

**CITY OF EYOTA
CITY COUNCIL MINUTES
APRIL 25, 2013**

Members Present: Mayor Tyrel Clark, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: Tony Nelson

Staff Present: Marlis Knowlton, Clerk/Treasurer; Iris Neumann, City Tree Care Advisor and Community Officer Tracey Pagel, Olmsted County Sheriff's Office

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Clark requested the additions of: Electronic Benefits Transfer (EBT) agreement, Municipal Clerks and Finance Officers meeting, Southeast Minnesota Toward Zero Deaths workshop, metes and bounds request, Jones property, server quotes, and broadcast equipment quotes. Motion was made by Holst and seconded by Schuchard to approve the agenda with noted additions. Ayes (4), Nays (0). Motion carried.

Approve Consent Agenda:

Motion was made by Schuchard and seconded by Cornell to approve the consent agenda items 4.A and 4.B as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B"

4.A. Approve the minutes of the March 28, 2013 regular Council meeting

4.B. Move Resolution #2013-15 RESOLUTION EXPRESSING ACCEPTANCE OF, APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED accepting a donation of \$50.00 to the Fire Department.

Electronic Benefits Transfer (EBT) Agreement: A USDA grant will cover the cost to purchase the wireless card reader machine for the Farmers Market. A seasonal contract is required for the monthly fees and transaction costs. Motion was made by Holst and seconded by Cornell to purchase the card reader and opt into the service agreement. Ayes (4), Nays (0). Motion carried.

REPORTS:

Community Officer: Officer Pagel reported there was one liquor compliance check violation that will be brought to the Council at the next meeting. Pagel will again pursue encouraging property owners to display their addresses on homes and businesses.

Tree Care Advisor: Iris Neumann reported information obtained at an annual tree conference and on general tree information. The Emerald Ash Borer is still a major concern for public and private ash trees. Trees in general are assets that are believed to be beneficial in many areas, including storm water management and street preservation. A revised tree ordinance will be completed soon.

DESCASD Sewer District: Schuchard reported District assets at \$1,094,182.75. The final pay request has been paid and the plant improvements have been completed. The plant has had no recent violations. The MPCA is monitoring nitrogen levels and may increase regulations.

Planning Commission: Cornell reported the Commission discussed: the basic terms to start developing an ordinance to allow urban chickens, details to revise the ordinance regulating the Commission and how an Arbor Gardens expansion would comply with the City's Comprehensive Plan.

Economic Development Authority (EDA): Cornell and Clark reported on both Arbor Gardens and general EDA activities including: financials, maintenance projects and ongoing projects.

Arbor Gardens Anniversary: Motion was made by Schuchard and seconded by Holst to approve the EDA's recommendation to commit \$250 from the EDA's fund, promotions account, to help pay for expenses incurred to celebrate Arbor Gardens ten year anniversary this summer. Ayes (4), Nays (0). Motion carried.

Stone Ridge Plaza Trees: A potential commercial business adjacent to Arbor Gardens will be required to plant a buffer on the shared lot line. The EDA recommended planning more trees than what is required; to be paid out of the Arbor Gardens enterprise fund. Motion was made by Cornell and seconded by Schuchard to approve eleven (11) additional trees not to exceed said amount (\$2,000), City will pick the planting location. Ayes (4), Nays (0). Motion carried.

Taprooms: The EDA requested the City to consider allowing taprooms; breweries and microbreweries that brew, sell and consume their product on site. Motion was made by Cornell and seconded by Schuchard to send the idea of a taproom ordinance to the Planning Commission to study and revise the liquor ordinance. Ayes (4), Nays (0). Motion carried.

A public meeting is being scheduled for May 23, 6:00 p.m., at City Hall, to request public ideas on how to spend the proposed Rochester sales tax contribution on economic development projects within the city.

Clerk's Report:

Municipal Clerks and Finance Officers Association: Motion was made by Schuchard and seconded by Cornell to authorize Marlis Knowlton and Nancy Eichman to attend the MCFOA region meeting May 9, in Oronoco, cost \$15 a piece. Ayes (4), Nays (0). Motion carried.

Southeast Minnesota Towards Zero Deaths: Motion was made by Holst and seconded by Cornell to authorize Iris Neumann and any other Councilmember interested to attend the SE MN Towards Zero Deaths workshop May 16, in Rochester. Ayes (4), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Traffic Safety: To follow up on the public meeting held April 13 with Senator Carla Nelson discussing the recent accidents at local intersections, specifically Highway 42 and 14; the Council requested Cornell and Knowlton work together to establish a committee to continue communications with the Minnesota Department of Transportation and request safety improvements.

Accounts Payable: Motion was made by Cornell and seconded by Holst to approve the accounts payable in the amount of \$13,409.48. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B"

Metes and Bounds: A preliminary request has been submitted to determine the possibility of 511 Jefferson Avenue SW purchasing a twenty five foot strip on the south property line from 515 Jefferson Avenue SW. Consensus of the Council: they saw no legal or zoning issues that would restrict or inhibit that possible sale.

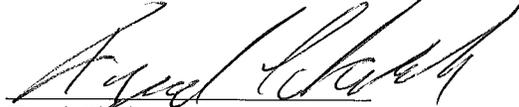
Other Business:

Jones Property: The Council requested a closed meeting be scheduled during the May 9 regular meeting to discuss possible purchase prices for the Jones property located in the northeast corner of the intersection of Highway 42 and Second Street SW.

Computer Server Update: Bids are being requested to replace the network computer server at City Hall.

Broadcast Equipment: Clark requested a multi-phase improvement bid from a broadcast equipment company. Information may be available at the next meeting.

Adjourn: Motion was made by Holst and seconded by Schuchard to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:52 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer