

**CITY OF EYOTA
CITY COUNCIL SPECIAL MEETING MINUTES
SEPTEMBER 3, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard and Bryan Cornell

Members Absent: Kurt Holst

Staff Present: Marlis Knowlton, Clerk/Treasurer and Brad Boice, Public Works Supervisor

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m.

Agenda: Special meeting agenda: prepare the 2014 budget, discuss reducing the assessment amounts on the Stone Ridge townhome lots, and discuss the cost to contract with the bond attorney to determine which city projects may qualify to use the Rochester sales tax funds.

REGULAR AGENDA ITEMS:

Bond Attorney – Project Review Costs: The suggested projects that could be funded with the Rochester sales tax revenues need to meet certain requirements. A bond attorney would be authorized to determine if a suggested project meets economic development requirements per Minnesota State Statute. Motion was made by Nelson and seconded by Cornell to send the project list to Briggs & Morgan, P.A. to review with the agreement that the fee will not exceed \$1,000, or Briggs & Morgan will need to inform the Council to review the cost. Ayes (4), Nays (0). Motion carried.

Townhome Lot Assessments: The Eyota Economic Development Authority (EDA) made the recommendation to lower the special assessments on the Stone Ridge townhome lots from 18,077 to \$14,500. The Council reviewed the special assessment payment history and bond payment requirements. Motion was made by Nelson and seconded by Schuchard to reduce the Stone Ridge town home lot special assessments to \$14,000. Ayes (4), Nays (0). Motion carried.

The EDA should discuss at their next meeting strategies to promote this assessment reduction.

2014 Budget Preparation: The preliminary 2014 budget was submitted with all proposed projects and expenses included. The Council reviewed it and prioritized the projects and proposed expenditures. The preliminary budget was reduced \$115,000; keeping the levy very close to last year's levy. After reviewing the changes and cuts, the final status of the preliminary budget was agreed on; levy amount \$549,759. Motion was made by Cornell and seconded by Schuchard to approve the current status of the 2014 proposed budget, increasing the levy (from last year) by \$894. Discussion: Nelson commented he did not think the levy should be lowered this much during the preliminary stage. Clark commented that it will be an expectation that levies are not going to increase because cities are receiving increased Local Government Aid in 2014. Ayes (4), Nays (0). Motion carried.

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:30 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer