

**CITY OF EYOTA
CITY COUNCIL MINUTES
MAY 9, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Bryan Cornell and Kurt Holst

Members Absent: Ray Schuchard

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Clark requested the changes and additions of: table 4.A. minutes of April 22, table 5.A. Fire Department report, add 6.G. South Avenue project, add 6.H. Safe Routes to School project, add 6.I. Community Officer summer hours. Motion was made by Holst and seconded by Cornell to approve the agenda with noted additions. Ayes (4), Nays (0). Motion carried.

Approve Minutes:

Motion was made by Cornell and seconded by Holst to approve the minutes of the April 25, 2013 regular Council meeting. Cornell, Holst and Clark voted in favor. Nelson abstained, he was absent April 25. Ayes (3), Nays (0), Abstained (1). Motion carried.

REPORTS:

Park Board: Holst reported the Park Board continues work on Freedom Park improvements, Summer Rec program details and suggested policies.

Clerk's Report:

MnDOT: Knowlton contacted MnDOT and the turn lanes off Highway 42 on to Whetstone Place NW and Sandstone Drive NW will be painted correctly this season. They will not be painted the same time the Stop Ahead is painted on the road surface approaching Highway 14; that is a different process and crew.

Agenda Format: The Council requested the paper copy of the previous meeting minutes are not to be included in the paper copy of the agenda provided to them; to save paper. Minutes will be emailed only.

REGULAR AGENDA ITEMS:

Alcohol Compliance Violation: A server failed an alcohol compliance check on April 23 at the Eyota American Legion, by serving liquor to a minor. Ordinance #120 Regulating Alcohol Compliance Checks and Inspections states violations shall be charged an administrative fine of \$250 for the first violation. Motion was made by Cornell and seconded by Holst to acknowledge the alcohol compliance check failure at the American Legion and charge the first offence \$250 administrative fine. Ayes (4), Nays (0). Motion carried.

Farmers Market Staffing: Motion was made by Holst and seconded by Nelson to authorize Iris Neumann be compensated for 3 ½ hours of time spent at each Market through the funds received from the EBT grant. Ayes (4), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Holst to authorize hiring a part time helper for set up and take down for each Farmers Market, approximately two hours per market, \$10 per hour. Ayes (4), Nays (0). Motion carried.

Meeting Schedules: Motion was made by Holst and seconded by Nelson to re-schedule the May 23 Council meeting to Wednesday, May 22, 7:00 p.m. Ayes (4), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Holst to schedule a public input meeting to discuss possible projects for the Rochester sales tax revenues proposed to be received, meet on Wednesday, June 5, 6:00 p.m., at City Hall. Ayes (4), Nays (0). Motion carried.

Minnesota Municipal Utilities Association (MMUA) Safety Group Meeting: Motion was made by Nelson and seconded by Holst to authorize Marlis Knowlton and Brad Boice attend the May 29, MMUA meeting in Rochester. Ayes (4), Nays (0). Motion carried.

Ordinance Establishing a Planning Commission: By consensus, the Council authorized Knowlton to proceed with amending Ordinance 41 to include: there will be five members of the commission, members shall be residents of the city, will be paid per meeting attended, two members of Council will be representatives only, Council reps will not vote, Council reps will not be counted towards quorum requirements and Council reps will not be compensated.

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of \$52,235.92. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.F"

South Avenue Project: In order to avoid creating a drainage ditch on the west side of South Avenue, south of Sixth Street, approximately to Eighth Street SE, Olmsted County proposed sharing the cost to install a curb and gutter. The City's estimated share of this improvement will be \$35,000. Motion was made by Nelson and seconded by Holst to approve the South Avenue project change by adding \$35,000 to the overall project of \$172,000 to install curb and gutter along South Avenue as noted. Ayes (4), Nays (0). Motion carried.

Safe Routes to School Project: No detailed construction information has been received from the Minnesota Department of Transportation regarding this project. Council stressed this project is a priority and the City should take efforts to not delay the project.

Community Officer Summer Hours: Olmsted County Sheriff's Office suggested community officers should be dedicating half their scheduled hours to evenings and weekends, unless otherwise directed by the cities. The Council requested Officer Pagel's summer do not need to include overnight hours, but should go through ten p.m. or midnight and Officer Pagel should work enough normal work day hours to communicate effectively with city hall staff, meet their needs, probably at least three days a week.

Other Business: Clark reported on a recent meeting attended, where electronic devices are used by Councils. Consensus: consider going paperless in 2014 or 2015, it will be important that the device and software chosen will include the Council being able to make notes on line.

Closed Meeting: Clark announced a closed meeting to discuss the price and process of purchasing land per State Statute 13D.05, the land is parcel RP62.14.22.028643, City Lands 106-12-14 Block 1.

Regular meeting was reconvened at 8:45 p.m.

During the closed meeting the Council discussed the potential land uses and possible price to offer to purchase said parcel. Discussion included financing options based on price, legal questions regarding the actual purchase and authorization for Clark, Holst and Knowlton to meet with the property owner.

Land Purchase: Motion was made by Nelson and seconded by Holst to enter into discussion with the property owner of RP62.14.22.028643 for possible purchase.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:46 p.m.



Tyrel Clark
Mayor



Marfis Knowlton
Clerk/Treasurer