CITY OF EYOTA
EYOTA, MINNESOTA

ORDINANCE NO. 136
AN ORDINANCE REGULATING TREES

REPEALS ORDINANCE NO. 46
REPEALS ORDINANCE NO. 63, WITH THE EXCEPTION OF SECTIONS 8, 9, 10 AND 11, PERTAINING TO THE "DUTY OF PROPERTY OWNERS TO CUT GRASS AND WEEDS."

NOW THEREFORE, IT IS ORDAINED BY THE CITY OF EYOTA, MINNESOTA AS FOLLOWS:

SECTION 1. Authority and Purpose The purpose of this ordinance is promoting preservation, protection, and planting of trees within the City. In perpetuating a healthy city forest, it is necessary and desirable to regulate tree planting and maintenance on public property within the City of Eyota. To ensure the health of the city forest, the authority to require removal of hazard trees from public or private property is needed.

SECTION 2. Definitions

Boulevard: Area between curb or street edge and the private property/parcel line. This publicly owned area is defined by the distance noted on official city maps from the center of the street or cul-de-sac to the property's lot line.

Public Property: Any area or building owned by the City of Eyota including sidewalks, alleys, and public parking lots, but not limited to: boulevards, parks, playgrounds, wetlands, and streets.

Public Right-of-way: Portion of property reserved for public use and accepted for such use by the City to provide circulation and travel to abutting properties, including but not limited to: streets, boulevards, alleys, sidewalks, and easements for public utilities.

Public Utility: Any public or private facility or system for producing, transmitting or distributing communications, electricity, gas, oil products, water, sanitary or storm water, which directly or indirectly serves the public or any part thereof within the corporate limits of the City.

Tree: Any tree, shrub, hedge or woody vegetation.
Defining: Small trees as those growing to a maximum height of thirty (30) feet,
Medium trees growing to a maximum height of thirty (30) to fifty (50) feet, and
Large trees growing to a maximum height of over fifty (50) feet.

1. Boulevard Tree: A tree planted within the strip of land lying between property lines and the edge of streets, avenues, boulevards, or roadways within the City.
2. Park Tree: A tree growing in designated parks owned by the City to which the public has free access.

"Exhibit 6.E"

3. Public Tree: Any tree growing on public right-of-ways and city owned lands, including boulevard and park trees.
4. Private Tree: All trees growing on private property within the city limits.
5. Hazard Tree: Any public or private tree or part thereof which:
   has an infectious or destructive disease, insect problem or other pestilence which endangers the growth, health, life or well-being of trees in the City, or which threatens to or is capable of causing a spread of a disease, pestilence or insect infestation;
   a) is infected with Dutch elm disease, oak wilt, or Emerald Ash Borer;
   b) is dead, dying, broken or decayed;
   c) obstructs street lights, traffic signs, or the view of any street intersection;
   d) obstructs the free passage of pedestrians or vehicles;
   e) is causing the surface of a public street, curb or sidewalk to be up-heaved or otherwise disturbed;
   f) poses an imminent threat to the sewer system, electric power lines, gas lines, water lines or other public improvement; or
   g) constitutes an imminent danger to the health, safety or well-being of the general public.

Topping: The severe cutting back of limbs to stubs larger than three (3) inches in diameter within the tree's crown to such a degree so as to remove the normal canopy and disfigure the tree. This is an undesirable practice, causing shock to the tree, leaving it susceptible to disease and affecting the overall health by disturbing the crown to root ratio.

Urban Forest: Is a forest or a collection of trees growing within a city. It may include any kind of woody plant vegetation growing in and around the city.

SECTION 3. Responsibilities of City and Private Property Owners

SUBDIVISION 1: City of Eyota Responsibilities:

1. City Tree Board Established. The City Park Board will serve as the City Tree Board. This Tree Board shall serve in an advisory capacity to the City Council concerning issues related to the well-being of the urban forest resources within the municipal boundaries of the City.

   The responsibility of the Tree Board shall include, but are not limited to, promoting well-managed growth and development of the urban forest within the City.
   Duties shall be to:
   a) Serve as an advocate of the City's urban forest. It will meet monthly, or otherwise as needed.
   b) Recommend to City Council the adoption and alteration of all rules and regulations which it shall deem in the public interest to enhance and beautify the urban forest as well as to carry out the purposes of this ordinance. This may include, but is not limited to:
      i. establishing standards and specifications needed to carry out tree care work in the City;

ii. develop and maintain a list of both desirable and unsuitable trees for planting along streets in three size classes: small, medium and large;

c) Encourage improvement of the urban forest:

i. promote appreciation of trees and the urban forest, through Arbor Day observances and other activities in conjunction with the school district and community organizations;

ii. encourage landscaping, planting and maintenance of trees and vegetation on private property by providing information on the value of landscaping and on the proper planting and care of trees and other vegetation; and

iii. assist City departments to enhance the urban forest in the City of Eyota and recommend obtaining professional assistance when needed.

2. City may annually appoint a qualified City Tree Inspector. The tree inspector will coordinate activities relating to control and prevention of damage by tree pests. The tree inspector will recommend to the Council the details of any program for declaration, control, and prevention of tree pests.

3. The City will designate resources for the planting and care of public trees and other vegetation. This includes assigning and managing City staff to complete necessary tasks. If needed, the City shall appoint or contract with a licensed Arborist to perform the duties imposed by this ordinance. The Arborist will provide proof of liability insurance and workers compensation insurance.

SUBDIVION 2: Private Property Owners Responsibilities:

1. Protection and maintenance of public trees in boulevard. Any owner of private property abutting a boulevard shall have the following responsibilities for public trees located in the boulevard adjacent to the owner's property:

a) Periodic watering of trees, located in the boulevard, when necessary to maintain good health and vigor.

b) Protection of trees against damage caused by lawn mowers, weed trimmers, snow blowers and similar equipment.

c) The City may maintain boulevard trees, but residents are encouraged to care for trees in the boulevard adjoining their property according to these specifications: that branches are no closer than eight (8) feet above sidewalks or level of turf and a minimum of twelve (12) feet above the street.

d) It shall be the responsibility of the property owner to accomplish the trimming and/or removal of private trees with due consideration for public safety concerns, such as, a duty to adequately block off any affected street, sidewalk and/or yard area to make certain there are no pedestrians under a proposed fall line of the trees or branches to be trimmed and that adequate consideration for protection of neighboring property is also provided. Third parties are required to provide proof of liability insurance.

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SECTION 4. Tree Planting, Maintenance, and Removal

SUBDIVISION 1: Permits required:

1. It is unlawful for any person to plant or remove any tree on public property (boulevard tree), without first obtaining a permit from the City.
2. In the case of a requested boulevard planting, a permit application shall be submitted and the City will provide a list of approved and suggested trees and guidelines for planting and pruning.
3. Permits shall not be required for tree removal from private property, but due consideration for streets, pedestrians, neighbors and proof of third party liability insurance must be made.
4. There is no fee for the permits.
5. Permits shall not be required for work performed by city employees.

SUBDIVIONS 2: Planting - Boulevard tree specifications:

1. Tree Species: A list of desirable trees for planting and a list of trees not suitable for planting in boulevards will be available at City Hall.
2. Utilities: No public trees may be planted under or within ten (10) lateral feet of any overhead transmission or primary utility wire, over or within five (5) lateral feet of any underground water line, sewer line, sub-drain, transmission line, or other utility. No trees shall be planted within utility easements. A locate call must be made prior to planting to determine location of utility lines (Gopher State One Call: 800-252-1166).
3. Distance from Intersection: Tree's minimum distance from an intersection is defined by "Clear Vision Areas" (Section 8.09, Zoning Ordinance): "A clear vision area shall be maintained on the corners of all property at the intersection of two streets, or a street and a railroad. A clear vision area shall be a triangular shaped area with two (2) sides following lot lines; the clear vision areas shall extend along the edge of the road surface or curb for a distance of not less than twenty-five (25) feet. The clear vision area shall contain no planting, fence, wall, structure or temporary or permanent obstruction exceeding thirty-six (36) inches in height, except for trees with branches and foliage removed to a height of eight (8) feet above the ground, and open wire fencing that does not obscure sight."
4. Distance from Driveways: Trees must be at least five (5) feet from any driveway or approach sidewalk within a boulevard area.
5. Distance from Curb, Sidewalk, and Streets edges without curbing: When no sidewalk exists the trees must be a minimum of eight (8) feet behind the curb. When a sidewalk exists with an eight (8) foot boulevard, the trees may be centered between the sidewalk and the curb. If the boulevard is smaller than eight (8) feet, the trees should be planted at least four (4) feet to the house side of the sidewalk. On streets lacking curbing and a paved parking area, plant trees a minimum distance of twelve (12) feet from the edge of the road. Follow these distance requirements, unique situations or specific requirement questions should be referred to the Tree Board.
6. Distance from Fire Hydrants: No public tree shall be planted closer than ten (10) feet to any fire hydrant.
7. Evergreen trees: must not be planted in boulevard areas.

SUBDIVISION 3: Maintenance:
The City shall have the right to plant, prune, maintain, and remove public trees as may be necessary to ensure the public safety or to preserve or enhance the symmetry and beauty of such public property. The City may remove or cause or order to be removed, any tree or part thereof which is in an unsafe condition of which by reason of its nature is injurious to sewers, electric power lines, gas lines, water lines or other public improvements, or is affected with any injurious fungus, insect or other pest, including Dutch elm disease, oak wilt disease or Emerald Ash Borer. If the City chooses to plant boulevard trees on a property's boulevard, the property owners shall be notified in writing and have the right to stop the planting.

1. Prevention of visual obstructions. Every public or private tree overhanging any street or right-of-way within the City shall be trimmed so that the branches shall not obstruct the light from any street lamp or obstruct the view of any street intersection or street sign and so that there shall be a clear space of at least twelve (12) feet above the street or eight (8) feet above the sidewalk.

2. Topping. It shall be unlawful for any person, firm, or city department to top any street tree, park tree, or other tree on public property. Trees severely damaged by storms or other causes, or certain trees under utility wires or other obstructions where other pruning practices are impractical may be exempted from this ordinance at the determination of the City Inspector.

3. Control of private hazard trees. The City of Eyota maintains the right to take action on private trees that meet the definition of hazard trees to protect the public. Every effort will be made to cooperate with the citizen before action is taken. Required process for orders relating to private hazard trees:
   1. Except in situations of imminent danger to human life and safety, the tree inspector or City representative will not enter private property for the purpose of inspecting for hazard trees without the permission of the owner, resident, or other person in control of the property, unless the inspector has obtained a warrant or order from a court of competent jurisdiction authorizing the entry.
   2. All orders to remove, treat or trim trees, eradicate or otherwise control the hazardous condition given pursuant to this section shall be in writing and authorized by the City or its designated representative. Orders shall be served in person or by mail upon the owner of the property where such trees are located. Such orders shall afford the owner of the property not less than thirty (30) days or a reasonable amount of time determined by the City from the date of the mailing of such notice to comply with such order.
   3. If the required action is not taken by the property owner within the specified time, the City may cause the tree concerned to be trimmed, removed, or treated for the hazardous condition to be eradicated or otherwise controlled. The costs of such actions shall be apportioned as provided in this ordinance. (See #5)
   4. Disposal of wood from hazard trees must follow accepted Department of Natural Resource standards to ensure diseased wood does not infect healthy trees. Wood from elms infected with Dutch elm disease, oaks infected with oak wilt or green ash infected with Emerald Ash Borer must follow DNR approved quarantine procedures.

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5. Apportionment of costs relating to hazard trees:
    a) Public Trees: In the event that the City determines that a tree located on a boulevard or on public land as defined in Section 2 herein is a hazard, the City will be responsible for the tree treatment, trimming, or removal.
    b) Private Trees:
        i. In the event the City determines that a private tree is a hazard to city owned utilities, the homeowner will assume responsibility for the cost of removal, treatment, trimming or otherwise eradicating or controlling the hazardous condition.
        ii. In cases wherein the tree is determined to be infected with a shade tree pest or disease, including but not limited to Dutch elm disease, oak wilt disease, and Emerald Ash Borer, and where the City has determined that a private tree is a hazard, the owner will be responsible for removal, treatment, trimming or otherwise eradicating or controlling the hazardous private tree.
        iii. In situations where a private tree is dead, dying and decayed and deemed of being an imminent danger to public health, safety, and well-being, the owner will be responsible for appropriate trimming or removal of their tree.
    c) Special Assessments: If a private hazard tree is not removed or treated as ordered or if the owner does not voluntarily pay to the City the cost of removal or treatment by the city, all costs incurred by the City for trimming, tree removal, treatment or eradicating or controlling the hazardous condition may be recovered by the City by assessing the property.

SUBDIVISION 4: Removal:
Permits shall not be required for trees removed from private property, but due consideration for streets, pedestrians, neighbors and proof of third party liability insurance must be made. Permits are required, at no cost, to remove any boulevard tree.

SECTION 5. Tree Protection

1. No person may plant, remove, alter, destroy, cut or disturb any public tree within the City of Eyota without permission from the City.
2. Abuse or Mutilation of Public Trees: No person shall damage, transplant, top, remove or mutilate any public tree. Damage may include but is not limited to the following: posting signs with nails, staples, screws or other devices, hanging wires of any kind, vehicle damage, weed whip, lawn mower damage, stripping bark off the tree, and poison or toxin applications.
3. Protection of Public Trees near Construction Activities: Any public tree in the immediate vicinity of any excavation, demolition or construction site of any building, structure, street or utilities work which has potential for injury, shall be protected from injury by the person responsible for carrying out the construction activities.

SECTION 6. Penalties, Claims

1. Violations: Any person who violates any provision of this ordinance or who fails to comply with any notice issued pursuant to provisions of the ordinance, upon being found guilty of violation, shall be subject to a fine not to exceed $1,000 and/or imprisonment not to exceed ninety (90) days; or both, plus, in either case, the costs of prosecution.

If, as the result of the violation of any provision of this ordinance, the injury, mutilation, or death of a tree, shrub, or other plant located on city-owned property is caused, the cost of repair or replacement of such tree, shrub or other plant shall be borne by the party in violation. The replacement value of trees and shrubs shall be determined in accordance with the latest revision of the International Society of Arboriculture/Council of Landscape Appraisers system.

2. Assessment of Claim: In the event that a hazardous condition is not removed by the date specified in the notice, the City is authorized to cause the removal of such hazardous condition. The reasonable cost of such removal shall be filed as an assessment against the property on which the hazardous tree was located.

3. Appeals: Any person aggrieved by any ruling or order of the City may appeal to the City Council, which shall hear the matter and make a final decision. The City Council shall have the right to review decisions and may modify, affirm, or reverse any determination of the City Tree Board.

SECTION 7. Constitutionality. If any part of this ordinance is found invalid or unconstitutional by any court, that portion of the ordinance shall be deemed a separate, distinct and independent portion of the remainder of the ordinance, and shall not affect the validity of the rest of the ordinance.

SECTION 8. Effective Date. Passed and adopted by the Eyota City Council this 26 day of November, 2013. This Ordinance shall become effective on the January 1, 2014; after being published in the Post Bulletin.

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Marlis Knowlton Clerk/Treasurer	Tyrel Clark Mayor

Council Meeting November 26, 2013

Approval of Accounts Payable:

To be approved by Council		$ 44,486.13
Council approval after checks written		0.00
Payroll for Council Approval		
11/15/13	Remittance checks	1,201.93
11/15/13	Taxes paid electronically	2,314.63
Total Accounts Payable:		$ 48,002.69
Additional Payable:		8,400.00

Total Accounts Payable $56,402.69

FOR YOUR INFORMATION - ONLY

ARBOR GARDENS OPERATING ACCOUNT CHECKS SIGNED FOR PAYMENT

11/14/13	$ 54,826.72
TOTAL	$ 54,826.72

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101 General Fund
210 Fire Department
220 EDA
221 EDA revolving loans
222 MIF Loans
230 Park & Rec
290 Gambling

Debt Service Funds
307 Taxable 2007 note
311 PIR – 2006 Streets
312 PIR – St Rdg Refunded
313 GO 2010
314 PIR – 2006 Refunded
322 Senior Housing (2nd)

Construction Funds
400 PIR All Projects

Enterprise Funds
601 Water
602 Sanitary Sewer
651 Storm Sewer
655 Arbor Gardens

"Exhibit 6.G"

Edit List of Invoices - Detail w/GL

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Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	ADVANCED DISPOSAL-ROCH G6	10/31/2013		EASTW	BOX OF 10 ROLLS GARBAGE BA(	
	PO BOX 9273	11/27/2013		N	FOR BAG CUSTOMERS	655.20
10063	ROCHESTER	10/31/2013		N	N	0.00
ADV DISPOS	MN 55903	10/31/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2013	1538394			655.20

GL Number	Account Name	Pay Amount	Relieve Amount
101-43200-438.65	Refuse Collection Charges	655.20	0.00
Distribution Total		655.20	0.00

Vendor Total: 655.20

	CHATFIELD LUMBER CO.	11/21/2013		EASTW	MATERIALS HANDICAP RAMP-	
	4707 COUNTY ROAD 7 SE	11/27/2013		N	CITY HALL, SNOW PLOW LINK	41.61
10078	EYOTA	11/21/2013		N	N	0.00
CHATFIELDL	MN 55934	11/21/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/21/2013	63721			41.61

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-422.30	Repairs/Maintenance Buildings	39.21	0.00
101-43125-422.10	Repairs/Maintenance Equipment	2.40	0.00
Distribution Total		41.61	0.00

Vendor Total: 41.61

	DAVID DROWN ASSOCIATES	11/04/2013		EASTW	CONSULTING SERVICES-REFINA	
	5029 UPTOWN AVENUE SOUTH	11/27/2013		N	HOUSING DEVEL BONDS ($2.2 M)	11,650.00
10059	MINNEAPOLIS	11/04/2013		N	N	0.00
DAVIDDROWI	MN 55410-2244	11/04/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/04/2013	2699			11,650.00

GL Number	Account Name	Pay Amount	Relieve Amount
322-47000-462.00	Fiscal Agent Fee's	11,650.00	0.00
Distribution Total		11,650.00	0.00

Vendor Total: 11,650.00

	DOVER, EYOTA, ST.CHARLES AS	10/31/2013		EASTW	OCT 13 SEW FLOW & DEBT CHAF	
	P.O. BOX 396	11/27/2013		N	3,432,000 GALLONS	18,464.16
10057	ST. CHARLES	10/31/2013		N	N	0.00
DES	MN 55972-0396	10/31/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/31/2013	07601			18,464.16

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-438.51	Sewer Utilities-DES Fee	18,464.16	0.00
Distribution Total		18,464.16	0.00

Vendor Total: 18,464.16

	DOVER-EYOTA PUBLIC SCHOOLS	11/15/2013		EASTW	ADS-CITY SEGMENT,LIGHTING	
	615 SOUTH AVENUE	11/27/2013		N	CONTEST	73.75
10069	EYOTA	11/15/2013		N	N	0.00
D-ESCHOOL	MN 55934	11/15/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/15/2013	11/1, 11/15			73.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-435.10	Legal Notices Publishing	73.75	0.00
Distribution Total		73.75	0.00

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					Vendor Total:	73.75
	EARL F. ANDERSEN	11/11/2013		EASTW	NO PARKING SIGNS, VIOLATORS	
	19740 KENRICK AVENUE	11/27/2013		N	TOWED	169.33
10071	LAKEVILLE	11/11/2013		N	N	0.00
EFANDERSEI	MN 55044	11/11/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/11/2013	0103690-IN			169.33

GL Number	Account Name	Pay Amount	Relieve Amount
101-43110-421.80	General Operating Supplies	169.33	0.00
Distribution Total		169.33	0.00
		Vendor Total:	169.33

	CONNIE HAMMEL	10/22/2013		EASTW	SR HOUSING SUMMIT CONFEREI	
	1426 100TH AVE NE	11/27/2013		N	TIME AT EVENT	80.00
10068	EYOTA	10/22/2013		N	N	0.00
HAMMEL CON	MN 55934	10/22/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	10/22/2013	10/22 PER EXP			80.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46500-431.00	Other Professional Services	80.00	0.00
Distribution Total		80.00	0.00
		Vendor Total:	80.00

	MADISON NATIONAL LIFE	11/11/2013		EASTW	DEC 13 DENTAL INSURANCE	
	25115 NETWORK PLACE	11/27/2013		N		257.29
10073	CHICAGO	11/11/2013		N	N	0.00
MADISON NA	IL 60673-1251	11/11/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/11/2013	1345572			257.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	257.29	0.00
Distribution Total		257.29	0.00
		Vendor Total:	257.29

	MENARDS - ROCHESTER SOUTH	11/18/2013		EASTW	BATTERIES,CABLE,ICE MELT,SIG	
	3000 S. BROADWAY	11/27/2013		N	SUPPLIES,DRILL BITS,PROPANE	149.38
10065	ROCHESTER	11/18/2013		N	N	0.00
MENARDS	MN 55904-5598	11/18/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/18/2013	47493			149.38

GL Number	Account Name	Pay Amount	Relieve Amount
101-43100-421.50	Shop Supplies	37.77	0.00
101-43100-421.80	General Operating Supplies	12.62	0.00
101-41900-422.30	Repairs/Maintenance Buildings	63.47	0.00
210-42200-422.30	Repairs/Maintenance Buildings	32.18	0.00
101-43100-421.80	General Operating Supplies	3.34	0.00
Distribution Total		149.38	0.00
		Vendor Total:	149.38

	MINNESOTA DEPARTMENT OF HE	11/13/2013		EASTW	4TH QUARTER COMMUNITY WAT	
	SEC OF DRINKING WATER PROTI	11/27/2013		N	SERVICE CONNECTION FEE	1,148.00
10064	ST. PAUL	11/13/2013		N	N	0.00
MNDPTWATE	MN 55164-0494	11/13/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/13/2013	4TH QTR BILLING			1,148.00

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	MINNESOTA ENERGY RESOURCE	11/10/2013		EASTW	GAS UTILITY OCT 13	
	PO BOX 70022	11/27/2013		N		179.92
10067	PRESCOTT	11/10/2013		N	N	0.00
MNENERGY	AZ 86304-7022	11/10/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/10/2013	NOV 13 STMTS			179.92

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-438.25	Connection Fee - Utilities	1,148.00	0.00
Distribution Total		1,148.00	0.00

Vendor Total: 1,148.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-438.30	Gas Utilities	52.29	0.00
601-49400-438.30	Gas Utilities	29.11	0.00
210-42200-438.30	Gas Utilities	76.60	0.00
101-41900-438.30	Gas Utilities	21.92	0.00
Distribution Total		179.92	0.00

Vendor Total: 179.92

	MN PIPE & EQUIPMENT	11/08/2013		EASTW	LOCATE PAINT, CURB STOP REP/	
	PO BOX 249	11/27/2013		N	PARTS	248.26
10072	FARMINGTON	11/08/2013		N	N	0.00
MN PIPE	MN 55024	11/08/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2013	308923			248.26

GL Number	Account Name	Pay Amount	Relieve Amount
601-49400-422.86	Utility Repairs	215.42	0.00
601-49400-421.80	General Operating Supplies	9.38	0.00
602-49450-421.80	General Operating Supplies	9.38	0.00
101-43100-421.80	General Operating Supplies	14.08	0.00
Distribution Total		248.26	0.00

Vendor Total: 248.26

	NORTH STAR STONE & MASONR'	11/08/2013		EASTW	ADJUSTING RING FOR MAN HOLI	
	M&I 60	11/27/2013		N	REPAIR	227.97
10076	MINNEAPOLIS	11/08/2013		N	N	0.00
NORTH STAR	MN 55480-9201	11/08/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2013	170773			227.97

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-422.86	Utility Repairs	227.97	0.00
Distribution Total		227.97	0.00

Vendor Total: 227.97

	PETIT MUSIC, INC.	11/14/2013		EASTW	SPEAKERS FOR FARMERS MARK	
	KBC ACCOUNTING & TAX SERVIC	11/27/2013		N		50.00
10070	ROCHESTER	11/14/2013		N	N	0.00
PETIT	MN 55901	11/14/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/14/2013	FOR 2014 SEASON			50.00

GL Number	Account Name	Pay Amount	Relieve Amount
220-46600-421.80	General Operating Supplies	50.00	0.00
Distribution Total		50.00	0.00

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Date: 11/22/2013
Time: 11:17 am

City of Eyota

Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
					Vendor Total:	50.00
	PRINCIPAL LIFE INS CO-GROUP	11/17/2013		EASTW	DEC 13 LIFE/DISABILITY INSURAI	
		11/27/2013		N	PMT FOR EMPLOYEES	717.44
10061	DES MOINES	11/17/2013		N	N	0.00
PRINCIPAL	IA 50306-3513	11/17/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/17/2013	NOV 13 STMT			717.44

GL Number	Account Name	Pay Amount	Relieve Amount
101-00000-217.06	Health/Dental Insur Pay	717.44	0.00
Distribution Total		717.44	0.00
		Vendor Total:	717.44
	RIVERLAND COMMUNITY COLLE(	11/11/2013		EASTW	BOOKS FOR TRAINING INSTRUC'	
	1900 8TH AVENUE NW	11/27/2013		N	PIKE,PECK-STATE PAID TRAININ(	150.00
10062	AUSTIN	11/11/2013		N	N	0.00
RIVERFIRES	MN 55912	11/11/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/11/2013	126424			150.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-433.10	Travel/Training/Instruction	75.00	0.00
210-42200-433.19	township portion of 433.10	75.00	0.00
Distribution Total		150.00	0.00
		Vendor Total:	150.00
	SIM SOUND & VIDEO, INC	11/03/2013		EASTW	AUDIO, VIDEO SYSTEM CITY HAL	
	1732 WEST 5TH STREET	11/27/2013		N	BALANCE, LESS 10% RETAINAGE	6,252.70
10080	WINONA	11/03/2013		N	N	0.00
SIMSOUND	MN 55987	11/03/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/03/2013	5488B			6,252.70

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-457.00	Capital Outlay Office Equip	7,636.70	0.00
101-00000-206.10	Retainage/Holdbacks Payable	-1,384.00	0.00
Distribution Total		6,252.70	0.00
		Vendor Total:	6,252.70
	BEN TROGSTAD	11/12/2013		EASTW	MILEAGE WASTE WATER SCHOC	
	PO BOX 245	11/27/2013		N	ONE MEAL	133.81
10079	EYOTA	11/12/2013		N	N	0.00
TROGSTAD	MN 55934	11/12/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/12/2013	11/12			133.81

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-433.10	Travel/Training/Instruction	133.81	0.00
Distribution Total		133.81	0.00
		Vendor Total:	133.81
	VERIZON	11/08/2013		EASTW	OCT 13 CELL PHONE BILL	
	P.O. BOX 25505	11/27/2013		N		185.86
10060	LEHIGH VALLEY	11/08/2013		N	N	0.00
VERIZON	PA 18002-5505	11/08/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/08/2013	9714613994			185.86

GL Number	Account Name	Pay Amount	Relieve Amount

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Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
101-41900-432.10	Telephone					65.25 / 0.00
101-43100-432.10	Telephone					60.31 / 0.00
601-49400-432.10	Telephone					30.15 / 0.00
602-49450-432.10	Telephone					30.15 / 0.00
Distribution Total						185.86 / 0.00
					Vendor Total:	185.86
	VISA - EASTWOOD BANK	11/03/2013		EASTW	BEST WESTERN HOTEL NOV 13-	
	PO BOX 4512	11/27/2013		N	BEN AT WASTEWATER SCHOOL	97.77
10077	CAROL STREAM	11/03/2013		N	N	0.00
VISA MARLI	IL 90197-4512	11/03/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/03/2013	NOV VISA STMT			97.77

GL Number	Account Name	Pay Amount	Relieve Amount
602-49450-433.10	Travel/Training/Instruction	97.77	0.00
Distribution Total		97.77	0.00
		Vendor Total:	97.77

	WATER SYSTEMS COMPANY	11/18/2013		EASTW	WATER FOR CITY HALL COOLER	
	ECOWATER SYSTEMS OF SE MN	11/27/2013		N		14.75
10058	WINONA	11/18/2013		N	N	0.00
WATERSYSTI	MN 55987-3109	11/18/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/18/2013	351251			14.75

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-420.00	Office Supplies	14.75	0.00
Distribution Total		14.75	0.00
		Vendor Total:	14.75

	WHKS & CO.	11/15/2013		EASTW	ENGINEERING-42 & 2ND ST BIKE	
	2905 SOUTH BROADWAY	11/27/2013		N	PATH, SIGN EASEMENT ASSIST	2,759.64
10066	ROCHESTER	11/15/2013		N	N	0.00
WHKS	MN 55904-5515	11/15/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/15/2013	32181			2,759.64

GL Number	Account Name	Pay Amount	Relieve Amount
101-41900-430.30	Engineering Fees	2,456.36	0.00
220-46500-458.10	Capital Outlay Other	303.28	0.00
Distribution Total		2,759.64	0.00
		Vendor Total:	2,759.64

	MARVIN H ZIMMERMAN	11/13/2013		EASTW	BRUSH SET & SPACERS FOR	
	P.O. BOX 307	11/27/2013		N	SWEEPER-325 DIESEL	579.29
10074	EYOTA	11/13/2013		N	N	0.00
MARV S	MN 55934	11/13/2013	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/13/2013				579.29

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-422.10	Repairs/Maintenance Equipment	579.29	0.00
Distribution Total		579.29	0.00

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	MARVIN H ZIMMERMAN	11/11/2013		EASTW	SNOW REMOVAL CITY HALL &	
	P.O. BOX 307	11/27/2013		N	FIRE HALL 2012-13	200.00
10075	EYOTA	11/11/2013		N	N	0.00
MARV S	MN 55934	11/11/2013	0.00	Y	0	0.00
	<Emailing Stub Disabled>	11/11/2013	2012-13 WINTER			200.00

GL Number	Account Name	Pay Amount	Relieve Amount
101-43125-431.30	Contracted Services	200.00	0.00
Distribution Total		200.00	0.00

Vendor Total: 779.29

Grand Total:	44,486.13
Less Credit Memos:	0.00
Net Total:	44,486.13
Less Hand Check Total:	0.00
Outstanding Invoice Total:	44,486.13

Total Invoices: 24

Check Register Report

PAYROLL REMITTANCE CHECKS

Emp. Code Desc.:
City Of Eyota

Date: 11/12/2013
Time: 14:56:16

Check No.	Check Date	Recon.Date	Status	Employee ID	Pay To	Check Description	Amount
18602	11/15/2013		P	PER	PERA	Remittance Check	$1,085.93
18603	11/15/2013		P	EDC	AXA Equitable Equi-Vest	Remittance Check	$100.00
18604	11/15/2013		P	NCP	NCPERS Minnesota-45620	Remittance Check	$16.00

Total Checks: 3

Electronically Pd Taxes $2,314.63

Sub-Total:	**$1,201.93**
Total Void/Stop Payment:	**$0.00**
Grand Total:	**$1,201.93**

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Ref. No. / Vendor No.	Vendor Name / Vendor Address / City / State/Province Zip/Postal / Email Address	Post Date / Pay. Date / Disc. Date / Due Date / Inv. Date	PO Number / Req. No. / Disc. % / Invoice No.	Bank / Hold? / Sep. Ck.? / 1099?	Invoice Description Line 2 / Invoice Description Line 2 / Use Description 1 On Check / Hand Check Number/Date	Gross Amount / Taxes Withheld / Discount / Net Amount
	FIRE SAFETY USA, INC.	11/13/2013		EASTW	THERMAL IMAGE CAMERA WITH	
	3253 19TH ST NW	11/27/2013		N	ACCESSORIES	8,400.00
0081	ROCHESTER	11/13/2013		N	N	0.00
FIRESAFETY	MN 55901	11/13/2013	0.00	N	0	0.00
	<Emailing Stub Disabled>	11/13/2013	64591			8,400.00

GL Number	Account Name	Pay Amount	Relieve Amount
210-42200-458.00	Capital Outlay Other Equip	4,200.00	0.00
210-42200-458.09	township portion of 458.00	4,200.00	0.00
Distribution Total		8,400.00	0.00

Vendor Total:	8,400.00
Grand Total:	8,400.00
Less Credit Memos:	0.00
Net Total:	8,400.00
Less Hand Check Total:	0.00
Outstanding Invoice Total:	8,400.00

Total Invoices: 1

01 Master
COMPUTER CHECK REGISTER
Payables Management

Batch ID: SK501 CHECK RUN
Batch Comment: 11/14/13 CHECK RUN FOR ARBOR GARDENS OF EYOTA

Audit Trail Code: PMCHK00000074
Posting Date: 11/14/2013

Checkbook ID: 501EYOTA

* Voided Checks

Check Number	Date	Payment Number	Vendor ID	Check Name	Amount
007275	11/14/2013	00000000000001814	15877	ADVANCED DISPOSAL SERVICES SOL	$186.22
007276	11/14/2013	00000000000001799	11039	AMERICAN HERITAGE LIFE INS	$544.40
007277	11/14/2013	00000000000001819	TEMP0000000054	BETTY DIEMER	$296.97
007278	11/14/2013	00000000000001801	11416	CHATFIELD NEWS	$148.00
007279	11/14/2013	00000000000001802	11422	CITY OF EYOTA	$19,345.28
007280	11/14/2013	00000000000001815	800003	DIRECT SUPPLY HEALTHCARE	$199.40
007281	11/14/2013	00000000000001803	11478	DIRECTV	$365.46
007282	11/14/2013	00000000000001811	13130	DON RADEMACHER	$122.06
007283	11/14/2013	00000000000001795	10035	ELDERMARK ASSISTED LIVING SOFT	$195.00
007284	11/14/2013	00000000000001804	11493	EYOTA MARKET	$707.94
007285	11/14/2013	00000000000001808	12581	G & K SERVICES	$83.28
007286	11/14/2013	00000000000001800	11081	GE CAPITAL	$122.67
007287	11/14/2013	00000000000001813	15641	HIAWATHA BROADBAND COMMUNICATI	$231.02
007288	11/14/2013	00000000000001805	11542	HOBART SERVICE	$196.00
007289	11/14/2013	00000000000001818	800013	MARTIN BROS. DIST. CO., INC	$3,743.48
007290	11/14/2013	00000000000001817	800006	MCKESSON MED.-SURGICAL MN	$99.37
007291	11/14/2013	00000000000001798	10748	MINNESOTA ENERGY RESOURCES	$947.20
007292	11/14/2013	00000000000001806	11663	PEOPLES COOPERATIVE SERVICES	$1,635.17
007293	11/14/2013	00000000000001809	12954	PEPSI-COLA OF ROCHESTER, MN	$20.00
007294	11/14/2013	00000000000001807	11665	ARBOR GARDENS PETTY CASH	$280.03
007295	11/14/2013	00000000000001810	13123	ST. CHARLES PRESS	$127.30
007296	11/14/2013	00000000000001816	800004	SUN OFFICE PRODUCTS	$134.41
007297	11/14/2013	00000000000001797	10674	TEALWOOD CARE CENTERS, INC.	$4,091.51
007298	11/14/2013	00000000000001796	10120	TEALWOOD MANAGEMENT	$20,940.61
007299	11/14/2013	00000000000001812	13782	WATER SYSTEMS COMPANY	$63.94

Total Checks: 25

Checks Total: $54,826.72