CITY OF EYOTA
CITY COUNCIL MINUTES
FEBRUARY 28, 2013

Members Present: Mayor Tyrel Clark, Tony Nelson, Bryan Cornell and Kurt Holst
Members Absent: Ray Schuchard
Staff Present: Marlis Knowlton, Clerk/Treasurer; Brad Boice, Public Works Supervisor and Deputy Tracey Pagel, Community Officer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Request to add to agenda: purchasing radio chargers for the Fire Department and request to pay a stipend to board members. Motion was made by Holst and seconded by Cornell to approve the agenda with additions as noted. Ayes (4), Nays (0). Motion carried.

Approve Consent Agenda:
Motion was made by Nelson and seconded by Holst to approve consent agenda items 4.A through 4.H as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.E, 4.G and 4.H"

A. approved minutes of the February 14, 2013 regular Council meeting
B. approved Marlis Knowlton and Brad Boice attend April League of Minnesota Cities Insurance Trust Safety and Loss Control workshop in Rochester
C. approved substitute snow plow drivers will earn $15.00 per hour
D. awarded Arbor Gardens façade project bids to Chatfield Lumber and Marv Ihrke Construction as recommended by the Economic Development Authority
E. moved Resolution 2013-08 accepting donations to Fire Department
F. approved 2013 Financial Transfers for bond payments as presented
G. authorized entering into South Avenue Project Agreement with Olmsted County
H. authorized entering into South Avenue Project Agreement with WHKS & Co.

DESCASD Sewer Board Report: No report of the February 19 meeting was available.

Planning Commission Report: Knowlton reported the Commission discussed the wind and transient merchant ordinances which will be addressed in the regular agenda.

Economic Development Authority (EDA) Report: Cornell reported the normal EDA and Arbor Gardens financial reports and ongoing projects. The proposed Mayo health survey form was reviewed by the EDA. The Council requested city staff edit the survey and send it to the cities of Dover and Eyota, and the townships of Eyota, Viola, Quincy and Dover.

Motion was made by Cornell and seconded by Holst to approve the EDA's recommended marketing advertising expense plan for the tax forfeiture lots in the Stone Ridge subdivisions. Ayes (4), Nays (0). Motion carried.

Motion was made by Cornell and seconded by Holst (final amended motion) to approve the EDA's recommendation to contract the City Attorney to review the Rochester ½ percent sales tax agreement making sure it is proper to enter into the agreement. Ayes (4), Nays (0). Motion carried.

Motion was made by Cornell and seconded by Nelson to authorize application to the Department of Natural Resources Local Trails Connection Grant. Discussion: this is the same grant applied for last year, for a pedestrian path from Carolann Street NW to Second Street SW adjacent to Highway 42, and staff is tasked with taking the lead on writing the grant. Ayes (4), Nays (0). Motion carried.

Community Officer Report: Deputy Pagel reported two citations were issued for failure to license pets.

Public Works Report:
Public Works Staff Uniforms: Uniform rental bids were reviewed. Motion was made by Holst and seconded by Nelson to approve renting public works uniforms from G & K Services. Ayes (4), Nays (0). Motion carried.
Water Infrastructure Replacement: Boice requested the Council to begin considering when and how the aging and undersized (four inch mains) water infrastructure in the oldest main part of town will be replaced. Previous Council considered a feasibility study to be completed; depending on the detail, a study could cost as much as $5,000 to $10,000. No action was taken, but it was suggested this be discussed at a future meeting when the City Engineers are in attendance.
Street Light Replacement: A street light pole in the 100 block of Center Avenue South was hit by a vehicle and will need to be replaced. This is one of the downtown lights that Alliant Energy will no longer service. More information was requested before deciding how to replace the pole and light: wooden pole maintained by Alliant, metal pole owned by the City, should light fixture be upgraded to LED, is there any energy cost savings, etc. No action taken.
Overtime: Council requested and approved Boice work tomorrow.

Clerk's Report:
Financial Report: Council requested a newly designed informational financial report that summarizes fund budget totals and check book balances be emailed monthly versus being included in the agenda.
Tax Exempt Bonding: Motion was made by Nelson and seconded by Holst to authorize Knowlton to send to Senators a request for the preservation of tax-exempt financing options. Discussion: Mayor Clark will sign the letters. Ayes (4), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Eyota Volunteer Ambulance Service Report: Ambulance Service Director Chris Arendt gave a very detailed presentation on the history of the Service and their research and plans to build a new facility. The question remains if the City will bond to finance the construction of a building and possibly include the land purchase. The Council requested a more accurate construction cost amount and to schedule a work meeting with the City's financial advisor Mike Bubany (David Drown Assoc.) in March.

Wind Energy Generation Systems (WEGS) Ordinance: Motion was made by Nelson and seconded by Cornell to authorize the Planning Commission to hold a public hearing on the WEGS ordinance March 21, as recommended by the Commission. Ayes (4), Nays (0). Motion carried.

Peddlers, Solicitors and Transient Merchants Ordinance: The Council considered the recommendation of the Planning Commission to discontinue licensing door to door solicitation and sales activities to reduce cost, additional reporting and try to increase the personal and financial safety of the citizens. The proposed new ordinance restricts peddlers, solicitors and transient merchants to: wholesale to retail sales, non-profit entities, garage sales, flea and farmer markets, etc. Motion was made by Nelson and seconded by Cornell to adopt Ordinance #130 An Ordinance Relating to Peddlers, Solicitors and Transient Merchants as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.C"

Motion was made by Nelson and seconded by Holst to authorize Ordinance #130 be published in summary form. Ayes (4), Nays (0). Motion carried.

Public Works Maintenance Job Opening: After receiving thirty five applications and interviewing nine excellent applicants, the personnel committee recommends hiring Ben Trogstad. Motion was made by Nelson and seconded by Holst to approve hiring Ben Trogstad to fill the Public Works Maintenance position, hourly rate of $15.25; pending a successful drug/alcohol test and background check. Ayes (4), Nays (0). Motion carried.

Accounts Payable: Nelson requested the invoice description for Municipal Emergency Service be changed to read four air packs and eight bottles. Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of $35,561.75. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business:
Fire Department Radio Chargers: Motion was made by Holst and seconded by Cornell to approve purchasing six radio charges for the Fire Department, cost $849.66. Ayes (4), Nays (0). Motion carried.
Stipend to Board Members: Clark proposed paying the Park Board and Planning Commission members $25.00 per attended meeting, starting in April. The ordinances establishing each will need to be reviewed and possibly updated. Motion was made by Nelson and seconded by Cornell to adopt the proposal to pay the Park Board and Planning Commission members a $25 stipend for attended meetings.
Ayes (4), Nays (0). Motion carried.

Closed Meeting: Clark announced a closed meeting to discuss the price and process of purchasing land per State Statute 13D.05, the subject is the land adjacent to Arbor Gardens (535 Canyon DR NW) for facility expansion options and the property is Block 3, Lot 4 and Lot 5 in the Stone Ridge Plaza Subdivision.
Motion was made by Nelson and seconded by Holst to close the regular Council meeting.
Ayes (4), Nays (0). Motion carried. Regular meeting closed at 9:07 p.m.
Motion was made by Nelson and seconded by Cornell to open the closed meeting. Ayes (4), Nays (0). Motion carried.
Motion was made by Holst and seconded by Cornell to close the closed meeting. Ayes (4), Nays (0). Motion carried.
Motion was made by Nelson and seconded by Holst to re-open the regular meeting. Ayes (4), Nays (0). Motion carried.

During the closed meeting the Council discussed the sale price and possible price to offer to purchase lots adjacent to Arbor Gardens. Discussion included financing options based on price and legal questions regarding the actual purchase and financing.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 9:40 p.m.

Tyrel Clark
Mayor

Marlis Knowlton
Clerk/Treasurer