CITY OF EYOTA
CITY COUNCIL MINUTES
NOVEMBER 14, 2013

Members Present: Mayor Tyrel Clark, Ray Schuchard, Bryan Cornell and Kurt Holst
Members Absent: Tony Nelson
Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:03 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Schuchard and seconded by Cornell to approve the agenda as presented. Ayes (4), Nays (0). Motion carried.

Consent Agenda: Motion was made by Holst and seconded by Cornell to approve the consent agenda items 4.A through 4.D as presented. Ayes (4), Nays (0). Motion carried. See "Exhibit 4.B and 4.C"

4.A. Approve the meeting minutes of the October 24, 2013 regular Council meeting
4.B. Move Resolution #2013-24 Accepting and Designating Fire Department Donations; numerous donations totaling $390
4.C. Approve entering into the CEDA: Community and Economic Development Associates 2014 Professional Services Contract for $31,515
4.D. Appoint Ray Schuchard to the Dover Eyota St. Charles Area Sewer District Board of Directors; new term will expire January 1, 2016

REPORTS:

Economic Development Authority (EDA): Cornell reported on Arbor Gardens and EDA's financials and activities.
Solar lighting for the city welcome sign is pending; city requested lighting specifications before purchasing any lighting and the lighting company will not provide specifications until lights are ordered. No action taken.
EDA recommended up to $400 of EDA funds be used to construct a mini library to be placed in the bike depot downtown. Council delayed conversation until other business, later in the meeting.
Motion was made by Schuchard and seconded by Holst to reimburse Connie Hammel (Tealwood employee) for attending the Senior Housing Summit $80. Ayes (4), Nays (0). Motion carried.

Fire Department: Clark reported Department members have started getting specifications and prices to replace one of the engine trucks.

Eyota Volunteer Ambulance Service: Ambulance Director Chris Arendt reported the November member meeting included training but was centered on continued plans of the new building construction. Papers are scheduled to be signed next week and construction could begin as soon as two weeks; estimated to be completed in April 2014.

Park Board: Holst reported Board member Judy Brandt's term expires December 31 and she is declining to accept another term. The Park Board did recommend appointing Dianne Schmidt to another term; no action taken. Board discussed desire to increase the size of the second bathroom stall in the women's bathroom at West Side Park. They requested all park bathrooms have soap dispensers and soap be installed and maintained. They requested a yearend financial report on the Community Gardens; Council instructed staff to provide that to them. Information on where the funds will come from for the additional cost to re-roof the West Side Park pavilion was also requested.

Clerk's Report:
Insurance Claim: Council confirmed insurance claim adjuster's loss summary regarding the West Side Park pavilion and fire hall roof replacement due to hail damage; replacement material was upgraded to steel from asphalt shingles. Park cost $22,340, insurance pays $10,125, city pays $12,215. Fire hall cost $28,180, insurance pays $16,399, city pays $11,781.

Safe Routes to School Project: The grant money is encumbered for this project. Only one contractor bid and did not fulfill a requirement for equal opportunity hiring percentages required by MnDOT. The contractor was rejected as a non-responsible bidder, was given an opportunity and did appeal MnDOT's findings. Olmsted County, the City's project sponsor, prefers to rebid the project before year end to avoid the normal January 1 MnDOT construction regulation changes. Project is pending.

REGULAR AGENDA ITEMS:

Eastwood Insurance/LMCIT Insurance Summary: Eastwood Insurance Agent Jim Nigon summarized the City's policy coverage and costs. Motion was made by Holst and seconded by Schuchard to approve the League of Minnesota Cities Insurance Trust 2013-2014 property insurance coverage and cost. Ayes (4), Nays (0). Motion carried.

Ambulance Metes and Bounds: The Eyota Volunteer Ambulance Service submitted two metes and bounds applications to adjust the boundaries of the existing lot. First, add ten feet to the north property line of the grocery store and gas station parcels from the current vacant lot. Second, create two parcels out of the existing parcel in Holy Redeemer Subdivision in order to create the parcel for the ambulance facility.

Motion was made by Cornell and seconded by Holst to approve the metes and bounds request to take ten feet from parcel 62.14.33.078616 and add it to the gas station parcel 62.14.33.077321 and the grocery store parcel 62.14.33.077322. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B.1"

Motion was made by Schuchard and seconded by Holst to approve the metes and bounds request to divide the remaining portion of parcel 62.14.33.078616 into two parcels: south parcel 151.5 feet and north parcel 217.11 feet. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.B.2"

Property Abatement 43 Park Drive NW: The abatement notice was delivered to Frank Forney; he implied he would be contacting the City but has not. A contractor has been contacted to view the property and give the City a project cost estimate, nothing has been received. Motion was made by Cornell and seconded by Schuchard to designate Kurt Holst to review and approve the contractors bid if it is worthy to proceed. Discussion: the Council does not wish to delay the abatement process and if the bid is reasonable Holst should authorize to proceed with the abatement. Ayes (4), Nays (0).
Motion carried.

Camp Companion: Michele Quandt, Director of Camp Companion continued the discussion to control feral cat populations through their TNR program: trap, neuter and release. Camp Companion, with the help of the City, would distribute information and request citizen observations regarding feral/stray cats. On a planned day, they would trap cats, spay or neuter them, vaccinate them, clip their left ear (as a universal sign) and release the cats in the exact location they were trapped. Even just one rabies vaccination slowly wears off, lingering as long as an estimated seven years; a feral cat life span is estimated to be seven to nine years. The Council did have concerns with releasing the cats but assumes it is important to not eliminate all cats because the rodent population would increase and create problems. Quandt will check to see if trapping could happen as soon as November 29 through December 1 with a clinic on December 2. Information will need to get to all citizens.

Motion was made by Cornell and seconded by Holst to work with Camp Companion to schedule a TNR, tentatively to trap Nov 29, Nov 30, Dec 1 with the clinic on Dec 2, and possibly send a post card information mailing not to exceed $300 and to share the cost of the $60 female spaying and $40 male neutering. Discussion: this decision is a step to control feral cat populations because eradication costs more and needs repeating sooner. Ayes (4), Nays (0). Motion carried.

Curb Painting: Price estimates were submitted for purchasing equipment to paint and to hire a contractor to paint. The council requested additional prices and are in no hurry to make a decision. No action taken.

December Meetings: The second meeting in December, if one is even warranted, is tentatively scheduled for Monday, December 30. Final decision will be made at a later date.

Accounts Payable: Minor correction needed, the 10/17/13 Arbor Gardens check run should be listed as $56,411.44, not $28,205.72; grand total of Arbor Gardens checks should be $90,304.45. Motion was made by Holst and seconded by Schuchard to approve the accounts payable in the amount of $85,039.12. Ayes (4), Nays (0). Motion carried. See "Exhibit 6.G"

Other Business:
Mini Library: The Council briefly discussed who could possibly construct the unit and requested more time to consider the details of the project. No action taken.

Adjourn: Motion was made by Cornell and seconded by Holst to adjourn. Ayes (4), Nays (0). Motion carried. The meeting was declared adjourned at 8:47 p.m.

Tyrel Clark
Mayor

Marlis Knowlton
Clerk/Treasurer