

**CITY OF EYOTA
PARK BOARD MINUTES
SEPTEMBER 14, 2016**

Present: **Members:** Randy Sexton, Kevin Kullot, Jake Schleusner, Dianne Schmidt **Council Reps:** Kurt Holst, Tyrel Clark **Secretary:** Kathie Hall **Summer Rec Director:** Ryan Scheevel

Absent: Jacob Robinson

Guest: Marlis Knowlton, Eyota City Clerk / Treasurer

Call to Order: Chair, Schleusner, called the meeting to order at 7:03 PM.

Approve the Agenda: Motion was made by Sexton and seconded by Kullot to approve the agenda with addition of 'West Side Park back stop replacement' to Other Business. All voted in favor. Motion carried.

Approve the Minutes: Motion was made by Sexton and seconded by Kullot, with a date correction, to approve the minutes of the August 10 meeting. All voted in favor. Motion carried.

Summer Rec Update:

Director Report for End of Year Survey: Went over the end of the year summer rec survey. In summary: Fridays will not be added to next year's schedule; most kids who didn't go on a WOW trip was due to the parents feeling the child was too young to go on their own – this was the same for the swim bus. There was very positive feedback of the summer staff in regards to being attentive, keeping children safe and having the activities organized and on time. Scheevel read through many of the questions and read through the positive comments. All survey comments will be emailed to the Park Board.

Park / Maintenance:

Public Works Update:

- Fields have been aerated: West Side and Freedom Park ball field's aeration was completed the week of August 29.
- Freedom Park Scoreboard is scheduled to be wired the week of September 19th.
- Freedom Park Bathrooms: have been closed and winterized for the season due to vandalism. First, second and third base have also been removed for the season.
- Mulch is being continued to be put around trees as it's received.
- Sunset Square Park sign: Two proposals have been received by Boice to replace the current sign which is very faded and was made in memory of Harry Jones painted by Corky Anderson. Public Works will keep the old sign at their office. All agreed to choose the less expensive, \$185 price and better looking, sign proposal from Shea Design, Inc. Boice will be asked to go ahead and order then install the sign.

- West Side Park path across waterway: Culvert and aprons have been purchased. Two 18" culverts will be installed in the waterway North West of Right field on the South softball field. This should be installed by the end of September.
- Cash donation of \$100 had been accepted by the City Council from the volleyball league to go towards future supplies for volleyball nets and fields. Cranks will be purchased this year for the existing nets. Kullot will investigate which type will be needed.
- Park / Field Maintenance: Considerable conversation was given regarding the possibility of hiring an additional person to mow and maintain ball fields and parks for the summer.
- Seeding & Aerating of West Side Park Ballfields: The softball fields at West Side (WSP) and Freedom Parks had been aerated the week of August 29. Park Board would like WSP fields to also be seeded. Kullot received a quote for seeding the fields: \$1680 for seed for all 3 WSP ball fields, which is higher quality seed for athletic fields. Currently there is very fast growing crab grass. The quote was reviewed for seeding and also spraying the ball fields. The decision was made to seed two fields this fall, spending no more than \$1000. The funds will come out of the landscaping budget. Spraying will take place next spring, which is part of the regular every other year routine and going forward, all ball fields only, will now be sprayed every year. A motion was made by Kullot to spend no more than \$1000 on seed for West Side Park Ball Fields seconded by Sexton. All voted in favor. Motion carried.

Basketball Stencil for Summerfield Park: Kullot will investigate what the cost will be for this stencil, which would mark lines on the basketball court. Consensus was made that this should be taken care of this year being the cost is under \$200. Kullot will get back to Hall or Boice, Public Works Director; into what all this would entail to complete the project with volunteers.

Ice Rink / Basketball Court – West Side Park:

Quotes for concrete slab: One quote was significantly higher than another. The reason for that was due to the thickness of the concrete, which was 6" \$58,000 rather than 4" \$48,000. All quotes should be revised to have 6" concrete. Kullot suggested talking to locals who work with concrete to see if they would be willing to volunteer their time to help with the project. He said he would seek out these individuals. Clark then came up with an idea to change this project to incorporate this slab with a pavilion and put it by Sunset Park / Legion area and also possibly include basketball hoops and have this be a new area for the ice rink. Eyota Days Committee would possibly donate some funds to go towards this pavilion in the future. The decision was made to get more bids for 6" concrete and Kullot will see about volunteer/ helpers for installing concrete in the future.

Budget for 2017:

Summer Rec: Salary: The budget will be set and Director Scheevel, will decide what the raises will be for the coaching staff keeping within the budget of \$20,000.00. The max hourly wage for the coach's will be \$15. It was stated by Clark that Scheevel will receive a 3% increase for the 2017 season which is included in the \$20,000 budget.

Summer Rec Equipment Budget: Scheevel's idea for t-shirts would be to ask for local business sponsors to re-use t-shirts for 2-3 years for t-ball and soccer teams. Scheevel will come to next meeting prepared for a recommendation as to what to do for summer rec t-shirts and equipment needs. Suggestion was to investigate the possibility of a grant from the Eyota Foundation for equipment and supplies.

Park Budget: Was revised and a tentative agreement with changes to some capital expenditures. Hall/ Knowlton will send out the preliminary budget, revised capital expenditure list and a list of what is in reserves to the Park Board in the next few days. Each individual may email the city council their suggestions of what they want for priority improvements for next year's budget. See exhibit A.

Bush's woodland Park:

Survey results: 10 out of 31 surveys were filled out and returned to City Hall. Hall will put the results in a spreadsheet to discuss at the next meeting. This conversation will be moved to the October meeting.

Lights on new part of West Side Park bike path: We will wait to see what Peoples Energy Co-op will be doing in the future with solar lighting. There would be the possibility they would put the light posts in in the near future, in which Eyota would end up paying a monthly fee.

Other Business:

- West Side Park Ballfields, Back Stop Replacement: Kullot read a letter from the DE Youth Baseball team in regards to donating \$5,000 in funds to help repair the West Side Park ball field fences. Sutherland Fence, which is the company that put the original fence in, gave a quote totaling \$6,880 to repair the backstops with 6 gauge fencing which is stronger than what we currently have. After discussion, city will make up the cost of \$1880, taking the funds from general operating supplies. A motion was made by Schmidt seconded by Kullot to cover the difference of \$1880 for 6 gauge fence repair from Sutherland Fence. All voted in favor. Motion carried.

Adjourn: Motion was made by Schleusner and seconded by Schmidt to adjourn. All voted in favor. Motion carried. Meeting adjourned at 9:07 PM.

Kathie Hall, Accounting Clerk, Park Board Secretary