

**CITY OF EYOTA  
PARK BOARD MINUTES  
JANUARY 13, 2016**

**Members Present:** Kevin Kullot, Randy Sexton, Jacob Robinson, Jacob Schleusner, Dianne Schmidt, Tyrel Clark, Brad Boice, City Public Works, and Deputy Clerk Nancy Eichman

**Members Absent:** Kurt Holst

**Guests:** David Burbach and assistant Julie from Burbach Aquatics, Inc.

**Call to Order:** Chair Schleusner called the meeting to order at 7 PM.

**Approve the Agenda:** There was a motion made by Kullot and seconded by Robinson to approve the agenda. All voted in favor. The motion was declared carried.

**Approve the Minutes:** There was a motion made by Robinson and seconded by Sexton to approve the minutes of December 8, 2015 meeting. All voted in favor. The motion was declared carried.

**Park/Maintenance:**

**Public Works Update:** Boice reported to the Park Board the following items:

- Ice skating rink is now open. Porta Potty is ordered.
- The exterior door panels for the pavilion at West Side Park will be ordered after tomorrow night's City Council meeting. They need to approve the accounts payable.
- Boice is checking on estimates for replacing the tops of the ramps on the skate park equipment purchased from the City of Lanesboro.

**Bush's Woodland Estate Park – Edging:** Schmidt will be speaking with a person that may make a monetary donation towards either replacing or upgrading the edging at the park. Schmidt will report back to the Park Board.

**Summer Recreation Program:** Applicants for the Summer Recreation Director are being accepted until January 22, 2016. Interviews will be given the first week of February. A recommendation from the personnel committee will be approved at the February 11, 2016 City Council meeting. Sexton and Robinson or Schleusner of the Park Board will join the City's Personnel Committee on the interview process for the Summer Recreation Director position.

**Splash Park Presentation – Burbach Aquatics, Inc:** David Burbach, Director of Burbach Aquatics, Inc from Platteville, Wisconsin presented to the Park Board designs of splash parks and swimming pools. Highlights of the presentation are as follows:

- Burbach Aquatics (BAI) is an architectural and engineering firm that only works for municipal government and only on aquatic facilities and related recreational complexes. It has 36 years of professional service.

- BAI professional services include aquatic design while incorporating local, state and federal code compliance requirements. BAI helps communities reach their goals in design, and funding (capital campaigns and referendums).
- A proposed project would begin with a feasibility study. It is extremely important to know the Opinion of Probable Construction Cost, Opinion of Probable Operating Cost, Staffing Needs, Chemical Usage, Utility Cost, Repair Cost, Food Court/Concession Cost.

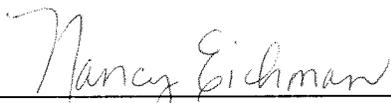
No discussion taken from the Park Board at this time.

**Smoking in City Park – Farmer’s Market:** After some discussion from the Park Board consensus from the board was to have the Farmer’s Market Manager set or place a “No Smoking” sign near the area of the Farmer’s Market or on the “Welcome Table” at the entrance of the Farmer’s Market. The Farmer’s Market Manager and/or Food Vendors would do the enforcement.

**Any Other Business:** Schmidt reported to the board her concern that the new basketball pad installed this fall should also have had the posts and nets installed at the same time as there was enough time for people to use the court.

There was a motion made by Schmidt and seconded by Robinson to have City Maintenance put this concern at high priority to be completed early this spring. All voted in favor. The motion was declared carried.

**Adjourn:** There was a motion made by Robinson and seconded by Kullot to adjourn the meeting. All voted in favor. The motion was declared carried. The meeting adjourned at 8:34 PM.



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Nancy Eichman, Deputy Clerk, Park Board Secretary