

**CITY OF EYOTA
CITY COUNCIL MINUTES
OCTOBER 10, 2013**

Members Present: Mayor Tyrel Clark, Tony Nelson, Ray Schuchard, Bryan Cornell and Kurt Holst

Members Absent: none

Staff Present: Marlis Knowlton, Clerk/Treasurer

Call to Order: Mayor Clark called the meeting to order at 7:07 p.m. with the Pledge of Allegiance.

Approve Agenda: Motion was made by Cornell and seconded by Holst to approve the agenda with the following additions to regular agenda items: 6.F. EDA Revolving Loan Request, 6.G. Community Officer Contract, 6. H. Ambulance Service Construction Process Issues. Ayes (5), Nays (0). Motion carried.

Consent Agenda: Motion was made by Nelson and seconded by Schuchard to approve the consent agenda items 4.A through 4.C as presented; and requested item 4.D (Eyota Volunteer Ambulance Service Facility Payment) be pulled from the consent agenda in order to be discussed later with regular agenda item 6.H. (Ambulance Service Construction Process Issues) . Ayes (5), Nays (0). Motion carried.

- 4.A. Approve the minutes of the September 26, 2013 regular Council meeting
- 4.B. Authorize Ben Trogstad attend Collection Systems Basic Seminar Nov 12-13
- 4.C. Authorize Brad Boice attend Water Operators School Oct 18

REPORTS:

Fire Department: Nelson reported members are continuing to research new truck specifications and reported on upcoming: pancake breakfast, the department's open house and future trainings scheduled.

New Member: Motion was made by Cornell and seconded by Schuchard to approve recommended new member Gideon Prudoehl pending proof of successful physical examination. Ayes (5), Nays (0). Motion carried.

Park Board: Holst reported the Board discussed: park maintenance issues, painting the ceiling of the West Side Park pavilion, fall and spring tree planting in West Side Park via grant funds, Farmers Market sign location in West Side Park approved, and the possible location of a mini library at the bike depot on South Front Street SW, preferably not attached to the building.

Clerk's Report:

People's Energy Cooperative Member Meeting: October 21 at the Eyota American Legion, 7:00 p.m., RSVP required. Clark and Knowlton will be attending.

Project Updates: Engineers will start identifying wetland impacts next week for the Connecting Trail along Highway 42. No word yet if the Safe Routes to School project has been approved. South Avenue project construction is almost completed.

REGULAR AGENDA ITEMS:

Bond Sale: The Economic Development Authority approved providing for the issuance and sale of \$2,200,000 housing development refunding bonds, series 2013A. This will refund current housing development refunding bonds, series 2006A, for the Arbor Gardens facility.

Motion was made by Cornell and seconded by Holst to approve RESOLUTION #2013-23 RESOLUTION APPROVING THE SALE BY THE ECONOMIC DEVELOPMENT AUTHORITY OF THE CITY OF EYOTA, MINNESOTA'S, \$2,200,000 HOUSING DEVELOPMENT REFUNDING BONDS, SERIES 2013A (CITY OF EYOTA, MINNESOTA, GENERAL OBLIGATION) AND ALLOCATING SMALL ISSUER REBATE EXCEPTION AUTHORITY . Ayes (5), Nays (0). Motion carried. See "Exhibit 6.A"

Parking Lot Lease: Randy and Amy Renken, owners of Renken Apartments (34 South Front Street SW) have requested leasing three (3) parking spaces from the City for tenant parking. These three spaces will be in the northeast corner of the parking lot south of city hall. The City will provide signs to designate these reserved spaces, a no parking sign for in front of the generator ready electrical panel and the city hall rear entrance door, will eliminate the existing weeds, grade the existing gravel and add more if needed to prepare the lot before entering into a lease agreement. Motion was made by Nelson and seconded by Schuchard to enter into the parking space lease with Renken Apartments as presented. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.B"

Motion was made by Nelson and seconded by Holst to authorize Brad Boice to purchase signs, complete weed control, grading and add gravel if necessary. Ayes (5), Nays (0). Motion carried.

Property Abatement 43 Park Drive NW: Motion was made by Nelson and seconded by Cornell to send Frank Forney an abatement notice, per Ordinance #109, giving him thirty days to remove the burnt out trailer and clean up the lot or the City will hire a contractor and pass the cost on to him, Forney has the opportunity to address the Council at the October 24 or November 14 meeting. Ayes (5), Nays (0). Motion carried.

City Welcome Sign: The Council requested the solar lighting specifications be sent to the city engineers for review. No other action taken.

Revolving Loan: Motion was made by Holst and seconded by Nelson to approve a \$10,000 revolving loan, as recommended by the Economic Development Authority, to KJL Rochester, Inc. Karen Larson dba Greendoor, 2% interest, ten year amortization, contingent on a successful O&E report (Ownership and Encumbrance). Ayes (5), Nays (0). Motion carried.

Community Officer Contract: City and Dover-Eyota School District representatives previously discussed the Community Officer position and the contract with Olmsted County requested to be renewed. Research and calculations were completed to evaluate the hours and cost sharing of the contract. Suggested revisions were reviewed and agreed upon; which slightly reduces the cost to the city and increases the cost to the school. 2014-2015 contract amounts would change from City \$115,135 to \$111,494 and the School from \$57,567 to \$61,207. Motion was made by Nelson and seconded by Schuchard to approve the new cost share amounts, pending approval by the School District. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.G"

Ambulance Construction Process Issues: The zoning ordinance does not clearly identify which use category the independent ambulance service should be. The Council reviewed the possible use categories and interpreted the situation to allow the ambulance service to be an outright use similar to normal low impact services in a commercial district. A conditional use permit will not be required. Motion was made by Nelson and seconded by Holst to declare the ambulance building as an outright use; no conditional use will be required. Ayes (5), Nays (0). Motion carried.

The next step will be to divide the existing parcel by the process of metes and bounds. It has been verified that no storm water pond will be required.

MnDOT will be given the plans to review in regards to the storm water runoff entering the Highway 42 road right-of-way. City engineers have reviewed the site plans and their questions and concerns have been forwarded to the Ambulance Service.

Motion was made by Nelson and seconded by Cornell to authorize the immediate payment of the \$280,000.00 to the Eyota Volunteer Ambulance Service. Ayes (5), Nays (0). Motion carried.

Accounts Payable: Motion was made by Nelson and seconded by Holst to approve the accounts payable with the addition of the lump sum payment to the Eyota Volunteer Ambulance Service of \$280,000; total accounts payable in the amount of \$354,250.70. Ayes (5), Nays (0). Motion carried. See "Exhibit 6.I"

Other Business:

Chester Woods Trails Lawyer: A meeting was held with newly contracted Attorney Frank McAnulty regarding a property deed issue that needs resolving before the trail can proceed. McAnulty will proceed immediately.

Sewer Board: Sewer rates charged to the city will increase seven percent (7%) in January. City sewer utility rates need to be reviewed and increased soon.

Sixth Street SW Parking: Clark had discussed school event parking issues on Sixth Street, specifically the congestion and possible hazard for emergency vehicle mobility. It was suggested the south side of Sixth Street, the entire length of the school property, be posted as no parking. A cost sharing agreement with the school will be looked in to. Motion was made by Schuchard and seconded by Holst to authorize Brad Boice get prices for no parking signs along that section. Ayes (5), Nays (0).
Motion carried.

Adjourn: Motion was made by Nelson and seconded by Schuchard to adjourn. Ayes (5), Nays (0). Motion carried. The meeting was declared adjourned at 8:34 p.m.



Tyrel Clark
Mayor



Maflis Knowlton
Clerk/Treasurer