

**CITY OF EYOTA
CITY COUNCIL MINUTES
APRIL 11, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer and Brad Boice, Public Works Supervisor

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Approve Consent Agenda:

Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.C as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 4.C"

4.A. Approve the minutes of the March 26, 2013 Council work meeting

4.B. Approve the minutes of the March 28, 2013 regular Council meeting

4.C. Move Resolution #2013-14 RESOLUTION EXPRESSING ACCEPTANCE OF,
APPRECIATION FOR AND DESIGNATION OF DONATIONS RECEIVED accepting
donations of \$50.00 to the Fire Department.

REPORTS:

Fire Department: Nelson reported status of projects.

Eyota Volunteer Ambulance Service: Nelson reported the Ambulance Service members are waiting for the revised architect drawings for the proposed building. The members put the building project as a priority and put the purchase of a new vehicle on hold.

Park Board: Holst reported on general park maintenance and improvement project status. A policy to accept park memorial donations is being developed.

Summer Rec Program: Per the Board's recommendation; Motion was made by Holst and seconded by Nelson to change the summer rec program registration late fee to be per family, not per child, effective immediately. Ayes (5), Nays (0). Motion carried.

A policy for financial assistance in the program's participation fees is being worked on for next year. A question will be included in the year end program survey to get feedback on the program's dates and times in reference to a conflict in the local vacation bible school schedule.

Emergency Management: Director Nelson reviewed the revised Emergency Management Handbook for Government Officials. Motion was made by Schuchard and seconded by Cornell to adopt the handbook with the addition of the public works emergency contact list to be included. Ayes (5), Nays (0). Motion carried.

April 1 through October 1 the emergency warning sirens will blow for three (3) minutes each Wednesday. Please inform us if your neighborhood siren is not working.

Public Works:

Public Works Shop (#1) Building Heater: Bids were received from Southeast Mechanical, Inc. and B & C Plumbing and Heating to replace the building heaters in the original older public works shop building.

Motion was made by Holst and seconded by Schuchard to authorize Brad Boice coordinate the public works building heater replacement, contracting Southeast Mechanical to install a radiant heater, bid price \$3,395. Ayes (5), Nays (0). Motion carried.

Community Gardens Hydrant: It was suggested to install a permanent water source at the community gardens. After reviewing two options, the Council agreed the expense is far too high to justify installing a permanent water source. The portable water tanks will continue to be used.

Olmsted County Public Works Shop Water Meter Replacement: Water meters are recommended to be replaced at least every twenty years due to mineral build up which reduces the efficiency and results in lost revenues. Motion was made by Nelson and seconded by Schuchard to authorize the replacement of the water meters at the Olmsted County Public Works Shop, the Dover-Eyota Elementary School and the North Madison apartment building with Sensus Omni meters from HD Waterworks, at the City's expense. Ayes (5), Nays (0). Motion carried.

Water Meter Handheld Reader Replacement: Due to the age and discontinued manufacturer's support, it was recommended to replace the handheld device used to read the radio read mechanisms on the water meters. Motion was made by Nelson and seconded by Schuchard to authorize the purchase of the replacement handheld water meter reader from HD supply Waterworks for \$5,500. Ayes (5), Nays (0). Motion carried.

Water Infrastructure Study: The Council had previously suggested obtaining the cost of a feasibility study to consider the replacement of undersized and aging water mains in the older part of town. The Council agreed the study should not include the entire city; but for other details Boice, Knowlton, Schuchard and Nelson will work together to develop a recommendation of what should be included.

Sanitary Sewer Flows: The Sewer District metered high flows on one of the warm days in March. Currently approximately ten thousand gallons a day more sewer flow is monitored compared to the well readings; which is not bad. During a heavy rain or thaw, doubling the sewer flow for a day or two is not cause to worry per the City engineers.

Clerk's Report:

Southeastern Minnesota League of Municipalities: Motion was made by Nelson and seconded by Holst to authorize Marlis Knowlton to attend the SEMLM general membership meeting and city government workshop, April 29, in St. Charles, cost \$22. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Cornell to authorize Tyrel Clark to attend the SEMLM general membership meeting April 29, in St. Charles, cost \$22. Ayes (5), Nays (0). Motion carried.

FEMA Public Flood Risk Meeting: Motion was made by Schuchard and seconded by Nelson to authorize Marlis Knowlton to attend the FEMA Public Flood Risk Community Officials and Resilience meeting April 17 in Rochester. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Ordinance No. 131 Wind Energy Generation Systems: The Planning Commission held a public hearing on March 21, received no comments, and is recommending the amendment to Zoning Ordinance #53, to add Section 5.07 Wind Energy Generation Systems, be approved. See "Exhibit 6.A"

Motion was made by Nelson and seconded by Holst to adopt Ordinance Number 131, an ordinance amending Zoning Ordinance #53 by adding Section 5.07 Wind Energy Generation Systems. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Schuchard to approve publication of the summary of Ordinance Number. 131; publication date will be April 20, 2013. Ayes (5), Nays (0). Motion carried.

Employee Raises: Motion was made by Nelson and seconded by Holst to approve the salary range increase and hourly wage increase for Boice, Knowlton, Trogstad and Eichman as presented. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Holst to approve the salary range increase and hourly wage increase for Neumann as presented. Nelson, Schuchard, Cornell and Holst voted in favor. Clark abstained, stating family relation. Ayes (4), Nays (0). Abstained (1). Motion carried.

Motion was made by Holst and seconded by Cornell to authorize said increase to be effective January 1, 2013. Discussion: a date should be set in the future to schedule raise increase effective dates. Ayes (5), Nays (0). Motion carried.

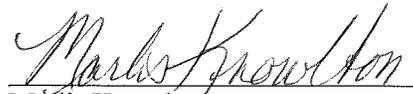
Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable in the amount of \$32,845.16. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

Other Business: Clark mentioned he is working on getting computer server replacement bids; and the internet connection at city hall is inadequate and should be increased.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:24 p.m.



Tyrel Clark
Mayor



Marlis Knowlton
Clerk/Treasurer