

**CITY OF EYOTA
CITY COUNCIL MINUTES
DECEMBER 30, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Deputy Tracey Pagel, Community Officer and Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Nelson and seconded by Cornell to approve the agenda as presented. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Holst to approve the consent agenda items 4.A through 4.G as presented. Ayes (5), Nays (0). Motion carried.
See "Exhibit 4.B and Exhibit 4.C"

- 4.A. Approve the minutes of the December 12, 2013 regular Council meeting
- 4.B. Move Resolution #2013-28 accepting a \$25 donation to the Fire Department
- 4.C. Authorize the Tree Ordinance #136 to be published in summary form
- 4.D. Appoint Board Members:
 - Park Board, Dianne Schmidt, three year term
 - Planning Commission, Barry Karsjens, three year term
 - Economic Development Authority, Connie Meiners, six year term
 - Fire Department, Jeremy Newton, Chief and Jerry Pike, Assistant Chief, one year terms
- 4.E. Approve the #322 Debit Service 2014 budget correction be made due to November 2013 bond refunding
- 4.F. Approve renewing the employee dental insurance plan with Madison National Life Insurance as is, renewal effective February 1, 2014
- 4.G. Approve 2013 bond financial transfers as presented

REPORTS:

Community Officer: Deputy Tracey Pagel reported calls were down this last month. Patrol Division Sergeant Jens Dammen introduced himself to the Council.

DESCASD Sewer Board: Schuchard and Clark reported the Board discussed normal year end issues. Per the Auditor's recommendation, the depreciation amount for the previous plant improvement plan was written off in full, approximately \$600,000.

Economic Development Authority (EDA): Cornell reported Arbor Gardens is full at this time, an internal resident health survey was done and five new care packages have been implemented, replacing the previous system of purchasing individual services. Financial information was reported for both Arbor Gardens and the EDA funds. The City welcome sign will be installed shortly after the first of the year. EDA member, Dean Hammel was thanked for his eleven years of service.

Motion was made by Cornell and seconded by Schuchard, per the EDA's recommendation, to continue the new construction incentive, waiving certain building permit charges through 2014. Ayes (5), Nays (0). Motion carried.

Clerk's Report:

Liquor Ordinance: Motion was made by Nelson and seconded by Cornell to authorize the City Attorney to review the liquor ordinance; recommend wording to authorize taprooms and verify the ordinance is in compliance with State Statute. Discussion: assuming it will take him only two to three hours to complete. Ayes (5), Nays (0). Motion carried.

Property Abatement – 43 Park Drive NW: The detached garage, scheduled for demolition, is filled with personal items. Nelson was confident the garage was not damaged in the fire. Consensus of the Council: leave the garage, do not demolish it; remove only the trailer house. And have Officer Pagel contact the property owner.

Meetings:

Motion was made by Nelson and seconded by Schuchard to authorize Iris Neumann to attend a local government sales tax exemption workshop in Rochester, January 10, 2014. Ayes (5), Nays (0). Motion carried.

Motion was made by Nelson and seconded by Holst to authorize Iris Neumann to attend a small farmers market manager meeting in Winona, January 13, 2014. Ayes (5), Nays (0). Motion carried.

Farmers Market Grant Opportunity: Motion was made by Holst and seconded by Cornell to approve applying for a 2014 EBT and Market Bucks Initiative Grant through the Minnesota Department of Human Services and Blue Cross. Ayes (5), Nays (0). Motion carried.

REGULAR AGENDA ITEMS:

Fire Protection Agreement: Nelson reported the Eyota Township Board agreed to the suggested changes at their December meeting. Motion was made by Cornell and seconded by Nelson to enter into the Fire Protection Agreement as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.A"

Council/Fire Department/Eyota Township Meeting: Motion was made by Nelson and seconded by Holst to schedule a special council meeting to be held as a joint meeting with Fire Department Officers and the Eyota Township Board, January 21, 2014, 7:00 p.m. at the Fire Hall. Ayes (5), Nays (0). Motion carried.

2014 Fee Schedule: Council requested the fee schedule listing for tree planting and removal be edited to clarify permits are required for public trees only, most common, the boulevard trees. Motion was made by Schuchard and seconded by Holst to approve the 2014 Fee Schedule, with the correction requested; approval via RESOLUTION #2013-29, RESOLUTION ESTABLISHING THE FEE SCHEDULE FOR THE CITY OF EYOTA. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.C"

Personnel Issues: Salary range increases and hourly wage increases were presented and recommended by the Personnel Council representatives.

Motion was made by Nelson and seconded by Schuchard to approve the salary range and hourly wage increases as recommended. Ayes (5), Nays (0). Motion carried.

Motion was made by Holst and seconded by Schuchard to approve all the employee performance reviews as discussed at the December 12 meeting. Ayes (5), Nays (0). Motion carried.

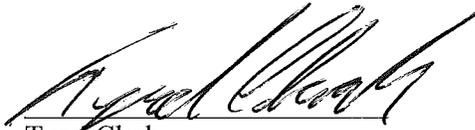
Accounts Payable: Motion was made by Nelson and seconded by Cornell to approve the accounts payable in the amount of \$55,640.89. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.E"

Other Business:

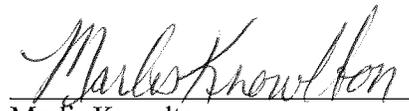
Roundabout Highway 14 and 42: Clark reported the Minnesota Department of Transportation has secured funding to proceed with construction of a roundabout targeted for 2016, if possible earlier. MnDOT has begun the design phase.

Area Business Support: Clark reported a business is pursuing funding to complete a feasibility study for a future digester taking animal and food waste and converting it to energy. Although this facility would not be within city limits, Clark was personally requested to submit a letter of recommendation, which he will submit.

Adjourn: Motion was made by Nelson and seconded by Holst to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 7:47 p.m.



Tyler Clark
Mayor



Marlis Knowlton
Clerk/Treasurer