Don Rademacher. Absent was Shannon Reuss, Amy Brown and Bryan Cornell.

**Set the Agenda:** Motion by Tyrel Clark and motion seconded by Connie Meiners to approve the minutes as written, and motion carried 4/0.

### **I. Arbor Gardens**

- Financials - emailed
- Report – See attached Exhibit A, Don also presented a contractor’s estimate to remodel decks/patios. The board would like to have Dave Higgins, if he is willing, look at the construction of the existing patios/decks, and get a second bid from a contractor.

### **II. Approve the EDA Minutes: June 24, 2015, Motion by Fran Filzen and seconded by Tyrel Clark to approve the June 25, EDA minutes, and motion carried 4/0.** May 22, 2015 minutes are pending

### **III. Budget Status Report: emailed, the board reviewed there were no questions.**

Economic Development Authority Financial Report Month ending: **June 30, 2015**

220 EDA cash balance checking:	\$ 67,658.64
221 Revolving Loan Fund	\$ 46,079.73
222 Eyota Investment Fund balance cash	\$ 16,513.03
223 Rochester sales tax funds	\$ 212,150.00
655 Arbor Gardens Enterprise Fund August	\$ 106,885.97

- Invoice – Art work – informational, the cost for the artwork was previously approved.

### **IV. Old Business:**

- **Director’s report – Exhibit B**
- – **Strategic Plan Goals: Business Incentive review building owner letter, and guidelines:** The Board members reviewed the guidelines, application and letter to building owners that will be mailed, no board action was taken as the board had previously approved the information as presented.

### **V. New Business:**

- **Rolling Hills Transit video:** Motion by Tyrel Clark, to approve the video and have the EDA Chair sign the project approval form, motion seconded by Fran Filzen, and motion carried 4/0. St. Charles, which paid for half the cost of production has also approved the video.
- **Community Center overview of previous projects/ visits:** The board went through community center examples and a summary of the Winona American Legion 1.5 million dollar new construction project. Winona has invited Eyota to visit their facility. A Rushford update was summarized simply as tips on what to and not to do. Rental agreements and calendars of other successful projects were reviewed. The board reviewed the Director’s

proposal of items to move forward with for a community center project. The EDA Board decided to take the first step which is to form a committee with members from the Legion, EDA, City Council and Community. For the project to use the Rochester half percent sales tax revenue the EDA was advised to create and Economic Development District.

- **Economic Development District request for Council Action:** The board was presented with the approved Economic Strategic goals, a recommendation from the bond attorney to form an economic district, a map of the proposed economic development district and the State Statute that allows the City to create and define the boundaries for a district. After discussion, there was a *motion by Tyrel Clark, seconded by Connie Meiners to recommend to the City Council the creation of an Economic Development District in the historic downtown area as per the map presented, which is referenced as Exhibit C in the minutes, and the motion carried 4/0.*
- **MN Design Team Visit, request to set a date:** pending further discussion with collaborating organizations that would assist with the implementation of the visit.
- **Highway 14 sign to Historic Downtown-** The board discussed the proposal and costs. The board directed Enerson to use historic lettering, matching the color of the lettering on the sign, use the steam engine for a logo, and that a second bid was not necessary – use the current company that created the sign for Erickson. See if there can be a long term lease for the sign to remain on the land with the land owner.

**VI. Other:** Informational handout about the Southern Minnesota Foundation “One Big Thing” grant opportunity.

**Next meeting:** the 4<sup>th</sup> Thursday, August 27, 2015

**Adjourn:** *Motion by Connie Meiners at 6:25 p.m. to adjourn seconded by Tyrel Clark, and motion carried 4/0.*

*Respectfully submitted by:*

Cathy Enerson 8/27/15  
Cathy Enerson date  
EDA Director/Secretary

Dale Heintz 8-27-2015  
Dale Heintz date  
EDA Chair