

**CITY OF EYOTA  
CITY COUNCIL MINUTES  
SEPTEMBER 26, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Bryan Cornell and Kurt Holst

Members Absent: Ray Schuchard was absent at roll call but arrived later, 7:06 pm.

Staff Present: Marlis Knowlton, Clerk/Treasurer and Community Officer Tracey Pagel

**Call to Order:** Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**Approve Agenda:** Motion was made by Nelson and seconded by Cornell to approve the agenda as presented. Ayes (4), Nays (0). Motion carried.

**Consent Agenda:** Motion was made by Cornell and seconded by Holst to approve the consent agenda items 4.A through 4.B as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B"

4.A. Approve the minutes of the September 12, 2013 regular Council meeting

4.B. Move RESOLUTION #2013-22 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATION RECEIVED, cash donation to the Fire Department.

**REPORTS:**

**Community Officer:** Deputy Pagel reported recent activities including parking and animal citations issued.

7:06 pm Councilman Ray Schuchard arrived at the meeting.

Discussion regarding Dover Eyota School's concerns with children crossing Knowledge Road at Jefferson Avenue SW to get to school. School officials will be discussing options to improve safety at that intersection; the city will be contacted later about traffic control options, if necessary.

**DESCASD Sewer District:** Schuchard reported on the meeting. Requested increased sewer rates to be discussed at the next Council meeting.

**Planning Commission:** Knowlton relayed information. The Commercial Construction Building Process Timeline Summary Sheet was reviewed but will not be approved until the full commission has a chance to review it. The proposed ordinance to regulate trees was distributed to be reviewed and discussed at the next meeting. October, November and December meetings will be on the third Wednesday of each month.

**Economic Development Authority (EDA):** Clark reported the EDA discussed Arbor Gardens financials, census, employee turnover and wages, wireless access improvements and television system upgrade. EDA business items discussed: welcome sign lighting, health care survey results and analyzing process, mini free library ideas, social media workshop for businesses and supporting City Lines bus service survey. EDA meeting schedule set: no October meeting, November 7 and December 19.

**Clerk's Report:**

**People's Energy Purchasing Alliant Energy Assets:** Knowlton contacted other affected cities; no big concerns at this time. A People's member's meeting is planned for October 21 at the American Legion.

Volunteer Ambulance Service: Motion was made by Holst and seconded by Cornell to authorize Marlis Knowlton to send the Eyota Volunteer Ambulance Service a letter of intent to promise the \$280,000 lump sum payment for the construction of the proposed facility. Ayes (5), Nays (0). Motion carried.

Trails Attorney: A few attorneys specializing in real estate issues were contacted regarding resolving the corrective deed issue for the trail from Chester Woods to Eyota. Motion was made by Cornell and seconded by Schuchard to hire Frank McAnulty, rate of \$180 and request no more than \$4,000 be billed to settle this land issue. Discussion: Clark requested a phone conference call or meeting with McAnulty, include Cornell if possible. Ayes (5), Nays (0). Motion carried.

Employee Supplemental Insurance: Employees were presented an option for supplemental insurance through AFLAC. The council was asked permission to run premium payments through payroll deduction, at no additional cost to the city, if employees choose coverage. The Council suggested employees should get a second coverage option and asked for detailed information on the premiums if the employer is involved and how that affects employee tax deductions.

#### **REGULAR AGENDA ITEMS:**

Eyota Market: Motion was made by Nelson and seconded by Holst to approve an Off-Sale 3.2% liquor license to Schumann Grocery Operations, LLC doing business as Eyota Market effective September 27 through December 31, 2013. Ayes (5), Nays (0). Motion carried.

Farmers Market Sign: Motion was made by Holst and seconded by Cornell to approve purchasing a permanent sign identifying the farmers market in West Side Park, grant funds will be used to purchase the sign. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to place the sign east of the spruce tree in the southwest corner of West Side Park, west of the driveway entering the west parking lot on the corner of Highway 42 and Fifth Street SW. Discussion: regarding snowmobile safety, the sign can be moved if necessary. Ayes (5), Nays (0). Motion carried.

Employee Health Insurance Policy Renewal: Motion was made by Cornell and seconded by Nelson to renew the current Blue Cross Blue Shield Blue Value employee health insurance policy, no changes. Ayes (5), Nays (0). Motion carried.

Parking Behind City Hall: Renken Apartments have requested leasing three parking spots in the parking lot behind/south of city hall. A new parking lot lease agreement needs to be established with DNK Auto and Tire. Council requested, per consensus, Knowlton to create two separate lease agreements to be reviewed at the next council meeting.

Accounts Payable: Council questioned phone and internet service invoices, requested options and pricing be investigated. Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$57,046.86. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

#### **Other Business:**

Birds of Prey: Council discussed the recent knowledge that a bird of prey is being housed in the city limits. There are no regulations, restrictions or permitting requirements for a bird of prey. No action was taken.

Health Insurance Discrepancy: Due to miss communication a discrepancy in health insurance premium rate increases was not processed through payroll correctly. Motion was made by Schuchard and seconded by Cornell to correct the premium deduction going forward and do not back charge the employee for the incorrect amount processed through payroll. Ayes (5), Nays (0). Motion carried.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:20 p.m.

  
Tyrel Clark  
Mayor

  
Marlis Knowlton  
Clerk/Treasurer